



**YORK  
COLLEGE  
CATALOG**

**1961-1962**



**An Air View of the York College Campus**

**ACADEMIC CALENDAR**

**FIRST SEMESTER**

**1961 - 1962**

August 31, September 1 ..... Faculty Conference  
 September 2, Saturday ..... Dormitories Open  
 September 3, Sunday, 12:00 Noon ..... Cafeteria Opens  
 September 4, Monday 8:30 A.M. .... Freshman Assembly  
 (Required of all new students, Childress Hall)  
 September 5, Tuesday, 8:30 A.M. - 12:00; 1:30 - 5 P.M. ....  
 McGehee Library, Counseling and Registration of Students  
 September 6, Wednesday, 8:00 A.M. .... Classwork Begins  
 September 6, Wednesday, 9:55 A.M. .... Opening Chapel  
 (Required of all students, Childress Hall)  
 September 22, Friday ..... Last Day a Course May Be Added  
 November 8, Wednesday, 5:00 P.M. ....  
 Mid-Semester Grade Reports Due in Registrar's Office  
 November 23, Thursday ..... Classes Dismissed Thanksgiving Day Only  
 December 14, 3:45 P.M. .... Christmas Recess Begins  
 December 14, Thursday, 7:00 P.M. .... Cafeteria Closes  
 December 15, Friday, 10:00 A.M. .... Dormitories Close  
 December 30, Saturday ..... Dormitories Open  
 December 31, Sunday, 12:00 Noon ..... Cafeteria Opens  
 January 1, Monday, 8:00 A.M. .... Classwork Resumes  
 January 16, 17, 18, 19 ..... Semester Examinations

**SECOND SEMESTER**

**1961 - 1962**

January 20, Saturday, 9:30 A.M. .... Placement Examinations  
 (Required of all new students, McGehee Library)  
 January 22, Monday, 8:30 A.M. - 12:00; 1:30 - 4:00 P.M. ....  
 McGehee Library, Counseling and Registration of Students  
 January 23, Tuesday, 8:00 A.M. .... Classwork Begins  
 February 9, Friday ..... Last Day a Course May Be Added  
 March 21, Wednesday, 5:00 P.M. ....  
 Mid-Semester Grade Reports Due in Registrar's Office  
 March 23, Friday, 5:00 P.M. .... Spring Recess Begins  
 March 23, Friday, 7:00 P.M. .... Cafeteria Closes  
 March 23, Friday .....  
 Last Day a Student May Make Late Petition for Degree  
 March 24, Saturday, 10:00 A.M. .... Dormitories Close  
 March 31, Saturday ..... Dormitories Open  
 April 1, Sunday, 12:00 Noon ..... Cafeteria Opens  
 April 2, Monday, 8:00 A.M. .... Classwork Resumes  
 April 23, Monday ..... York College Sixth Annual Lectureship Begins  
 May 28, 29, 30, 31 ..... Semester Examinations  
 May 31, Thursday, 8:00 P.M. .... Commencement, Childress Hall

## SOCIAL CALENDAR

September 1, Friday, 6:00 P.M.	President's Dinner for Faculty
September 5, Tuesday, 8:00 P.M.	.....
Formal Reception for All Students and Faculty	
September 8, Friday, 6:00 P.M.	All College Picnic
October 3, Tuesday, 6:30 P.M.	.....
Y.C. Dinner For High School Faculty and Former Y.C. Teachers	
October 31, Tuesday, 8:00 P.M.	All Studen Hallowe'en Party
November 23, Thursday, 12:00 Noon	Thanksgiving Dinner
December 8, Friday, 8:00 P.M.	All Student Party
February 10, Saturday, 6:00 P.M.	Annual All College Banquet (The Crowning of Mister and Miss York College)
April 14, Saturday, 6:00 P.M.	All College Picnic
April 25, Wednesday, 6:00 P.M.	Wind May Pole

## BOARD OF DIRECTORS

Barney F. Bedford	Abilene, Texas
R. H. Bendio	Minneapolis, Minnesota
Glen Bettenhausen	Willmar, Minnesota
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Jack Mackey.....	Amarillo, Texas
Joe Martin.....	Denver, Colorado
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Rue Porter.....	Neosha, Missouri
Jesse P. Sewell.....	Abilene, Texas
Robert M. Silvey.....	Abilene, Texas
H. W. Stewart.....	Center, Texas
I. L. Still.....	Eliasville, Texas
Frank L. Swaim.....	Denver, Colorado
Bob D. Smith.....	Shawnee Mission, Kansas
I. N. Talley.....	Albuquerque, New Mexico
Dale L. Talmage.....	Topeka, Kansas
Ralph W. Tuttle.....	Ulysses, Kansas
Alfred Waller, Jr.....	Kansas City, Kansas

## PRESIDENT'S COMMUNITY COUNCIL

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 Maynard Grosshans  
 Mrs. W. W. Harrington  
 Walter L. Kupke

E. A. Levitt  
 Mrs. John Riddell  
 Dr. Wayne Riggs  
 William A. Stauffer

## ADMINISTRATION and ASSISTANTS

Dale R. Larsen, B.A., M.A. ....	President
Mabrey L. Miller, B.A., M.A., Ed. D. ....	Dean-Registrar
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T. Gale Napier, B.A., M.A. ....	Dean of Students
Meredith Thom, B.A., M.A. ....	Director of Library
Colis Campbell, B.A., M.Ed. ....	Director of Athletics
Ray Bedford, B.S., M.S.E. ....	Resident Director of Hulitt Hall
Mabrey L. Miller, B.A., M.A., Ed. D. ....	Resident Director of Thompson Hall
Colis Campbell, B.A., M. Ed. ....	Resident Director of Thornton Hall
Mrs. Alice Thayer ....	Resident Director of Middlebrook Hall
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Howard Gurganus ....	Assistant to President
Royce Blackburn ....	Field Representative
Bernard Veteto ....	Custodian
Inez Veteto ....	Director of Cafeteria and Student Center
Doretta Gurganus ....	Secretary to the President
Margaret Blackburn ....	Secretary to the Dean
Dolores Campbell ....	Secretary to the Registrar

## FACULTY

Bedford, E. Ray, M.S.E. ....	Biology and Chemistry
Assistant Professor of Biology and Chemistry, B. A. Harding College, 1956; M. S. E. pending University of Pennsylvania, 1961. Three years industrial analytical and research work in chemistry.	
Campbell, Colis F., M. Ed. ....	Bible and Physical Education
Assistant Professor of Physical Education and Director of Athletics; B. A., Harding College, 1947; M. Ed., University of Missouri, 1958.	
Hamm, Caroline, B.A. ....	Business
Instructor of Business and Secretarial Management; B.A., Harding 1960; some course work completed on M.A. at Kansas State College.	
Larsen, Dale R., M. A. ....	Bible
Assistant Professor of Religious Education and President of the College: B. A., Harding, 1945; M. A., New York University, 1947; some course work completed on Ed. D. degree at the University of Nebraska.	
Lewis, Joe E., M.M. ....	Music
Assistant Professor of Music; B.A., Harding, 1956; M.M. University of Kansas, summer, 1959.	

Miller, Mabrey L., Ed. D..... Education and Mathematics  
Professor of Education and Dean of the College; B.A., Harding College 1943; M. A., George Peabody College for Teachers, 1953; Ed. D., University of Nebraska, 1960.

Napier, T. Gayle, M. A..... Bible and Education  
Assistant Professor of Education; B. A., David Lipscomb College, 1956; M. A., George Peabody College for Teachers, 1957; Some course work completed on Ed. D. degree at the University of Nebraska.

Thom, Meredith, M. A..... Speech and Art  
Assistant Professor of Speech and Art; B. A., Harding College, 1954; M. A., University of Arkansas, 1958.

Instructors in Bible, English and Math to be selected.



South Entrance to Middlebrook Hall

# Information Please!

This catalog contains official information about York College. It is intended to answer most of your questions concerning how to enter, what to study, how much it will cost, what activities are available for you, etc. If, by consulting the index, you cannot find the section you need to answer your particular question, please write Mabrey L. Miller, Dean.

## *Who Goes To York College?*

About 125 students each year. The ratio of men to women is almost even, with a few more men usually enrolled. Between 80 and 90 per cent of York College students are members of churches of Christ; however, about a dozen denominations are represented among the student body yearly. Most of the York College students work part time to help pay their way. About fifteen states and several foreign countries are represented each year. There is a friendly, homelike atmosphere on the campus. There is no restriction to admission because of race, religion, or politics.

## *How Will I Know What To Do?*

York College exists to serve its students. If you arrive by bus or train and let us know the hour of your arrival, you will be met and taken to your dorm. During the first few days you will learn where things are, how to use them, and where to go to solve any particular problem. Upper classmen and faculty members are all interested in you and are willing to help you.

## *Where Will I Live?*

Women students will live in lovely Middlebrook Hall, where Mrs. T. B. Thompson, Dean of Women, is supervisor. Men students live in Hulitt Hall and in Thompson Hall. Dorm life is a big part of college life. You will have a roommate unless you request a private room. You will have the use of the reception room in Middlebrook, laundry facilities, etc. You will find your dorm supervisor ready to counsel with you and help you solve your problems.

## *How Will I Dress?*

Dress is usually informal on the York campus. On class days the men usually wear slacks with sport shirts. A suit will be needed for Sundays and social occasions, but you won't need a tux. Girls usually wear bobby sox, skirts and sweaters or blouses to class. Jeans and shirt will come in handy for picnics and gym wear, while heels and hose are standard attire on Sunday and for certain social events. You will want a formal for special occasions, too.



### ***What Courses Will I Take?***

A faculty adviser will help you plan your program. You should consult the suggested curricula beginning on page 32, check the graduation requirements beginning on page 30, and talk with your adviser at registration time. By test and interviews he will help you inventory your talents and aid you in the choice of a curriculum.

### ***What If I Don't Know What I Want To Be?***

Then you are just like nearly half of all the college students in America. The first two years of college are frequently exploratory. Your adviser will help you plan a program which will allow you to specialize in any of several fields according to your interest and ability. If you haven't decided on a major field, don't worry. You won't lose time or suffer any handicaps by postponing that decision for a while.

### ***When Do I Study?***

Study will play a large part in your college life. You will probably average three or four classes each class day. That will leave you five or six class periods for study in the library or for work. Most colleges recommend two hours of study for every hour in class.

### ***Do I Study All The Time?***

No, not all education is in the classroom. You will have a rich social and recreational life, a stimulating religious program, a busy student activity program, and a friendly dorm life. There is time for friendship — and dates, too. In a small school such as York College, each student can receive the individual counsel and guidance that is not possible in larger schools. Also, each student has many more opportunities to participate in the extra-curricular activities, such as drama, music, sports, etc.

### ***Will I Go To Church?***

Worship is an individual matter, but at York College you will be encouraged to attend all of the services of the church. It is the custom to invite the young men of York College to speak at the Wednesday evening meeting of the church, and many of the Bible classes are planned specifically for the college student.

### ***How Do I Get There?***

Most students arrive in York by private automobile. York is served by the C. B. & Q. Railroad for east-west travel, and by bus into Fairmont, about 20 miles south of York, for north-south travel. If you will write the college the date, hour, and method of your arrival, someone will meet you.

### ***What If I Get Sick?***

York College has contracted for the services of a doctor and nurse who are available at all times. The visits of a doctor are billed directly to the student at a reduced fee. If further medical services are needed, complete diagnostic services are available through a local clinic or the York Hospital. Every effort is made to provide medical care. For further information contact the Dean of Students.

### ***Does York College Grant A Degree?***

Yes. When you are graduated from York College you will receive an Associate in Arts degree, or a Certificate of Achievement. The Associate in Arts degree is awarded by many leading colleges and applies to students who plan to transfer to a four-year college. The Certificate of Achievement is awarded for certain terminal courses.

### ***Will I Have Trouble in Transferring from York to Another College?***

**Not If You Plan.** The transfer of credit from York College is fully explained under "Accreditation." However, students intending to transfer to another college should plan their curricular pattern to fit the requirements of the projected four year program. An extensive file of catalogs from other colleges and universities is kept in the Dean's office. Your Dean or faculty adviser will help you choose courses which meet the requirements of the school you wish to attend later.

### ***Glossary of Terms***

**Accreditation**—A type of recognition held by an educational institution which gives it status within the state, region, or nation.

**Certificate of Achievement**—A certificate issued to the student who does not plan to pursue studies beyond the first two years of college work. The purpose of the program leading to this certificate is to give a broad general education with maximum freedom for the student to select courses in his areas of interest.

**Credit Hour**—A unit used in measuring and recording the academic work completed by a student in the college. See semester hour.

**Curriculum**—A systematic group of courses or sequences of subjects and activities required for graduation from the college.

**Division**—A division of the college is a major area grouping of academic offerings or activities that are related or have a common purpose.

**Elective**—A course you may choose to study, but which is not necessarily required.

**Grade Point Average**—A score derived by dividing the total number of honor points received during a semester by the total number of semester hours of credit carried by the student.

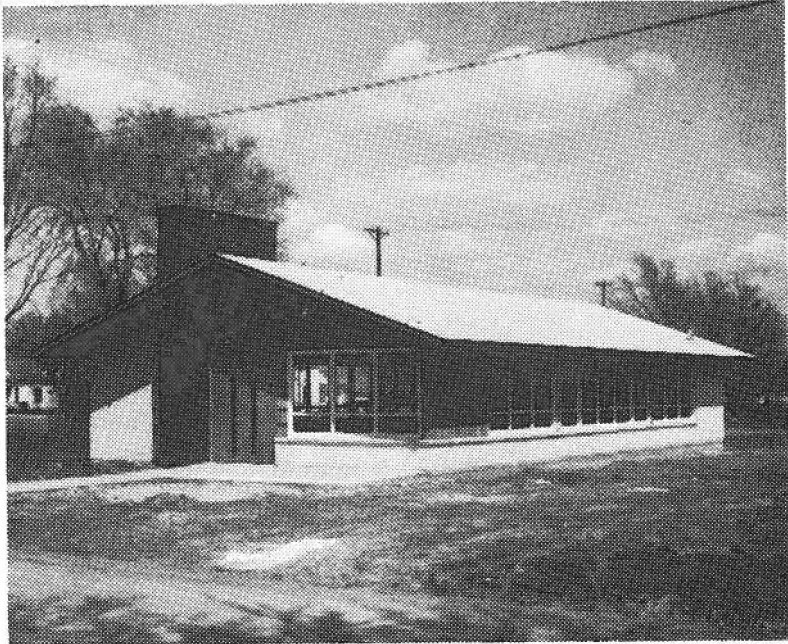
**Honor Point**—Numerical values assigned to academic grades to express the quality of achievement as opposed to the amount of credit; for example, 4 honor points per credit of A, 3 per credit of B, 2 per credit of C, 1 for D and 0 for F.

**Liberal Arts**—A curriculum designed for students who seek a broad general education as a base for continued study at a senior college or university. This program leads to the Associate in Arts degree.

**Pre-Professional**—A sequence of courses basic to specialized training for a profession.

**Prerequisite**—A course that must be satisfactorily completed before enrollment will be permitted in an advanced or succeeding course.

**Semester Hour**—1 hour per week of lecture or class instruction for one semester or its equivalent in laboratory or other similar types of instruction.



**Childress Hall**

## LOCATION

York College is a standard liberal arts college located in York, Nebraska, and is operated by a Board of Directors who are all members of churches of Christ. The City of York, located in the heart of a very productive agricultural part of the state, is fifty-two miles west of Lincoln, Nebraska, the state capitol, and is situated at the intersection of U. S. Highways 81 and 34. York is located on the main line of the Burlington Railroad, operating between Lincoln, Nebraska and Billings, Montana. Good bus schedules may be obtained in all directions out of York, and a municipal airport north of York accommodates small aircraft.

The York College campus itself is situated in the east section of the City of York adjacent to the East Hill Municipal Park.

## CAMPUS FACILITIES

The campus consists of about nine acres within easy walking distance of the business section of town. Four buildings are located on the campus: Hulitt Hall, McGehee Library, the Gymnasium and Middlebrook Hall. Thompson Hall is located across the street west of the campus and Childress Hall is located across the street east of the Gymnasium.

Dormitory rooms are furnished with single beds, chairs, chests of drawers and study desks. Each student should bring a Bible, bed linen, blankets and other covers, one spread, one pillow, toilet articles, and other items to be used in making the room attractive.

**Middlebrook Hall**, erected in 1948, has dormitory accommodations for ninety college women on its second and third floors. On the first floor of this building are the offices for the administrative staff and a parlor where students may meet their friends and relatives. In the basement are the kitchen and dining hall, the bookstore, and the Panther's Lair, or Student Center.

**Hulitt Hall**, which was built in 1902, houses dormitory facilities for men. This building also contains the music studios and classrooms.

**Thompson Hall** has dormitory accommodations on its second floor for ten college men.

**Student Apartments**, which have two bedrooms and are furnished with the basic necessities, are available for married students. Each couple should plan to bring cooking utensils, bedding and decorations.

**McGehee Library**, remodeled in beautiful modern colonial structure in 1958, is centrally located on the campus. The library contains approximately 10,000 volumes, plus recordings, film-strips, projectors, periodicals and other aids to learning. The public library of York, which has more than 20,000 volumes on its shelves, is also open to college students. An inter-library loan service has been established with the University of Nebraska library, making their book collection available to the students and faculty of York College.

The library building also houses in its basement the biology, chemistry, and physics laboratories with the equipment necessary for the various courses offered. Eight newly-decorated, well-equipped classrooms are on the second floor of this same building.

**The Gymnasium**, erected in 1929, provides an adequate space for indoor physical education, for a well-balanced program of intramural sports which gives every student an opportunity to participate in some wholesome type of athletic activity, and for some of the inter-collegiate activities.

**Childress Hall**, completed in February of 1958, is serving temporarily as an auditorium. Its seating capacity is about 225.

## EXPENSES

### BOARD AND ROOM

Meals in the cafeteria per semester .....	\$195.00
Room per semester in Middlebrook Hall .....	75.00
Room per semester in Hulitt, Thompson and Thornton Halls.....	60.00
Apartments for married students, partly furnished, per month...	35.00

All dormitory students must pay full board and take all meals in the cafeteria. There will be no refund because of absences from the campus.

A room may be reserved in the dormitories by making a deposit of \$5.00. Rooms are reserved in the order in which reservations are received. To assure yourself a room in a campus dormitory, it would be well to place your reservation early.

### REGULAR TUITION

Matriculation Fee, required at first enrollment .....	\$ 10.00
Tuition, less than 12 hours.....per hour	\$ 15.00
Tuition, 12 to 18 hours, inclusive.....per semester	195.00
Tuition, above 18 hours.....per hour	15.00
Late Registration (first two days) .....	2.00
Late Registration (more than two days).....	5.00
Auditing Courses (permission of Dean required).....per hour,	2.50

A discount of 10 per cent on tuition will be allowed for two or more in the same immediate family. Either or both students who come from the same family will receive the reduction on his or her expenses provided he is not the recipient of a scholarship. This discount does not apply during the same semester in which a marriage occurs.

Regular terms are cash at enrollment. Special arrangements may be made with the business manager for students who anticipate that they may not be able to make full payment at the time of enrollment.

### SPECIAL TUITION AND FEES

Much of the class work in music, speech, and art requires no fees other than regular tuition. These cultural courses should be included in every student's program.

Private instruction, however, in piano, voice and band instruments carries a special tuition as follows:

2 private lessons per week .....	per semester	\$37.50
1 private lesson per week .....	per semester	22.50
Piano rental, 2 hours per day .....	per semester	9.00
Piano rental, 1 hour per day .....	per semester	4.50

### OTHER FEES

Activity Fees (required of all students taking six hours or more) .....	\$	5.00
Art 123 .....		2.50
Art 202 .....		1.00
Biology Laboratory Courses, each .....		5.00
Change of Course .....		1.00
Chemistry Laboratory Courses, each .....		5.00
Degree "in absentia" .....		10.00
Education 203, 213, 262, each .....		2.50
Education 252 .....		5.00
Graduation .....		7.50
Late Placement Testing .....		2.50
Make-up Examination, each .....		1.00
Physical Education 111, 121, 211, 221, each .....		1.50
Physics Laboratory Courses, each .....		5.00
Rental of cap and gown .....		2.50
Secretarial Management 113, 123, 213, each .....		5.00
Secretarial Management 133, 143, 223, 233, 243 each .....		2.50
Transcripts after first one, each .....		1.00

### EXPENSES FOR VETERANS

World War II: The government pays tuition, fees, books and the cost of certain supplies plus a subsistence allowance sufficient to cover personal expenses for World War II veterans who have their eligibility under Public Law 16 or 346.

Korean: Under Public Law 550 veterans receive an allowance designed to cover college and living expenses in the liberal arts program. Veterans should make application to the Dean of the College as early as possible prior to enrollment. Application should be accompanied by a statement of the student's educational objectives and by a photostatic or certified copy of his discharge papers showing his service record.

## REFUNDS

<b>Attendance</b>	<b>Per Cent of Tuition</b>
2 weeks or less .....	80 per cent
3 weeks to 4 weeks, inclusive .....	50 per cent
5 weeks to 6 weeks, inclusive .....	25 per cent
Over 6 weeks .....	No refund

The unused portion of the money paid in advance for room and board will be refunded providing the student's account is in order and the regulations covering withdrawal have been met. No refund is made of matriculation or special fees. If the withdrawal results from the student's misconduct, the College is under no obligation to make refunds.

## SCHOLARSHIP AND LOAN FUNDS

To receive any of the scholarships offered, the recipient must be a regular student who is carrying at least 12 hours of college work. The Scholarship Committee reserves the right to cancel any scholarship at any time for disciplinary reasons.

### ACADEMIC SCHOLARSHIPS

Academic Scholarships will be given to as many as two students from any high school. A minimum grade point average of "B" and recommendation by the high school administration is required for the scholarship. The recommendation is to be based on grade point average, character references of the individual and desire to attend York College. The scholarship will be for full tuition which is \$195 per semester. The scholarship will be continued each succeeding semester provided the student maintains a "B" average at York. The total for the two years could be \$780.

Any student who has attended York for a year and has achieved a "B" average in his work and has acquired a total of twenty-eight college hours may become eligible for the academic scholarship to be granted during his sophomore year.

A student who transfers to York from an accredited college with a "B" average in his work which totals a minimum of twenty-eight semester hours may also apply for the academic scholarship.

### AMERICAN FOUNDERS EDUCATIONAL FOUNDATION SCHOLARSHIP

This scholarship is given by the American Founders Educational Foundation of Austin, Texas. It is to be awarded to a student on the basis of need and scholastic ability, and is to apply on tuition and fees charged by the college. The amount of the scholarship is \$100 and is awarded by the Scholarship Committee.

### ATHLETIC SCHOLARSHIPS

Basketball scholarships are available to as many as fifteen worthy students. These students must carry at least 12 hours of college courses

and maintain a grade point average high enough to avoid being on scholastic probation. The amount of these scholarships varies, but could be as much as full tuition and room.

#### **FRANK BASS STUDENT LOAN FUND AND YORK COLLEGE STUDENT LOAN FUND**

These loan funds make available limited amounts to a limited number of worthy students at a reasonable rate of interest. Applications should be addressed to the Loan Committee.

#### **BOARD APPOINTED SCHOLARSHIPS**

Each member of the York College Board of Directors is authorized to recommend two students to the Scholarship Committee for a scholarship. The scholarship will be for \$500 for a two year period, awarded on a prorated basis of \$125 per semester. This scholarship will be continued in each succeeding semester provided the student is not on academic probation and is in good standing with the college.

#### **CHILDREN'S HOMES SCHOLARSHIP**

Full tuition is granted to high school graduates from Epworth Village in York, and from any children's home operated by members of the church of Christ.

#### **CHRISTIAN ACADEMIES SCHOLARSHIPS**

The administration of any academy or high school operated by members of the church of Christ may recommend two students from the senior class for a scholarship at York. The recommendation made to the York College Scholarship Committee should be made on the basis of need, character, desire to attend York College, and aptitude to succeed in college work. The scholarship will be for \$500 prorated at the rate of \$125 per semester over a two year period. The continuance of this scholarship for each succeeding semester will be contingent upon the student maintaining an acceptable scholarship record at York College. He must not be on academic probation, and he must be in good standing with the college.

These scholarships are offered to two students in addition to the academic scholarships which may be granted to two seniors from a Christian academy.

#### **FOREIGN STUDENT SCHOLARSHIP**

York College grants free tuition to all students from outside continental North America.

#### **MARTELIA GARDNER SCHOLARSHIP**

Established in September, 1957 by Mrs. Martelia Gardner of Cleburne, Texas, to aid deserving young men who desire to prepare themselves for preaching the gospel. This scholarship amounts to \$100 per year.



**HESTED-LEE STORES SCHOLARSHIP**

The Hested Stores offer two \$500 scholarships each year on the following basis: (1) all scholarships must be approved by the scholarship committee at the college; (2) all scholarship students must be in the upper 30% of their high school class, or maintain a "B" average or better in college; (3) all scholarship students must be from a town or area in which there is a Hested Store; (4) all scholarship students must need financial aid to begin or maintain their college education; (5) all scholarship students must show evidence of Christian character through recommendations of their preacher, school principal, local business men, etc. If the tuition and fees should be less than \$500 the balance may be used for the student's living expenses.

**McPHERSON SCHOLARSHIPS**

Established in September, 1956 by Mr. and Mrs. J. A. McPherson of Laramie, Wyoming.

\$75 to the York College freshman making the highest grade point average during the first semester.

\$75 to the York College sophomore making the highest grade point average for the first semester.

\$75 to the York College freshman showing the greatest over-all improvement during the first semester.

\$75 to the York College sophomore showing the greatest over-all improvement during the first semester.

**MINISTERIAL STUDENT LOANS**

Students who are planning to do full time work in the ministry of the Church may apply for a full tuition loan. The loan will be due in five years after graduation from York College. No interest will be charged until graduation. Upon graduation, interest will be charged at the rate of 3 per cent per annum beginning at the time of graduation or withdrawal from York College.

If at the end of five years after graduation the preacher is engaged in full time mission work, he may apply to the York College Scholarship Committee for cancellation of the loan. If cancellation is granted, it will be at the rate of \$300 per year for each year spent in full time mission work.

**MERLE PETERSON MEMORIAL SCHOLARSHIP**

Two \$50 scholarships will be given each year to two York County students, who will be selected on the basis of ability, participation in extra curricular activities, good moral character and financial need.

**SPECIAL SKILLS SCHOLARSHIPS**

A limited number of special scholarships of \$200, prorated at \$50 per semester, will be granted in such fields as music, dramatics, speech,

etc. Any student who feels qualified in any of these areas should submit details in writing along with the application for the scholarship. The scholarship will be continued each succeeding semester provided the student proves to have the proper talent, is not on academic probation and is in good standing with the college.

#### **DON L. WININGS MEMORIAL AWARD**

Each year a student of York College will be selected on the basis of personality and participation in extra-curricular activities to receive a trophy. The selectee will have his name inscribed on a larger trophy previously given to the college. The student who receives the trophy must have a grade point average of 2.00 or above. Candidates will be nominated by the Scholarship Committee. The winner will then be chosen by a vote of the student body. No student may receive the trophy more than once.

### **HOW TO APPLY FOR SCHOLARSHIP**

Make application to Scholarship Committee on official Application for Scholarship form. Give complete details in writing. Application forms may be acquired by writing to Chairman, Scholarship Committee, York College, York, Nebraska.

In order for a scholarship to be granted, three forms, the application for admission, the application for scholarship, and a transcript of credits, must be in the hands of the Scholarship Committee. You should make sure that all of these forms are sent to the college.

### **STUDENT EMPLOYMENT**

A limited amount of work is available to help deserving students meet their college expenses. Those who expect to work should make application to the Business Manager before reaching the campus.

Students are advised not to apply for more work than is absolutely necessary. Any student who works more than three hours a day should limit his academic load.



**Individual Research In Chemistry**

# Student Activities

## CLUBS

**Social Clubs** have been organized for both women and men to provide for students a wholesome social life with opportunities to develop leadership abilities and cooperative attitudes. Club activities include regular meetings, informal parties, banquets and outings. It is the college policy that each student receive an invitation to membership in a social club.

**State Clubs** are composed of students and faculty members from the respective states.

## DRAMATICS

**The Dramatics Club** is composed of those students who are interested in the theater. This club sponsors a number of plays during the school year.

## MUSIC ACTIVITIES

**The A Cappella Chorus** is a popular music organization on the York College campus. It presents a number of concerts locally and makes an extensive tour each year during the spring semester.

**The Pep Band** is open to all students who play instruments well enough to qualify. The band participates in pep rallies and inter-collegiate sports events.

**The Women's Ensemble and The Men's Quartet** are selected from members of the A Cappella Chorus. They present numerous programs in York and take several week-end trips representing the school.

## RELIGIOUS MEETINGS

**Monday Night Meetings** are held throughout the school year with student preachers in charge of the programs. All students, faculty members and the public are invited. This is one of the best attended activities on the campus.

**Evening Devotionals** are held in the dormitories each evening. Thursday evening devotionals are held in Middlebrook parlor and are enjoyed by the students from all the dormitories.



**The Panthers in Action**

## SPORTS

**Intercollegiate Athletics** add much to the school spirit. York College participates in intercollegiate basketball and track. As the enrollment increases, a full program of intercollegiate athletics will be developed.

**Intramural Sports** give every student an opportunity to participate in some wholesome type of athletic activity. A well-balanced program of intramural sports with a wide variety of activities is in operation.

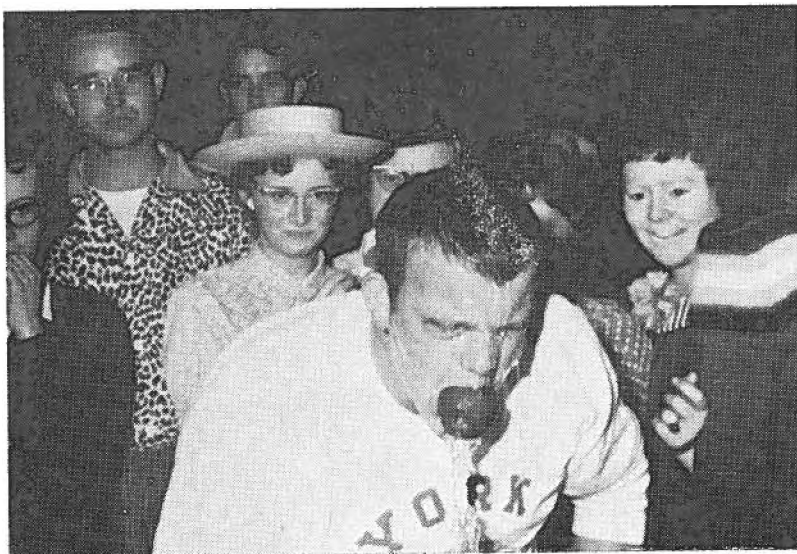
## STUDENT ASSOCIATION

**The Student Association** is composed of all students and exists to provide a closer cooperation between the students and the administration and faculty. The Executive Council of the Student Association is elected annually by the student body.

## STUDENT PUBLICATIONS

**The Crusader**, the York College yearbook, is issued each spring. The editor and business manager are chosen each spring for the next academic year, and the remainder of the staff is chosen in the fall. One copy of each issue is kept on file in the office of the Registrar.

**The Spokesman**, the campus newspaper, is a monthly publication. Positions on the staff are open to all students who demonstrate journalistic aptitude.



**Annual Halloween Party**

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# General Regulations

One of the aims of York College is to maintain and promote Christian standards of life. In all matters pertaining to personal conduct, students are expected to behave as responsible citizens in a Christian community. A student's application for admission to the institution implies his acceptance of the objectives and regulations of the college. Any person who enrolls in the college is expected to support the spirit of the college and its policies. The college endeavors to have its discipline firm, reasonable, and sympathetic. It reserves the right to dismiss a student whenever in its judgment the general welfare of the college seems to require such action.

## AUTOMOBILES

Only those students who have special need for them are allowed to have cars at the college. In order to bring one to the school, permission should be secured from the Dean of Men, and the student is to abide by such rules for automobiles as the administration sees fit to impose. Girls are requested to not ask to bring cars to the campus.

## BIBLE CLASSES

The administration of the college believes that no one is well educated who is not acquainted with God's dealings with men from the beginning and who does not have a knowledge of God's requirements of men in this age of the world. Every student carrying twelve or more hours is required to take one course in Bible each semester.

## BUILDINGS AND OTHER PROPERTY

Any student responsible for the marring or destruction of college property will also be responsible for the expense involved in restoring the defaced or destroyed property. No animal pets will be allowed in school housing.

## CAMPUS DRESS

Students at York College are expected to be modest and decent. Young ladies may wear slacks, blue jeans, or peddle-pushers while engaged in athletic activities, on picnics, etc., but these are not considered appropriate for ordinary campus occasions. Dress clothes should always be worn to church services.

## CHAPEL ATTENDANCE

Daily chapel attendance is required of all students and faculty members. Chapel exercises consist of a short devotional period fol-

lowed by a program designed to stimulate intellectual, religious and aesthetic development.

### **CHURCH ATTENDANCE**

All boarding students are expected to attend church services regularly.

### **DATING**

Students may have social engagements for all religious services, college-approved activities, date nights and during meals. Couples are not to leave the campus together or meet elsewhere without special permission. Young men who preach may take young ladies with them only if properly chaperoned.

### **FIREARMS**

Students will not be allowed to keep firearms of any kind in campus housing. Any firearm brought to the campus must be brought upon permission of the dormitory supervisor and stored in his apartment. The student may use it only by permission.

### **MORAL CONDUCT**

**Smoking.** Those who are directly responsible for the environment at York College believe that the use of tobacco in any form is injurious to health. It is certainly a fire hazard and an expensive habit. The use of tobacco is forbidden anywhere on the campus. Non-boarding students who smoke are asked to do so only in their cars or off campus.

**Drinking.** The use of alcoholic beverages is prohibited on the part of any student of York College.

**Profanity** and vulgarity, hazing other than approved club initiations, gambling and indecent literature and pictures are forbidden on the part of any student of York College.



# Academic Information

## ADMISSION

York College desires to admit students who are qualified to contribute to the college environment and can benefit from the opportunities offered. An applicant's eligibility is decided in terms of academic preparation, character, educational interests, and ability to do college work. There is no restriction to admission because of race, religion or politics.

An application form for admission to York College may be obtained from this catalog, or from the Office of Admissions. When your application is received, a Health History Form will be sent to you which must be completed and certified by a physician before you are granted admission. It is strongly urged that applications for admission, health histories, and transcripts of high school and college credit, if any, be submitted to the Office of Admissions by June 15. All should be submitted before July 31.

A room reservation and \$5 room deposit may accompany the application, or it may be sent directly to the Business Manager.

Graduates of accredited high schools or non-graduates with fifteen acceptable units may meet the academic requirements for admission by presenting an official transcript. There should be no less than three units of English, and no less than nine units of additional academic subjects: English, foreign language, mathematics, natural science, social sciences. The remainder of the units may be elective.

Conditional admission may be granted to an applicant not presenting all of these units. This condition is to be satisfied by earning three semester credits in college for each high school unit not presented. However, the deficiency must be rectified before sophomore standing is achieved.

**Transfer of Credit.** A student who has previously attended a recognized college may make application for transfer of credit to York College. Such a student must submit both the high school and college transcripts which include statements of status at the time of withdrawal. Grades of "D" are not accepted, unless an equal number of hours of "B" or better are also submitted. In general, a grade of "D" in the major field will not be accepted. A transfer student may enroll in the courses which are justified by an evaluation of his transcript.

**Entrance Tests.** Each freshman is required to take a series of tests as a part of his orientation program. Test results are made available to the student counselor to assist in guiding the student in the selection of courses, the recognition and removal of weaknesses, and the selection of fields of interest compatible with ability and

previous preparation. A student falling too low on the psychological test will be given probationary status until he demonstrates ability to do college work. Students missing any part of the freshman tests and requiring a second testing date will be charged a fee of \$2.50. Those missing the second date will be charged \$5 for a third date. No student can be approved for full freshman standing until all tests are completed.

**Classification of Students.** Regular students carrying twelve or more hours who have met entrance requirements are classified as first semester freshmen. Students who have acquired 14 hours of college work are classified as second semester freshmen. Those having obtained 28 hours of work are classified as sophomores, and those with 42 hours of work completed are classified as second semester sophomores.

The necessary scholarship must be maintained at each level.

Non-degree students who do not meet entrance requirements, but who wish to enroll in certain courses for personal development may, upon approval of the Dean, be admitted as special students.

## ACADEMIC REGULATIONS

**Absence and Tardiness.** The college holds that regular class attendance is essential to scholarship. It provides for necessary absence and penalizes for over-cutting. Punctuality in all classes is required.

The number of absences in any course must not exceed the number of hours that the class is scheduled to meet each week. For each further absence the student's grade will be lowered on the following basis:

1 hour class .....	5 % deduction
2 hour class .....	3 % deduction
3 hour class .....	2 % deduction
4 hour class .....	1½ % deduction
5 hour class .....	1 % deduction

for each additional absence. This deduction will be on the semester's average according to the instructor's standard for the course. Three tardinesses will equal one absence. Absences just before and after vacations will be considered worthy of double percentage deductions.

Percentage deductions will not be counted against the record of a student who is officially representing the college, provided the proper forms have been completed and filed in the Dean's office before the absence. However, no student shall be absent from any class more than three weeks of a semester. Absences in excess of this amount constitute withdrawal of the student from the course.

Regular daily chapel attendance is expected of each student.

**Class Changes.** No student is permitted to change or leave a class without approval of the instructor, the counselor, and the Dean. Any student changing a class will be charged a fee of \$1.00 unless the change is required by the college. Class changes are not permitted

after the third week of any semester, except for very unusual circumstances, and then only with the approval of a committee composed of the instructor, counselor, and Dean. No charge is made for dropping a class. Any class dropped without the unanimous approval of the instructor, counselor, and Dean will be marked "F". Any course dropped after the 9th week may not be marked with a grade of "WF". The official date of dropping will be the date on which drop forms are filed in the office of the Registrar. In the case of prolonged illness, a student may request that his instructor, counselor, and the Dean meet as a committee to consider an irregular drop request.

**Grades and Records.** The achievement of the student in each course is expressed as follows:

A—excellent

B—good to superior

C—average

D—below average (lowest passing mark)

F—failure

S—satisfactory, though without reference to the quality of achievement

I—incomplete

WF—withdrew while doing failing work

WP—withdrew with approval and passing grade

An "I" may be given only when the student has been unable to complete a course for reasons, which, in the judgment of the instructor, have been unavoidable. Incomplete grades must be removed the first six weeks of the following semester. If an "I" is not removed within the specified time, it automatically becomes an "F". If a student shall choose to take a course a second time to remove a poor grade, only the higher grade shall be considered in determining eligibility for graduation.

**Definition of Semester Hour.** A semester hour of credit requires one fifty-minute recitation or lecture per week for eighteen weeks. Two or three hours of laboratory work are equivalent to one hour of recitation.

**Honors and Honor Points.** In order to determine the student's scholarship level, the following points are assigned for each hour of the indicated period: A—4; B—3; C—2; D—1; F, S, WF, and WP—0.

An honor roll is published each semester of those achieving high scholarship. To be eligible for the honor roll a student must be carrying twelve or more hours of work. Students must have an average scholarship level of 3.30 with no grade marked incomplete and no grade below "C" for the semester. Students who achieve a scholastic level of 3.30 points during their entire degree program are graduated "cum laude." Those with an average of 3.60 are graduated "magna cum laude." Those with an average of 3.85 are graduated "summa cum laude."

**Scholarship Levels.** Each student is expected to maintain a scholarship level commensurate with his academic goals. The average is computed by dividing the total honor points earned by the total semester hours attempted, including the "F" grades, but not "WP", or "WF", or "S" grades.

A grade point average of 2.00 is required for graduation in the degree program, and a grade point average of 1.50 is required for the recipient of the Certificate of Achievement diploma. To be eligible to participate in co-curricular activities and to avoid being placed on academic probation the following scholastic level must be achieved:

First semester freshman .....	1.35
Second semester freshman .....	1.50
First semester sophomore .....	1.75
Second semester sophomore .....	2.00

A student who falls below this level will be placed on academic probation and will be limited to not more than a normal load. When a student is on scholastic probation, he is not permitted to represent the college in any co-curricular activity, such as athletics, chorus trips, debating, dramatic productions, and student publications. A student who has been below the required academic level for two consecutive semesters is ineligible to enroll as a regular student. Such students may enroll as special students with a limited load upon approval by the Dean of the college.

## REQUIREMENTS FOR DEGREES

**Associate in Arts Degree.** The College confers the Associate in Arts degree upon the successful completion of a two-year liberal arts college transfer program. To qualify for this degree, a student must be of good moral character and receive recommendation from the faculty. He must have completed a minimum of sixty hours of acceptable college work in addition to physical education activity courses, with a grade point average of 2.00 in all work presented for graduation. Thirty hours must be completed in residence, and at least fifteen of the last thirty hours required for this degree must be registered for and carried in this college. A minimum of twelve hours must be taken in one department. He must satisfy the requirements in general education listed below, and he must have 6 hours credit in Bible. A transfer student may graduate with fewer than 6 hours in Bible, provided he has passed a course each semester he was enrolled at York.

### The General Education Program for Candidates for the Associate in Arts Degree

The general education requirements are designed to give basic understanding, to develop certain essential and fundamental skills

which all should possess, and to furnish a broad foundation of knowledge for advance level courses. They are as follows:

	<b>Hours</b>
I. Understanding religious and spiritual values:	
Bible .....	4
II. Understanding the human and creative spirit:	
1. The means of communication: English 113, 123;	
Speech 113 .....	9
2. The creative spirit: Literature, 3 hrs.; Art 202	
or Music 202 .....	5
III. Understanding the living and visible world:	
Biology, Chemistry, or Physics .....	6
IV. Understanding the social world:	
1. Our American Heritage: History .....	6
2. Recreation: Physical Education 111, 121, or 211, 221 .....	2
V. Understanding human behavior: Psychology 101, 143	
or Sociology 112, 122 .....	4-5
<b>36-37</b>	

Students who plan to enter medicine, dentistry, engineering, etc., may upon appeal to the Dean, be excused from certain required courses listed above in order to take courses that are required by the colleges and universities that they plan to attend in the future. However, this exception will be made only when, with careful planning of the student's program, the completion of all the requirements would cause undue hardship.

**Certificate of Achievement Diplomas.** A Certificate of Achievement Diploma is awarded to students who have successfully completed an intermediate or terminal program. To qualify for this diploma a student must have completed a minimum of fifty-six hours within four or more semesters. He must have received a grade point average of at least 1.50 in the fifty-six hours presented for graduation. Also, he must be of good moral character, and receive recommendation from the faculty. He must satisfy the requirements in general education listed below, and he must have 6 hours credit in Bible. A transfer student may graduate with fewer than 6 hours in Bible, provided he has passed a course each semester he was enrolled at York.

This diploma is primarily designed for students who do not plan to transfer to a four-year college. Students enrolled in this program who achieve high academic standing during their first year may change to the Associate in Arts program.

#### **The General Education Program for Candidates for the Certificate of Achievement Diploma**

The specific requirements for the Certificate of Achievement diploma are kept low, so that a student may be able to select courses

according to his own interest. However, it is felt that the following courses give basic understandings and develop certain essential fundamental skills which all should possess. These courses are required of students who receive the Certificate of Achievement diploma. They are as follows:

	<b>Hours</b>
I. Understanding religious and spiritual values:	
Bible .....	4
II. Understanding the human and creative spirit:	
1. The means of communication: English 113, or 123;	
Speech 113 .....	6
2. The creative spirit: Literature .....	3
III. Understanding the living and visible world:	
Biology, Chemistry, or Physics .....	3
IV. Understanding the social world:	
1. Our American heritage: History .....	3
2. Recreation: Physical Education 111, 121, or 211, 221	2
V. Understanding human behavior: Psychology 101; 143	
or Sociology 112, 122	4-5
25-26	

**Application for Degree.** A candidate must present to the Dean a formal application for his degree or diploma by the fourth week of the second semester. Late applications may be accepted upon the payment of a fee of \$1.00.

## SUGGESTED PROGRAMS

Students who have not definitely decided upon a profession or a purpose toward which to direct their education should enroll in the general liberal arts program. The general liberal arts course is suited to the student who has not yet chosen his vocation, but who wishes to lay a broad foundation for a four-year college course. Students not continuing beyond junior college will find the liberal arts program a good general course.

Students who have definitely decided upon a cultural or occupational goal should consult with an advisor so that a curricular plan which will best meet that goal can be selected.

Some of the many possible special interest and pre-professional course patterns are suggested following the outline of the general liberal arts program.

## GENERAL LIBERAL ARTS

The general liberal arts program is listed first in the suggested programs because it is the basic course of the college and a majority of the students will be enrolled in it. A student may pursue this program for two years, and at the end of this time he may change his major field of interest with very little loss of time in preparation for the four-year degree.

Students interested in the area of art, Bible, biology, business administration, chemistry, English, history, mathematics, music, physical education, physics, sociology, or speech, should enroll in the general liberal arts program. Enrollment should be preceded by careful consultation with the faculty member who teaches in the area of the student's special interest. Counselors will help to outline programs to fit individual needs, but the following is a suggested schedule of courses.

### FRESHMAN YEAR

First Semester	Hours	Second Semester	Hours
Bible 111 or 113 .....	1-3	Bible 121 or 123 .....	1-3
English 113 .....	3	English 123 .....	3
Science .....	4	Science .....	4
Speech 113 .....	3	P. E. 121 .....	1
P. E. 111 .....	1	*Psychology 143 .....	3
Psychology 101 .....	1	Electives .....	4-2
Electives .....	3-1		
TOTALS .....		16	

### SOPHOMORE YEAR

First Semester	Hours	Second Semester	Hours
Bible .....	2-3	Bible .....	2-3
English .....	3	History, Economics, or Government .....	3
History or Economics .....	3	-or-Music 202 .....	2
Art 202 .....	2	P. E. 221 .....	1
P. E. 211 .....	1	Electives .....	10-7
Electives .....	7-4		
TOTALS .....		16	

\* Sociology 112, 122 may be taken in addition to or as a substitute for psychology 143.

## CHEMISTRY

Students planning to major in chemistry should enroll in the liberal arts program. In addition to the general liberal arts program

the chemistry major must take a course in chemistry and one in mathematics each semester. The chemistry major should have taken two years of algebra in high school so that he will be prepared to enroll in mathematics 173, college algebra, during his first semester in college.

## EDUCATION

### Elementary

The education department of York College feels that teachers are more adequately prepared if they go beyond the two-year preparation program. However, two years of elementary education are offered which will prepare a student to transfer to a four-year college and work toward a bachelor's degree in elementary education. Specific course requirements are listed in the education department under Courses of Instruction.

### Secondary

A student desiring to teach in secondary schools should plan to pursue a liberal arts major in his chosen teaching field. He should enroll in the general liberal arts program and choose courses in his major field of interest as electives. Professional education courses should be kept at a minimum during the first two years of work. Specific general education and professional courses are outlined in the education department under Courses of Instruction.

## MUSIC

The music and music education curricula are outlined in the department of music under the Courses of Study. The student must plan his program carefully in order to be able to get all music and general education requirements worked into his two-year program. Consultation with a music advisor before enrollment is essential.

## PRE-DENTISTRY

Specific requirements at the University of Nebraska College of Dentistry are: 60 semester hours exclusive of physical education and military science. These 60 hours must include two semesters in English composition, two semesters in zoology or biology, two semesters in inorganic chemistry, two semesters in physics, and one semester in organic chemistry. Outstanding scholarship is essential for entrance into dental college since only about 20% of the applicants are admitted. The University of Nebraska, the only dental college between Iowa and California, admits only thirty-four beginning students each year.

### FRESHMAN YEAR

First Semester		Second Semester	
	Hours		Hours
Bible 113 .....	3	Bible 123 .....	3
Biology 114 .....	4	Biology 124 .....	4



Chemistry 114 .....	4	Chemistry 124 .....	4
English 113 .....	3	English 123 .....	3
Psychology 101 .....	1	Psychology 143 .....	3
P. E. 111 .....	1	P. E. 111 .....	1
<b>TOTAL .....</b>	<b>16</b>		<b>18</b>

**SOPHOMORE YEAR**

First Semester		Second Semester	
	Hours		Hours
Bible .....	2-3	Bible .....	2-3
English .....	3	Chemistry 225 .....	5
History 213 .....	3	History 223 .....	3
P. E. 211 .....	1	Music 202 .....	2
Physics 214 .....	4	P. E. 221 .....	1
Speech 113 .....	3	Physics 224 .....	4
<b>TOTALS .....</b>	<b>16-17</b>		<b>17-18</b>

**PRE-ENGINEERING**

Students desiring to study engineering may choose between the two-year or the one-year program. We recommend the two-year program for those who are interested in general engineering and who wish a broad general basis for their technical careers. The one-year program is offered for those who are interested only in the specialized line of study.

**One-Year Course**

First Semester		Second Semester	
	Hours		Hours
Bible 111 or 113 .....	1-3	Bible 123 .....	3
Chemistry 114 .....	4	Chemistry 124 .....	4
English 113 .....	3	English 123 .....	3
Mathematics 173 .....	3	Mathematics 183 .....	3
P. E. 111 .....	1	P. E. 121 .....	1
Physics 114* .....	4	Physics 124* .....	4
Psychology 101 .....	1		
<b>TOTALS .....</b>	<b>17-19</b>		<b>18</b>

\* Not offered until 1961-62

**Two-Year Course****FRESHMAN YEAR**

First Semester		Second Semester	
	Hours		Hours
Bible 113 .....	3	Bible 123 .....	3
Chemistry 114 .....	4	Chemistry 124 .....	4
English 113 .....	3	English 123 .....	3
Mathematics 173 .....	3	Mathematics 183 .....	3

P. E. 111 .....	1	P. E. 221 .....	1
Psychology 101 .....	1	Social Science Elective .....	2-3
Social Science Elective .....	1-3		
<hr/>		<hr/>	
TOTALS .....	16-18		16-17

**SOPHOMORE YEAR**

First Semester		Second Semester	
	Hours		Hours
Bible .....	2-3	Bible .....	2-3
Economics 233 .....	3	Economics 243 .....	3
Mathematics 215 .....	5	Mathematics 225 .....	5
P. E. 211 .....	1	P. E. 221 .....	1
Physics 114 .....	4	Physics 124 .....	4
Elective .....	3-1	Elective .....	3-1
<hr/>		<hr/>	
TOTALS .....	18-17		18-17

**PRE-JOURNALISM**

York does not offer specific courses in journalism. However, the major portion of the first two years in journalism school is devoted to achieving a broad general education. A student wishing to major in journalism can easily spend his first year at York without loss of time in his journalism program. Practical experience may be gained during this time by serving as a member of the staff of the student newspaper.

**FRESHMAN YEAR**

First Semester		Second Semester	
	Hours		Hours
Bible 113 .....	3	Bible 123 .....	3
English 113 .....	3	English 123 .....	3
History 213 .....	3	History 223 .....	3
P. E. 111 .....	1	P. E. 121 .....	1
Psychology 101 .....	1	Psychology 143 .....	3
Sociology 112 .....	2	Sociology 122 .....	2
Speech 113 .....	3	Elective .....	1-2
<hr/>		<hr/>	
TOTALS .....	16		16-17

**PRE-LAW**

Standard law schools require that students have at least two years of college training before entering upon professional study. The course listed below meets that need in that it supplies the necessary background in history, government, English, and speech, so essential to the practitioner of law.

Law schools do not specify particular courses as being mandatory in the pre-professional training. Therefore, minor adaptations in the suggested program are permissible.

**FRESHMAN YEAR**

First Semester		Second Semester	
	Hours		Hours
Bible 113 .....	3	Bible 123 .....	3
English 113 .....	3	English 123 .....	3
History 113 .....	3	History 123 .....	3
P. E. 111 .....	1	P. E. 121 .....	1
Psychology 101 .....	1	Sociology 122 .....	2
Sociology 112 .....	2	Elective .....	4
Speech 113 .....	3		
<b>TOTALS</b> .....	<b>16</b>		<b>16</b>

**SOPHOMORE YEAR**

First Semester		Second Semester	
	Hours		Hours
Art 202 .....	0-2	-or-Music 202 .....	0-2
Bible .....	2-3	Bible .....	2-3
English 213 or 233 .....	3	English 223 or 243 .....	3
History 213 .....	3	History 223 .....	3
P. E. 211 .....	1	P. E. 221 .....	1
Speech .....	3	Speech .....	3
Elective .....	4-1	Elective .....	4-1
<b>TOTALS</b> .....	<b>16</b>		<b>16</b>

**PRE-MEDICINE**

Ninety semester hours or three years of college work are required as prerequisite to the four years in a medical college for the Doctor of Medicine degree. However, since admission to a medical college is extremely difficult to achieve, a student planning a medical career should consult with both the Dean of York College and the Chairman of the Admissions Committee of his intended medical college concerning his pre-medical curriculum at York.

**PRE-NURSING**

The suggested preliminary college course listed below is designed to meet the entrance requirements of the University of Nebraska School of Nursing. Students planning to enter another school of nursing should select courses to comply with the entrance requirements of that school.

**FRESHMAN YEAR**

First Semester		Second Semester	
	Hours		Hours
Bible 111 .....	1	Bible 121 .....	1
Biology 114 .....	4	Biology 124 .....	4
Chemistry 114 .....	4	English 123 .....	3

English 113 .....	3	History 223 .....	3
P. E. 111 .....	1	P. E. 121 .....	1
Psychology 101 .....	1	Sociology 122 .....	2
Sociology 112 .....	2	Speech 113 .....	3
<b>TOTALS</b> .....	<b>16</b>		<b>17</b>

### PRE-PHARMACY

Two full years of college work with specific requirements are necessary for admission to a college of pharmacy. Each student should plan his program to comply with the entrance requirements of the college to which he will transfer.

#### FRESHMAN YEAR

First Semester		Second Semester	
	Hours		Hours
Bible 111 .....	1	Bible 121 .....	1
Biology 114 .....	4	Biology 124 .....	4
Chemistry 114 .....	4	Chemistry 124 .....	4
English 113 .....	3	English 123 .....	3
Mathematics 173 .....	3	Mathematics 183 or Psychology 143 .....	3
P. E. 111 .....	1	P. E. 121 .....	1
Psychology 101 .....	1	Speech 113 .....	3
<b>TOTALS</b> .....	<b>17</b>		<b>19</b>

#### SOPHOMORE YEAR

First Semester		Second Semester	
	Hours		Hours
Bible .....	2	Bible .....	2-3
Chemistry 205 .....	5	Chemistry 215 .....	5
English .....	3	History 223 .....	3
History 213 .....	3	Music 202 .....	2
P. E. 211 .....	1	P. E. 221 .....	1
Physics 114 .....	4	Physics 124 .....	4
<b>TOTALS</b> .....	<b>18</b>		<b>17-18</b>

### PRE-VETERINARY AND PRE-ANIMAL HUSBANDRY

Any person wishing to enter the four-year professional course leading to the degree of Doctor of Veterinary Medicine must first complete two years of pre-veterinary training. At least one year of this program can be completed at York. This training must satisfy the requirement of the college of veterinary medicine of the student's choice. Consequently, the student should study the entrance requirements of the college of his choice and consult with his counselor at York concerning the advisability of completing two full years at York.

**FRESHMAN YEAR**

First Semester		Second Semester	
	Hours		Hours
Bible 113 .....	3	Bible 123 .....	3
Biology 114 .....	4	Biology 124 .....	4
Chemistry 114 .....	4	Chemistry 124 .....	4
English 113 .....	3	English 123 .....	3
P. E. 111 .....	1	P. E. 121 .....	1
Psychology 101 .....	1	Psychology 143 .....	3
<b>TOTALS</b> .....	<b>16</b>		<b>18</b>

**SECRETARIAL MANAGEMENT**

Students who have had both typing and shorthand in high school will probably be able to take advanced courses in these lines in the first year, and thus prepare themselves for employment by one year of study. However, the course of study in Secretarial Management seeks to prepare persons to assume positions of responsibility as stenographers or secretaries, and to meet the increasing demand for people of broad background and technical skill to fill secretarial positions requiring managerial ability. Modern business courses stress the fact that many secretaries step into executive positions. Consequently, the two-year course which builds a much broader background, and includes some courses in business administration, is recommended.

**One-Year Terminal Program**

First Semester		Second Semester	
	Hours		Hours
Bible 111 or 113 .....	1-3	Bible 121 or 123 .....	1-3
Business Adm. 213 .....	3	Business Adm. 223 .....	3
English 113 .....	3	Secretarial Mgt. 123 .....	3
Psychology 101 .....	1	Secretarial Mgt. 143 .....	3
Secretarial Mgt. 113 .....	3	Secretarial Mgt. 243 .....	3
Secretarial Mgt. 133 .....	3	Electives .....	3-1
Electives .....	2-0		
<b>TOTALS</b> .....	<b>16</b>		<b>16</b>

**Two-Year Terminal Program**

The Certificate of Achievement Diploma will be granted upon the completion of this program.

**FRESHMAN YEAR**

First Semester		Second Semester	
	Hours		Hours
Bible 111 or 113 .....	1-3	Bible 121 or 123 .....	1-3
Business Adm. 213 .....	3	Business Adm. 223 .....	3
English 113 .....	3	English 123 .....	3
P. E. 111 .....	1	P. E. 121 .....	1
Psychology 101 .....	1	Secretarial Mgt. 123 .....	3

Secretarial Mgt. 113	3	Secretarial Mgt. 143	3
Secretarial Mgt. 133	3	Speech 113	3
<b>TOTALS</b>		15-17	17-19

**SOPHOMORE YEAR**

First Semester		Second Semester	
	Hours		Hours
Bible	2-3	Bible	2-3
Business Adm. 233	3	Business Adm. 243	3
P. E. 211	1	P. E. 221	1
Secretarial Mgt. 213	3	Psychology 143	3
Secretarial Mgt. 223	3	Secretarial Mgt. 233	3
Science	4	Secretarial Mgt. 243	3
<b>TOTALS</b>		16-17	15-16

**Two-Year Degree Program**

Students are encouraged to take the Associate in Arts degree program. Students taking this plan will lose no time when transferring to a four-year college, whereas those who follow the terminal program plan will not be able to complete a four-year degree without loss of time. The following program will be somewhat lighter for students who have had previous work in shorthand and typing. The student should consult with his adviser concerning adaptations to fit his personal needs.

**FRESHMAN YEAR**

First Semester		Second Semester	
	Hours		Hours
Bible 111 or 113	1-3	Bible 121 or 123	1-3
Business Adm. 213	3	Business Adm. 223	3
English 113	3	English 123	3
P. E. 111	1	P. E. 121	1
Psychology 101	1	Psychology 143	3
Science	4	Secretarial Mgt. 123	3
Secretarial Mgt. 113	3-0	Secretarial Mgt. 143	3
Secretarial Mgt. 133	3-0		
<b>TOTALS</b>		19-15	17-19

**SOPHOMORE YEAR**

First Semester		Second Semester	
	Hours		Hours
Art 202	2	Bible	2
Bible	2	Business Adm. 243	3
Business Adm. 233	3	P. E. 221	1
English	3	Science	4
P. E. 211	1	Secretarial Mgt. 233	3
Secretarial Mgt. 213	3	Secretarial Mgt. 243	3
Secretarial Mgt. 223	3	Speech 113	3
<b>TOTALS</b>		17	19

# Courses of Instruction

## ORGANIZATION FOR INSTRUCTION

- DIVISION I— Bible and Related Subjects** \_\_\_\_\_  
**Mr. Dale R. Larsen, Chairman**  
 Bible, Christian Education, Greek
- DIVISION II— Humanities**.....  
 Art, English, Music, Speech
- DIVISION III— Natural Sciences** .....  
 Biology, Chemistry, Mathematics, Physics
- DIVISION IV— Social Science**..... **Dr. Mabrey L. Miller, Chairman**  
 Business, Education, History, Physical Education,  
 Psychology, Sociology.

## KEY TO NUMBERING AND SCHEDULING OF COURSES

The Roman numeral following the course title indicates the semester in which the course is to be offered. The units digit of the course number indicates the credit value of the course.

Courses numbered from 100 to 199 are designed primarily for freshmen; those numbered from 200 to 299 for sophomores. Freshmen are permitted to take some courses numbered in the 200s, and sophomores may take courses numbered in the 100s.

Courses are offered every year unless otherwise stated. Courses offered on "demand" are not regularly scheduled but will be scheduled provided five or more students need the course to meet graduation requirements.

The College reserves the right to withdraw scheduled courses when fewer than five students register for such courses.

## DIVISION OF BIBLE AND RELATED SUBJECTS

**Chairman: Mr. Dale R. Larsen**

**Teachers: Campbell, Larsen, Lewis, Napier**

York College endeavors to give its students a broad liberal arts education with recognition of and training in the spiritual values of life. The College is primarily supported by members of churches of

**222. Homiletics**

II, Class 2, Credit 2

A study of sermon organization and preparation.

**GREEK**

Courses in Koine Greek, the Greek of the New Testament period, are offered for the benefit of those interested in studying the New Testament in the original language. A knowledge of the language contributes much to an understanding of the problems of Biblical translation and is invaluable as an aid in interpretation. The highly inflected nature of the Greek language makes it an exceptionally expressive vehicle of communication. It was the most prominent and most widely used language of the Roman Empire in the first century, which made it an ideal language for the evangelization of the Roman world. Acquaintance with the language is also helpful in evaluating the cultural and historical impact of both the ancient Greek and Roman civilizations.

Students planning to major in Bible are required to take one year of elementary Greek.

**215. Elementary Greek**

I, Class 5, Credit 5

Vocabulary, declensions and conjugations. Offered on alternate years beginning 1959-60.

**225. Elementary Greek**

II, Class 5, Credit 5

Continuation of Greek 215 with selected readings from the Gospel of John. Offered on alternate years beginning 1959-60.

**DIVISION OF HUMANITIES****Teachers: Lewis, Thom**

In general education the Division of Humanities, through its several departments, endeavors to make the student aware of the best that has been done in words, in music, and in art, so that he may have some basis for opinion in these matters. In certain courses also he is given such theory and practice as will enable him to interpret music and literature and art and to compose original work for himself. Throughout the Division he is encouraged to observe interrelations of languages, literatures, and fine arts so that he may be able to appreciate his cultural heritage. All phases, however, are coordinated in the purpose implicit in every activity of the Division: to make the student conscious of his heritage, to establish his tastes, to encourage him in self-expression and in other cultural pursuits, so that his leisure may be richer, his judgment more discriminating, his action more intelligent.



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## ART

The Department of Art is designed to enrich the artistic understanding of all students, to develop proficiency in specific skills such as freehand drawing and painting, to supply the art training required by other departments, and to prepare teachers of art. Courses requiring no special ability are open to all students and are recommended as electives.

- 122. Public School Art** II, Class 2, Credit 2  
Methods and materials for elementary schools. Projects designed and executed by students. Offered on alternate years beginning 1959-60.
- 133. Freehand Drawing and Composition** I, Class 5, Credit 3  
Drawing and composition problems in various media. Offered on alternating years beginning 1958-59.
- 143. Freehand Drawing and Composition** II, Class 5, Credit 3  
Advanced drawing and composition. Offered on alternate years beginning 1960-61.
- 202. Art Appreciation** I, Class 2, Credit 2  
Study of the principles which underlie the beauty and worth of artistic creation.
- 223. Commercial Art** II, Class 5, Credit 3  
Beginning problems and exercises in lettering, advertising, layout, design and techniques. Offered on alternating years beginning 1958-59.
- 233. Painting** I, Class 5, Credit 3  
Introduction to the fundamentals of oil painting. Offered on alternating years beginning 1959-60.
- 243. Painting** II, Class 5, Credit 3  
Advanced painting in oils and other media. Offered on alternating years beginning 1959-60.

## ENGLISH

Courses offered by the English Department are designed to encourage all students to think of the English language as a basic tool in the understanding of all subjects. Through oral and written expression and through reading and discussing various forms of literary composition, the department hopes that its students will learn to make correct judgments and to develop an understanding and an appreciation for the noblest in literature and in life. Courses in English are also designed to enable the student to do successful upper-division work.

		<b>Hours</b>
	Harmony 113, 123 .....	6
	Ear Training 121, 131 .....	2
	Applied Music .....	4
	<b>Total</b> .....	<b>12</b>
<b>101.</b>	<b>Rudiments of Music</b> .....	II, Class 1, Credit 1
	For non-majors. Elementary music principles and sight-singing. Designed for those who have had little or no previous training in music. Consent of instructor.	
<b>102.</b>	<b>Elementary Song Directing</b> .....	II, Class 2, Credit 2
	For non-majors. Includes meeting with Music 101, coupled with training and practice in song-directing. Study of methods for better worship through song. Consent of instructor.	
<b>110.</b>	<b>Italian Diction</b> .....	I, Class 1, Credit 0
	Required of all music majors that are majoring in voice. Meets one hour a week without credit.	
<b>113, 123.</b>	<b>Elementary Harmony</b> .....	I, II, Class 3, Credit 3 each semester
	Study and keyboard application of scales and intervals, triads and their inversions, four-part harmony through seventh chords.	
<b>121. 131.</b>	<b>Ear Training</b> .....	I, II, Class 1, Lab. 1, Credit 1 each semester
	Prerequisite or parallel: Music 113. Dictation from the keyboard, ear testing, and sight singing involving intervals, scales, triads, melodies, and rhythms.	
<b>132.</b>	<b>Music For Elementary Teachers</b> .....	I, Class 2, Credit 2
	A general course intended for teachers of elementary grades. Detailed discussion of musical activities, evaluation of materials, including audio-visual aids, with view to developing the ability to lead students toward musical independence. Appropriate fundamentals of music.	
<b>141.</b>	<b>Advanced Song Directing</b> .....	I, Class 1, Credit 1
	Designed for music majors or minors and others who have had previous training in music. Special attention given to hymn literature and methods for more effective leadership in worship. Consent of instructor.	
<b>152, 162.</b>	<b>Music Literature</b> .....	I, II, Class 2, Credit 2 each semester
	A general survey of music literature from the earliest in existence to the present. The evolution of musical styles will be traced and the examination of scores will be required. For music majors and minors only	
<b>200.</b>	<b>German Diction</b> .....	I, Class 1, Credit 0
	Required of all music majors that are majoring in voice. Meets one hour a week without credit.	

- 202. Music Appreciation** II, Class 2, Credit 2  
A course primarily for liberal arts students, designed to develop intelligent listening to various types of musical performance. An elementary study of music history, form and style in composition is supplemented by comprehensive recorded illustrations.
- 210. French Diction** II, Class 1, Credit 0  
Required of all that are majoring in voice. Meets one hour a week without credit.
- 213, 223. Advanced Harmony** I, II, Class 3, Credit 3 each semester  
Prerequisite: Music 123 or equivalent. More advanced phases of musical theory and analysis of Bach Chorales.
- 221, 231. Advanced Ear Training**  
I, II, Class 1, Lab. 1, Credit 1 each semester  
Prerequisite: Music 131 or equivalent. Chords, three-and-four-part dictation, more difficult melodic and rhythmic problems.  
Advanced sight singing.

### Ensembles

A student pursuing a major in music must participate in some ensemble every semester that he is enrolled. Music majors must have credit for at least two hours of ensemble, however, only two hours may count toward graduation.

- 101a, 111a; 201a, 211a. A Cappella Chorus**  
I, II, Rehearsal 5, Credit 1  
The A Cappella Chorus offers opportunities for experience in choral singing. A wide range of choral literature is studied, both sacred and secular, and numerous programs and concerts are presented. Membership is determined by audition.
- 101c, 111c; 201c, 211c. Women's Ensemble**  
I, II, Rehearsal 2, Credit 1  
Selected from members of the A Cappella Chorus. This group represents the school in public performances in the community and also on several weekend trips.
- 101d, 111d; 201d, 211d. Men's Quartet**  
I, II, Rehearsal 2, Credit 1  
Selected from members of the A Cappella Chorus. This group represents the school in public performances in the community and also on several weekend trips.

## APPLIED MUSIC

### Piano

One or two hours of credit are given for private piano lessons depending upon whether the student enrolls in one or two half-hour lessons. All students enrolled in private piano must participate in a public recital sometime during the semester in which the student is enrolled.

**101 or 102; 111 or 112. Private Piano**

General re-grounding in scale, chord, and arpeggio technique; study of preludes, fugues, and Bach inventions.

**201 or 202; 211 or 212. Private Piano**

More difficult variations of scale and technique, sonatas of Mozart, Beethoven and others.

**Voice**

One or two hours of credit are given for private voice lessons, depending upon whether the student enrolls in one or two half-hour lessons per week. Music majors that enroll for one or two hours a week must also enroll for Music 100, 200, or 210, for which no credit is given. Participation in a public recital is required each semester.

**101 or 102; 111 or 112. Private Voice**

Principles of breathing, study of consonants, vowels, and fundamentals of voice control, and technical exercises. Practical application of principles in simple American, English, and Italian song.

**201 or 202; 211 or 212. Private Voice**

Continuation and amplification of technical studies with selected pieces of the classic and romantic periods, including German Lieder and some French songs.

**Instruments**

Private instruction for any orchestral or band instrument will be given upon request, depending upon the advanced standing of the student.

**SPEECH**

The Department of Speech has the following objectives: to improve the communicative skills and attitudes of all students, to develop specialized abilities in public speaking, dramatics and oral reading, and to prepare teachers of speech.

**113. Basic Speech** I, II, Class 3, Credit 3

A course designed to develop ability and ease in speech experiences before an audience.

**213. Fundamentals of Oral Interpretation** II, Class 3, Credit 3

Study and practice in the art of interpretive reading. Offered on alternate years beginning 1958-59.

**223. Play Production** I, Class 5, Credit 3

Courses in acting and staging plays for public performances. Offered on alternate years beginning 1960-1961.

- 233. Introduction to Acting** I, Class 3, Credit 3  
Practical training in the field will be gained through rhythmic pantomime, scene performance, and the practice of playing varied roles. Offered on alternate years beginning 1959-1960.
- 243. Introduction to Theater** II, Class 3, Credit 3  
Basic concepts of theater will be derived from lectures and reading assignments on the nature of drama, a history of theater development, and theories of acting and directing, and stage production. Offered on alternate years beginning 1959-1960.

### WORKSHOPS

The following courses are designed for students who wish to gain experience in the production of dramatic presentations. A formal class time is not assigned.

- 111P, 121P, 211P, 221P. Theater Workshop: Performance** Credit 1  
Open for credit to students who participate in important roles with a high degree of excellency during a given semester. Students are cast in the major productions according to their ability.
- 111T, 121T, 211T, 221T. Theater Workshop: Technical** Credit 1  
A practical course in the technical aspects of dramatic production. Students are assigned tasks in the major productions during the semester in which they are enrolled.

## DIVISION OF NATURAL SCIENCES

**Teachers: Bedford, Miller**

The program in the natural sciences is designed to give cultural training, to prepare teachers, to give the basic training in natural sciences needed by pre-professional students or students of the natural sciences, and for those who, for any other reason, desire a broader understanding and appreciation of the sciences.

### BIOLOGY

- 114. General Biology** I, Class 3, Lab 3, Credit 4  
This course covers basic biological principles of cell structures and functions (protoplasm and metabolism) and a survey of the animal kingdom with final emphasis on the human body systems. Laboratory work includes introduction to the use of the microscope and study of representative animals of the animal Phyla including dissection of the frog.
- 124. General Biology** II, Class 3, Lab. 3, Credit 4  
Continuation of 114 with units covering the reproductive process,

mechanism of heredity, evolution and ecology, plus a survey of the world of plants. Laboratory emphasis on roots, stems, leaves, and life histories of representative plant forms.

- 214. Bacteriology** I, Class 3, Lab. 3, Credit 4  
Micro-organisms, their classification, morphology, and physiology; their relation to health, sanitation, and food preservation.
- 224. Human Anatomy and Physiology** II, Class 3, Lab. 3, Credit 4  
The structure and functions of the body, with special emphasis placed upon the various organs and systems.

## CHEMISTRY

- 114. General Inorganic Chemistry** I, Class 3, Lab. 3, Credit 4  
Prerequisite: Intermediate algebra or concurrent enrollment in it. General theory of chemistry, the periodic classification of elements, valence, atomic structure, and properties of non-metals.
- 124. General Inorganic Chemistry** II, Class 2, Lab. 6, Credit 4  
A continuation of beginning chemistry. Emphasis is placed on the metals and their properties, their metallurgy and important compounds. An introduction to qualitative analysis will also be included.
- 205. Qualitative Analysis** I, Class 2, Lab. 9, Credit 5  
Prerequisite: eight hours of general chemistry. Chemical equilibrium and its application to the separation and identification of the common cations and anions. These principles will find application in the laboratory work. Offered on demand.
- 215. Quantitative Analysis** II, Class 2, Lab. 9, Credit 5  
Prerequisite: qualitative analysis. The principles involved in various types of chemical analysis, volumetric, gravimetric, and instrumental principles will find an application in the laboratory work. Two lectures and three laboratory periods of three hours each per week. Offered on demand.
- 225. Organic Chemistry** II, Class 3, Lab. 6, Credit 5  
Prerequisite: Chemistry 124. Study of the aliphatic and aromatic compounds or carbon. Offered on demand.

## MATHEMATICS

- 123. Intermediate Algebra** I, Class 3, Credit 3  
Prerequisite: One unit of high school algebra. Review of the fundamental operations of algebra, exponents and radicals, simple equations, graphs, systems of simultaneous equations, quadratic

equations and an introduction to logarithms. Does not count toward major or minor.

**173. College Algebra** I, Class 3, Credit 3

Prerequisite: Math 123. A review of quadratic equations, progressions, the binomial theorem, mathematical induction, theory of equations, logarithms, and determinants.

**183. Trigonometry** II, Class 3, Credit 3

Prerequisite: Math 123. The trigonometric functions, logarithms, solutions of right and oblique triangles.

**215, 225. Analytic Geometry and Calculus**

I, II, Class 5, Credit 5 each semester

Prerequisite: Mathematics 173, 183. Properties of geometric figures, polar coordinates, approximately three hours. Differential and integral calculus with applications, about seven hours. Not offered until 1961-62.

## PHYSICS

**214. General Physics** I, Class 3, Lab. 3, Credit 4

Prerequisite: Mathematics 183. Mechanics, molecular physics, and heat. Offered on demand on alternate years beginning 1959-60.

**224. General Physics** II, Class 3, Lab. 3, Credit 4

Prerequisite: Physics 214. Magnetism, electricity, sound, and light. Offered on demand on alternate years beginning 1959-60.

## DIVISION OF SOCIAL SCIENCE

**Chairman: Dr. Mabrey L. Miller**

**Teachers: Campbell, Hamm, Miller, Napier**

The work of the department is designed to give students basic information concerning the social forces and institutions which affect civilizations, to prepare teachers for secondary and elementary schools, to provide terminal training in Secretarial Management, and to prepare students for business careers.

## BUSINESS

The Department of Business Administration offers courses in two fields of interest: General Business Administration and Secretarial Management. Students with previous high school training in shorthand and typing may enter the more advanced courses.

### GENERAL BUSINESS ADMINISTRATION

- 213. Accounting** I, Class 3, Credit 3  
Classification and discussion of financial statements.
- 223. Accounting** II, Class 3, Credit 3  
Prerequisite: Business Administration 213. A continuation of course 213.
- 233, 243. Principles of Economics** I, II, Class 3, Credit 3  
each semester  
Sophomore standing. The structure of the contemporary economy, basic economic principles, institutions and problems; elementary economic analysis. Offered on alternating years beginning 1960-1961.

### SECRETARIAL MANAGEMENT

The course of study in Secretarial Management seeks to prepare persons to assume positions of responsibility as stenographers or secretaries, and to meet the increasing demand for people of broad background and technical skill to fill secretarial positions requiring managerial ability. Modern business courses stress the fact that many secretaries step into executive positions.

- 113. Beginning Typewriting** I, Class 5, Credit 3  
Exercises planned to develop a proper wrist and finger movement leading to complete mastery of the keyboard by the touch method.
- 123. Intermediate Typewriting** I, II, Class 5, Credit 3  
Prerequisite: Secretarial Management 113. Special effort is made to attain typing speed. Practice in letter writing and use of carbon paper.
- 133. Beginning Shorthand** I, Class 5, Credit 3  
Beginning course in shorthand covering the fundamental theory and practice of the Gregg system.
- 143. Intermediate Shorthand** II, Class 5, Credit 3  
Prerequisite: Grade "C" or above in Secretarial Management 133. A continuation of shorthand with emphasis on speed-building, vocabulary and accurate transcription.
- 213. Advanced Typewriting** II, Class 5, Credit 3  
Prerequisite: Secretarial Management 123. Increase in accuracy and speed. Practice in writing business letters and reports: letters concerning adjustments, credit, collections, inquiries, orders, responses, introductions, applications, and routine business.
- 223, 233. Advanced Dictation** I, II, Class 5, Credit 3 each semester  
Prerequisites: Secretarial Management 123 and 143. Develop-



ment of advanced skill in dictation with emphasis on mailable transcription of letters and speed-building.

**243. Business Correspondence**

II, Class 3, Credit 3

Practice in the use of correct, effective English in writing business letters.

## EDUCATION

The Department of Education considers teaching as a privilege, and not as a personal right. Consequently, it reserves the right to withhold recommendation from any student who does not meet acceptable standards for service in education. Two years of work may be acquired in either the field of elementary education or secondary education. Members of the Department will counsel with students to assist them in selecting a program. However, it is held that the student is responsible for determining the program most desirable for preparing him for work in his particular state.

### ELEMENTARY EDUCATION

Professional	Hours	Courses
Introduction to Teaching .....	3	Ed. 103
School Art .....	2	Ed. 122
School Music .....	2	Ed. 132
Human Growth and Development .....	3	Psy. 143
Teaching Elementary School Subjects ...	8	Ed. 203, 213, 222
Observation in the Elementary School ...	2	Ed. 262
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Total Professional .....	20	
General Education	Hours	Courses
Bible .....	4	Bible course each semester
The Creative Spirit .....	5	Literature, 3 hrs. and Art 202 or Music 202
Oral or Written Communication .....	9	Eng. 113, 123; and Speech 113
Physical Education .....	2	P. E. 111, 121 or 211, 221
Psychology .....	1	Psych. 101
Science .....	6	Lab. Science
Social Studies .....	12	History 213, 223 and 6 hrs. Hist., Soc., Econ., or Gov.
Electives .....	5	
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Total General Education .....	44	
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Total professional and general education	64	

- 213. History of the United States 1492 to 1877** I, Class 3, Credit 3  
A history of the United States from its beginning through the political reconstruction following the Civil War. The colonial period is given relatively brief treatment as a background for later developments. The development of a distinctive American culture is traced, with its various complex interrelationships.
- 223. History of the United States Since 1877** II, Class 3, Credit 3  
Basic trends outlined in the development of an industrialized, urban, high-speed civilization with increasing participation and leadership in world affairs.

## PHYSICAL EDUCATION

The Department of Physical Education and Health is designed to meet the needs of three groups: those needing recreational activity for health and social values, those planning to teach or coach physical education, and those interested in the supervision of activities associated with group work, such as summer camps and scout programs.

- 111, 121. Physical Education Activities** I, II, Class 2, Credit 1 each semester  
Recreational activities.
- 211, 221. Physical Education Activities for Sophomores** I, II, Class 2, Credit 1 each semester  
Recreational activities.
- 202. First Aid** I, Class 2, Credit 2  
First aid instruction for coach and trainer.
- 212. Coaching and Officiating Basketball** II, Class 2, Credit 2  
Principles of the game, coaching techniques, conditioning and officiating.
- 222. Coaching and Officiating Track and Field** II, Class 2, Credit 2  
Same procedure as in 212.
- 231-241. Intramural Sports** I, II, Laboratory, Credit 1  
Activities in the gymnasium, on the play ground and athletic field; methods of point distribution; scheduling; record keeping and types of honor awards.

## PSYCHOLOGY

- 101. Orientation** I, II, Class 2, Credit 1  
This course is an orientation course designed primarily to aid the student in making a satisfactory adjustment to college life. This course is required for all new students.
- 143. Human Growth and Development** II, Class 3, Credit 3  
The physical, mental, emotional and social development of the human individual from birth through adolescence. Application

of the principles of psychology to an understanding of human growth with emphasis on understanding of child and adolescent behavior.

## SOCIOLOGY

**112. Introduction to Sociology** I, Class 2, Credit 2

A study of the basic methods and concepts used in the description and understanding of group behavior. Special attention is given to the way in which the individual is molded by the various social groups about him, such as communities, races, nationalities, and crowds.

**122. Marriage and Family** II, Class 2, Credit 2

An analysis will be made of the position of the American family in our contemporary culture. Special attention will be given to problems of individual adjustment to marriage in modern living.



**McGehee Library**

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**Students, Fall and Spring Semesters—1960-61**

Anderson, Roxine.....	Culbertson, Nebraska
Atkinson, Bill.....	Jacksonville, Florida
Aumoeualogo, Soli.....	American Samoa
Barnhart, Leslie.....	Pratt, Kansas
Belasco, John.....	Denver, Colorado
Bennett, Richard.....	Derby, Kansas
Berry, Joyce.....	Dillon, Colorado
Bettenhausen, Dona.....	Willmar, Minnesota
Bickford, Dale.....	Rockwell City, Iowa
Bickford, Geraldine.....	DeSoto, Kansas
Bickford, Sarah.....	DeSoto, Kansas
Bickford, Ward.....	Rockwell City, Iowa
Binkerd, Richard.....	Oak, California
Blankenship, Marcia.....	Belle Plaine, Kansas
Blue, Rufus.....	West Palm Beach, Florida
Bonham, Garry.....	Anthony, Kansas
Bonham, Larry.....	Anthony, Kansas
Boyd, Patricia.....	Kansas City, Kansas
Brewster, Garry.....	Southwest City, Missouri
Brewster, Larry.....	Southwest City, Missouri
Brown, Mary.....	Olean, New York
Bruce, John David.....	Kansas City, Kansas
Bullard, Richard.....	Worland, Wyoming
Campbell, Dolores.....	York, Nebraska
Carlisle, John.....	Wichita, Kansas
Cockrum, Ronald.....	Wichita, Kansas
Covalt, Sue.....	Woodward, Oklahoma
Cox, James, Jr.....	Lewisburg, Tennessee
Craft, Marilyn.....	Wichita, Kansas
Dallas, David.....	Clayton, New Mexico
Dallas, Earl.....	York, Nebraska
Daulton, Freddie.....	Quanah, Texas
Davis, Garvis.....	Denver, Colorado
Deprez, Patricia.....	York, Nebraska
Dixon, Judith.....	Wellington, Kansas
Dwyer, Levada.....	Derby, Kansas
Eddy, Carylon.....	Clayton, New Mexico
Engle, David.....	Cheyenne, Wyoming
Engle, Richard.....	Cheyenne, Wyoming
Finch, Linda.....	Haysville, Kansas
Fiscus, Donna.....	Harlan, Iowa
Flowers, Bill.....	Texline, Texas
Freeman, Fredrick.....	Des Moines, Iowa
Frisby, Kenneth.....	Kansas City, Missouri
Graham, Sharon.....	Laramie, Wyoming
Gunn, James.....	Abilene, Texas
Hamm, Howard.....	Sawyer, Kansas
Hammitt, Robert.....	Pittsfield, Illinois
Herod, Douglas.....	Colorado Springs, Colorado
Hill, Jacqueline.....	Derby, Kansas
Hogan, Michael.....	Des Moines, Iowa
Huegel, Richard.....	York, Nebraska
Jacobs, Bryan.....	Jacksonville, Florida
Jensen, Donald.....	York, Nebraska
Jokerst, Robert.....	York, Nebraska
Jones, Willie Ray.....	Bastrop, Louisiana
Keldsen, Lee.....	York, Nebraska
Keller, Arthur.....	Enid, Montana
Keller, Norman.....	Fairview, Montana
King, Betty.....	Pueblo, Colorado
Kingsley, Danny.....	Spearman, Texas
Kite, Sydney.....	Kearney, Nebraska

Knipple, Harold	Coldwater, Mississippi
Kreps, Jerry	Englewood, Colorado
Litchfield, Judith	Turon, Kansas
Lofland, Judith	Ulysses, Kansas
Love, Bonnie	Ft. Morgan, Colorado
Lundy, James	York, Nebraska
McCaghren, Dannie	Quincy, Illinois
McCartee, Larry	Utica, Kansas
McCarty, Patty	Derby, Kansas
McMahill, Karen	Englewood, Colorado
Martin, Lemma Ann	Fort Worth, Texas
Michael, Gary	Lincoln, Nebraska
Miller, Mary Catherine	Farmington, New Mexico
Misegadis, Gerald	Sidney, Nebraska
Mitchell, Dennis	Lawrence, Kansas
Mitchell, Donald	Lawrence, Kansas
Morrow, Jim	Wichita, Kansas
Musselman, Ross	Ransom, Kansas
Napier, Grace	York, Nebraska
Napier, Louise	Central City, Kentucky
Nelson, Douglas	Thermopolis, Wyoming
Parker, James	Madison, Alabama
Patton, Robert	Pittsfield, Illinois
Peters, Bruce	Utica, Kansas
Phillips, Linda	Wichita, Kansas
Pickell, Frances	Madrid, Iowa
Popp, Joyce	Utica, Kansas
Ragsdale, Glenda	Wichita, Kansas
Rock, Douglas	York, Nebraska
Potter, Phyllis	Newark, Arkansas
Reilly, Marilyn	Kansas City, Kansas
Rodgers, John	Mulvane, Kansas
Rouse, Michael	Farmington, New Mexico
Ruffin, Edward	Bettendorf, Iowa
Scarborough, Richard	Jacksonville, Florida
Schulz, Eddie Ray, Jr.	Jacksonville, Florida
Scott, Robert	Freeport, Illinois
Seitz, Sydney	Omaha, Nebraska
Skinness, Jerry	Willmar, Minnesota
Sloan, Janice	York, Nebraska
Smith, Kenneth	Solomon, Kansas
Smith, Diane	Omaha, Nebraska
Smith, Richard	York, Nebraska
Sommer, Sandra	Lincoln, Nebraska
Strand, Martin	Lincoln, Nebraska
Sunia, Pita Fiti	American Samoa
Swanson, Judith	Grand Island, Nebraska
Thayer, Jacqueline	York, Nebraska
Thurmond, Sandra	Lincoln, Nebraska
Touchton, Herbert Ryan	Jacksonville, Florida
Touchton, Paul Ellis	Jacksonville, Florida
Tuisamata, Fesui'ai	American Samoa
Tunoa, Va'afatu	American Samoa
Wasson, David	Great Falls, Montana
Watson, Jo Ellen	Ulysses, Kansas
Welch, Carlos	Spring Hill, Tennessee
White, Linda	Matheson, Colorado
Wiles, Lucille	New London, Iowa
Williams, Arthur	Plainview, Texas
Williams, Janis	Abilene, Texas
Williams, Jimmie Marquette	Plainview, Texas
Yocum, Lynn	Beloit, Kansas
Young, Charles Keith	Lincoln, Nebraska

## INDEX

	Page		Page
Absences .....	28	Honors and Honor Points .....	29
Academic Information .....	27-40	Housing .....	14
Academic Regulations .....	28-32	Humanities .....	44-51
Accounting .....	54	Information, Please! .....	8-11
Accreditation .....	13	Journalism (Pre-) .....	36
Activities .....	22	Law (Pre-) .....	36
Admissions .....	27	Liberal Arts .....	33
Administration .....	6	Library .....	14
Animal Husbandry (Pre-) .....	38	Literature .....	46
Aims of the College .....	13	Loan Funds .....	17
Application for Admission .....	63, 64	Location .....	9
Art .....	45	Mathematics .....	52, 53
Automobiles .....	25	Medicine (Pre-) .....	37
Awards .....	17-20	Moral Conduct .....	26
Bible .....	25, 41-44	Music .....	22, 34, 46-50
Biology .....	51-52	Natural Sciences .....	51-53
Board Expenses .....	15	Numbering of Courses .....	41
Board of Directors .....	4	Nursing (Pre-) .....	37
Business Administration .....	53-54	Officers of Administration .....	6
Calendar .....	3, 4	Organization for Instruction .....	41
Certificate Requirements .....	31-32	Petition for Degree .....	32
Chapel Attendance .....	25	Pharmacy (Pre-) .....	38
Chemistry .....	33, 52	Physical Education .....	58
Christian Education .....	43	Physics .....	53
Church Attendance .....	9, 26	Placement Tests .....	27
Class Changes .....	28	Pre-Professions .....	34-39
Classification .....	28	Psychology .....	58
Clubs .....	22	Publications .....	24
Courses of Instruction .....	41-59	Quality of Work .....	30
Credits .....	29	Refunds .....	17
Dating .....	26	Registration .....	3
Dean's Honor Roll .....	29	Religious Meetings .....	22
Degree Requirements .....	30, 31	Reserving Rooms .....	15
Dentistry (Pre-) .....	34	Room Expenses .....	15
Devotionals .....	22	Rules and Regulations .....	25, 26
Dramatics .....	22, 50, 51	Secretarial Management .....	39, 40, 54, 55
Dress .....	8, 25	Scholarships .....	17-20
Dropping of Courses .....	28	Scholarship Level .....	30
Economics .....	54	Sociology .....	59
Education .....	34, 55-57	Social Sciences .....	53-59
Employment .....	20	Speech .....	50, 51
Engineering (Pre-) .....	35	Sports .....	24
English .....	45, 46	Student Associations .....	24
Expenses .....	15-16	Student List .....	60, 61
Facilities .....	14, 15, 25	Suggested Programs .....	32-40
Faculty .....	6, 7	Tardiness .....	28
Fees .....	16	Teacher Training .....	34, 55-57
Firearms .....	26	Tests .....	27
Furnishings for Rooms .....	14	Things to Bring .....	14
General Education .....	30-32	Transcripts Required .....	27, 63
General Information .....	8, 13	Transfer of Credits .....	10, 27
Grades .....	29	Tuition .....	15
Graduation Requirements .....	30-32	Veterans .....	16
Greek .....	44	Veterinary (Pre-) .....	38, 39
Health Service .....	10, 16		
History .....	57, 58		

# Application For Admission To York College

York, Nebraska

## I. PERSONAL DATA

Name..... Date of Birth..... Sex..... Race.....  
.....  
(Number) (Street or Route) Physical Defects.....  
..... Single..... Married.....  
(Town) (State) Divorced.....  
Parents' Names.....  
Church Membership..... Parents' Church Membership.....  
Preference.....  
Do you use tobacco?..... If so, in what form?.....  
High School Last Attended..... Date of Graduation.....  
Address of High School..... Name of Principal.....  
Have you ever been enrolled in college?..... College Last Attended.....  
Have you ever been dismissed or asked to withdraw from an educational institution?..... Address.....  
When do you plan to enroll in York College?..... Sophomore..... Freshman.....  
Will you be Boarding Student..... (If boarding student, enclose \$5.00 for room deposit.)  
Day Student.....  
How do you plan to finance your college education?.....  
Names and addresses of town and county newspapers.....

## II. ACADEMIC INTEREST

A. Please indicate your major field of interest by checking one:

Business Admin.....	Ministerial.....	Pre-Medical.....
Education, Elem.....	Music.....	Pre-Nursing.....
Education, Sec.....	Pre-Dental.....	Pre-Pharmacy.....
Secretarial.....	Pre-Engineering.....	Other (write in):.....
Liberal Arts.....	Pre-Law.....	

B. If you have selected liberal arts, ministerial, or secondary education above, please indicate your major subject of interest by checking one?

Art.....	English.....	Phys. Ed.....
Bible.....	History.....	Physics.....
Biology.....	Mathematics.....	Sociology.....
Chemistry.....	Misc.....	Speech.....

**Please Have A Transcript of Your Credits Mailed To York College**

**III. REFERENCES: Please furnish three references:**

1. \_\_\_\_\_  
(High School Principal - College Dean) (Address)
2. \_\_\_\_\_  
(Business Man) (Number and Street) (Town) (State)
3. \_\_\_\_\_  
(Minister) (Number and Street) (Town) (State)

**IV. PLEDGE**

I understand that this application cannot be finally approved until my recommendations are checked and my academic credentials are on file. I have read the moral and educational standards of the College as set forth in the catalog, and, if accepted as a student, I pledge to abide by them.

On \_\_\_\_\_ I requested a transcript of my former high school  
(Date)  
and college work sent to York College.

\_\_\_\_\_  
Signature of Applicant

Date \_\_\_\_\_

**V. VETERANS INFORMATION (For Veterans Only)**

If you are entering under the G.I. Bill of Rights, was your high school work completed before entering service?..... If not, how many high school units do you have, exclusive of any received in the service?.....

Were you granted high school graduation on the basis of your G.E.D. Score? \_\_\_\_\_  
If so, have a detailed report of the score mailed to York College.

Had you been accepted and enrolled in a college before entering service? \_\_\_\_\_  
Have you had college work in another college on the G.I. Bill?..... If so, name the institution \_\_\_\_\_

**VI. PARENTAL PERMISSION**

We hereby, without liability to the college, grant permission for \_\_\_\_\_  
Students Name  
\_\_\_\_\_ to ride in faculty or student automobiles and to leave the campus for possible trips with the permission and discretion of those in charge.

Signed \_\_\_\_\_  
Father

Signed \_\_\_\_\_  
Mother



Bulletin of  
**York College**  
York, Nebraska

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