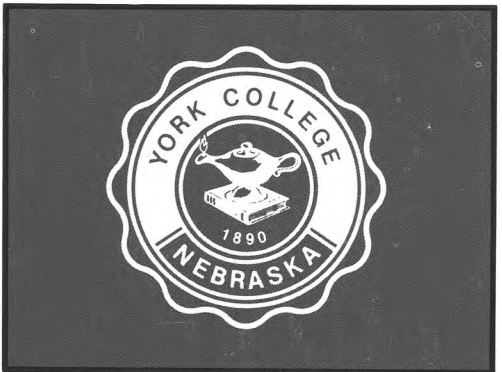
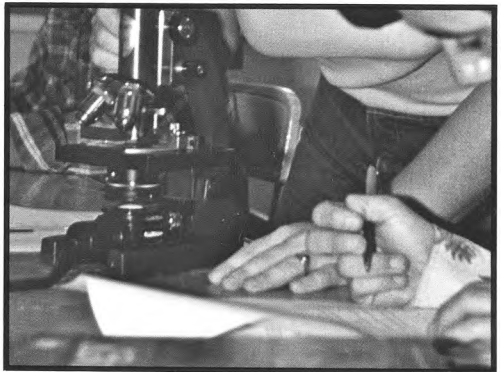
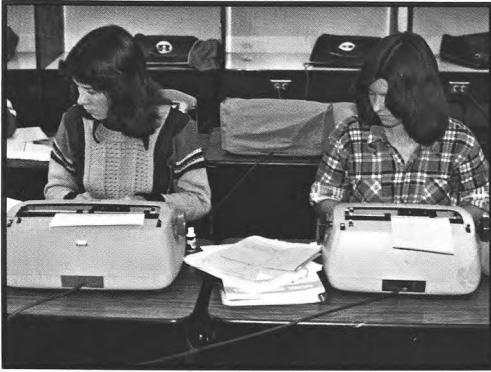


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YORK COLLEGE

General Catalog



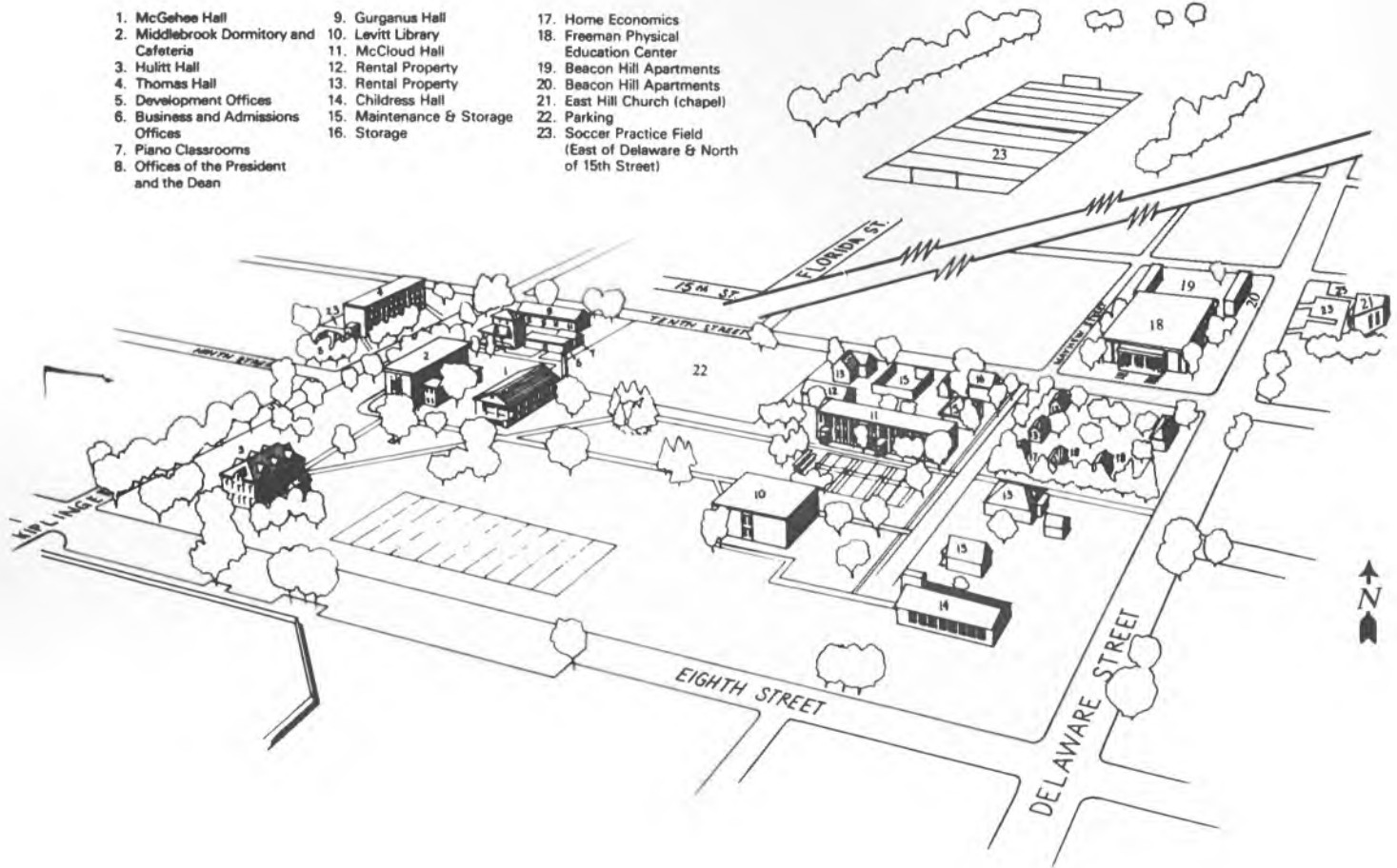
YORK COLLEGE

General Catalog



CAMPUS LEGEND

- | | | |
|--|---------------------------|---|
| 1. McGehee Hall | 9. Gurganus Hall | 17. Home Economics |
| 2. Middlebrook Dormitory and Cafeteria | 10. Levitt Library | 18. Freeman Physical Education Center |
| 3. Hulitt Hall | 11. McCloud Hall | 19. Beacon Hill Apartments |
| 4. Thomas Hall | 12. Rental Property | 20. Beacon Hill Apartments |
| 5. Development Offices | 13. Rental Property | 21. East Hill Church (chapel) |
| 6. Business and Admissions Offices | 14. Childress Hall | 22. Parking |
| 7. Piano Classrooms | 15. Maintenance & Storage | 23. Soccer Practice Field (East of Delaware & North of 15th Street) |
| 8. Offices of the President and the Dean | 16. Storage | |



YORK COLLEGE CATALOG



YORK, NEBRASKA
Volume 71
Number 1

Announcements for 1979-1980

20 KEY FACTS

- Founded in 1890. Operated by current administration since 1956.
- Governed by an independent board of directors who are members of churches of Christ.
- Two-year program culminating in the Associate in Arts Degree, Associate in Science Degree, or Certificate of Achievement Diploma.
- Fully accredited by the North Central Association of Colleges and Secondary Schools.
- Graduates transfer with ease to four-year colleges and universities.
- Enrolls between 300 and 400 students annually from over thirty states and foreign countries.
- Provides opportunities for extensive participation in co-curricular activities and the consequent development of leadership skills.
- Christian faculty.
- Spiritual emphasis.



ABOUT YORK COLLEGE

- Approved for Veterans training.
- Scholarships and financial aids.
- Advanced Placement credit by AP and CLEP examinations of CEEB.
- Independent study and honors courses.
- Residence halls provide on-campus living for unmarried students.
- Two sixteen-week semesters with three-week interim holiday.
- Study Skills course provided for those who need it.
- Member of Nebraska Association of Junior Colleges.
- Charter member of (NETCHE) Nebraska Educational Television Council for Higher Education.
- Excellent physical education facility.
- Provides an experience in living as well as learning.



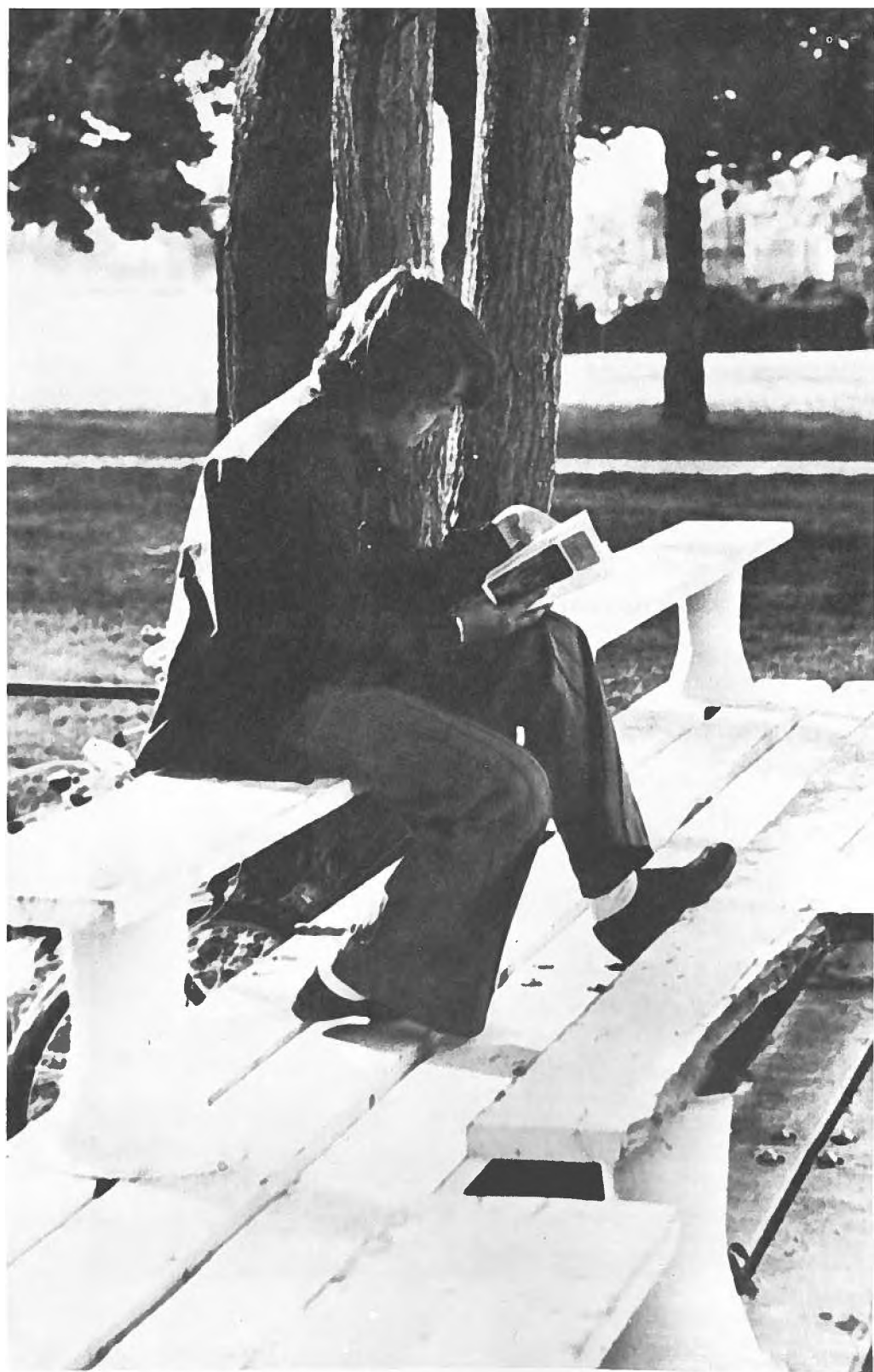


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General Information



The catalog is divided into nine sections as indicated in the table of contents. The first section supplies information about accreditation, goals of the college and campus history, location and facilities. The second gives a limited description of activities and regulations of student life. The third describes admissions procedures, costs, payment plans and available financial aids.

The fourth, fifth and sixth sections all relate to the academic area. The fourth section lists graduation requirements and a variety of academic definitions and regulations while the fifth lists the courses offered accompanied by a description of each one. The sixth section, the yellow pages, provides a variety of suggested programs of study. The choices can be followed by a student; others, not listed, may be planned by a student in consultation with a counselor.

The remaining sections supply information concerning the college personnel and student body, calendar of events and index. Anyone not finding information desired concerning the College should feel free to contact the Admissions Office or the office of the Academic Dean for clarification or additional concepts.

Accreditation

York College is fully accredited by the North Central Association of Colleges and Schools which is the organization giving the highest possible recognition to colleges and universities in our region of the nation.

York is recognized by the United States Office of Education as a college whose credits are fully accepted by other colleges. York College is certified for Veterans training under the provisions of Chapter 36, Title 38, U.S. Code.

Goals of York College

- To place students in direct contact with the Bible and other spiritual stimuli that they might be encouraged in the development of moral and spiritual values, and in the appreciation of New Testament Christianity.
- To provide two years of quality education in the liberal arts tradition.
- To meet the needs of certain students who can benefit from education beyond high school through a terminal two-year program.
- To provide a Christian environment through which students may mature in social life, community life, and preparation for family living.

Goal One:

York College seeks to place each student in direct contact with the Bible because of the deep-rooted conviction that there is no substitute for reading the Bible first hand. The college also believes in the relevance of the Bible. We believe that the Bible lives today, that the God who spoke and acted in times past confronts men in this generation with the written word. The practical worth of the Bible as a foundation for human values has been demonstrated for centuries. And since college students are still developing a philosophy of life and values, York College offers textual studies of the Bible as a means of integrating a value system.

The other stimuli which influence the students' morale and spiritual development are daily chapel, dormitory and campus devotionals, and numerous activities in athletic, aesthetic, and social areas in which a spiritual tone is incorporated.

Goal Two:

From the beginning of the present administration, York College has been committed to liberal arts education. The significance of liberal arts offerings at York College lies in their being consciously permeated with a Christian world-view.

Liberal arts education has to do with the spirit with which studies are approached as much as with the subjects considered. It seeks to develop the inner resources of the individual. It is designed to liberate the mind and spirit of the student. Classically considered; *liberal* is associated with the words for *free*, *book*, and *library*; *arts* denotes intellectual skills. Christian liberal arts education is as much concerned with *being* as with *doing*. The assumption is that persons with liberal arts education will be active for the common good, and will bring this grooming to bear upon all their experiences and relationships.

To the undecided student, liberal arts offers a viable, planned program of study. Liberal arts education gives breadth that vocational specialization does not. Yet the flexibility of the liberal arts approach enables a student to move into almost unlimited areas of specialization.

The liberal arts offerings at York College are designed to help students become more objective, dispassionate, analytical and critical; to become more articulate; to lay a foundation in the humanities, social sciences, and physical sciences on which to build a continuative education.

It is essentially in general education that this goal is realized at York College.

Goal Three:

The two-year terminal program at York College is arranged to benefit students with vocational aims that do not require baccalaureate degrees. Our open-door admissions policy allows individuals to take two years of college work to enrich their lives through courses in art, music, and literature. The offerings in Bible and Christian education assist in the development of the student's spiritual and social life.

The secretarial training program is tailored to persons who desire to enter the labor market early. There are more than enough courses offered to equip them as efficient secretaries or clerical workers.

The Christian leadership and recreation leadership programs equip students for leadership positions associated with community organizations, summer camps, and youth work in churches.

Should students who follow the terminal program at York later desire to continue their education, these courses will usually fit into a

four-year degree plan.

Goal Four:

This goal is closely related in purpose to Goal I. It is an assumption of the college that an individual with well-developed moral and spiritual values will be inclined to cultivate social skills, will actively prepare for wholesome family living, and will function constructively in community affairs.

The rationale for Goal IV is further seen in that this is the college's attempt to meet certain basic and universal human needs—to grow, to understand self and the world, to relate to others, to be accepted, and to think independently.

The importance of this goal in the overall mission of York College may also be seen in observing the marked decline in the stability of the American family in recent years. The college also shares the widespread concern for integrity at all levels of government and business. It is the position of the college that higher education in a Christian environment will generate within students a sense of civic, personal and social integrity.



Discrimination

York College does not discriminate on the basis of race, color, national and ethnic origin, sex, religion or handicap, in the administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs. Also, as required by Title IX of the Educational Amendments of 1972, York College does not discriminate on the basis of sex in its educational program or activities or employment except where necessitated by specific religious tenets held by the institution and its controlling body.

History

York College was founded in 1890 by the United Brethren Church. The school developed into a four-year liberal arts institution with an enrollment reaching approximately 400 students.

In 1946, a merger was effected between the United Brethren Church, and the Evangelical United Brethren Church, resulting in the Evangelical United Brethren Church, which group continued to sponsor the college. Combined circumstances led to the closing of the school in York in 1954, at which time the Evangelical United Brethren operations were consolidated with a sister school, Westmar College, at LeMars, Iowa.

Following considerable negotiation, members of churches of Christ ultimately received possession of York College at the annual meeting of the York College Board of Trustees on March 20, 1954. Though the original corporate structure remained intact, the complete control and sponsorship of York College came into new hands.

The new administration of York College opened with a two-year program in September, 1956, advancing to a four-year curriculum in 1958. Experience, however, revealed the wisdom and advantage of a junior college program, which has been the exclusive offering of the college since 1959. Enrollment has increased from 89 to the present number of more than 300. Proportionate increases have been made in faculty and facilities,



including the construction of four additional major buildings, McCloud Hall for women, Levitt Library, Thomas Hall for men, and Freeman Physical Education Center, plus the purchase of Gurganus Hall for music and theatre.

York College received full regional accreditation April 8, 1970. The college has maintained an active program of self-evaluation and self-improvement designed to lead to increasing academic strength and financial stability.

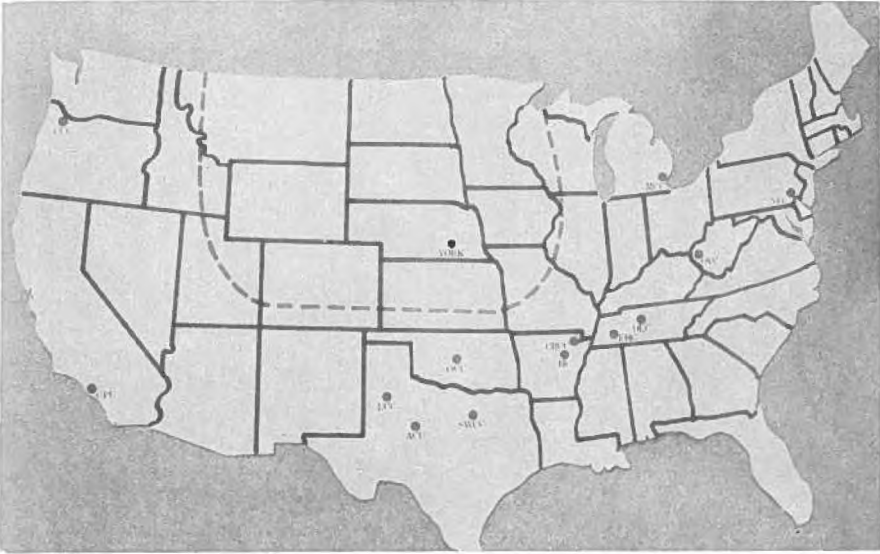
Location

York College is located in York, Nebraska, and is operated by a Board of Directors who are all members of churches of Christ. The City of York, located in the heart of a very productive agricultural part of the state, is forty-five miles west of Lincoln, Nebraska, the state capital, and is situated at the intersection of U.S. Highway 81 and 34 near Interstate 80.

The York College campus itself is situated in the east section of the City of York adjacent to the East Hill Municipal Park.

York is the closest college of its kind to those of you in the ten North Central States. If you live outside these states and want a close Christian fellowship, it is worth traveling the greater distance to spend your first two years of college life at York.





Campus Facilities

The facilities consist of a campus of about fifteen acres within easy walking distance of town and a nearby athletic field of sixteen acres. The York Community Center graciously makes facilities available to teach swimming and other specialized physical education activities. The following buildings and some family housing units are located on campus.



Childress Hall



Freeman Center

The Administration Building houses offices for the chief administrators and their assistants.

Beacon Hill Apartments, erected in 1962, house women in addition to those housed in McCloud Hall.

Childress Hall provides office, classroom, and laboratory space for art courses and activities.

Freeman Physical Education Center provides 27,000 square feet of excellent facilities for physical education classes, and a well-balanced program of intramural, recreational, and inter-collegiate sports.



Gurganus Hall

Gurganus Hall provides music and theatre classroom, practice and production facilities.



Hulitt Hall

Home Economics Building, a temporary frame structure, provides for both foods and sewing laboratories.



Levitt Library

Hulitt Hall, which was built in 1902, houses faculty offices, classrooms, and the campus bookstore and post office.

Levitt Library provides library, audio-visual, closed circuit television, counseling, and Teaching Learning Center services. It participates in the Nebraska Educational Television Council for Higher Education Consortium and the South Eastern Nebraska Multi-Regional Library Network.



Levitt Library

Housed in a new two-story structure, with a basement, the Levitt Library features classic simplicity and functional design. Air conditioned and carpeted throughout, it has a 50,000-volume capacity, some private study carrels and lounge areas. The basement houses the audio-visual center including a twenty-station language laboratory, a closed circuit television complex, photographic production facilities and a faculty room.

The library holdings total 28,500 volumes counting books, bound periodicals, microfilm, and instructional television tapes and cassettes. It receives 300 periodicals and provides interlibrary loan service making the holdings of Nebraska's largest libraries available to any student.



McCloud Hall

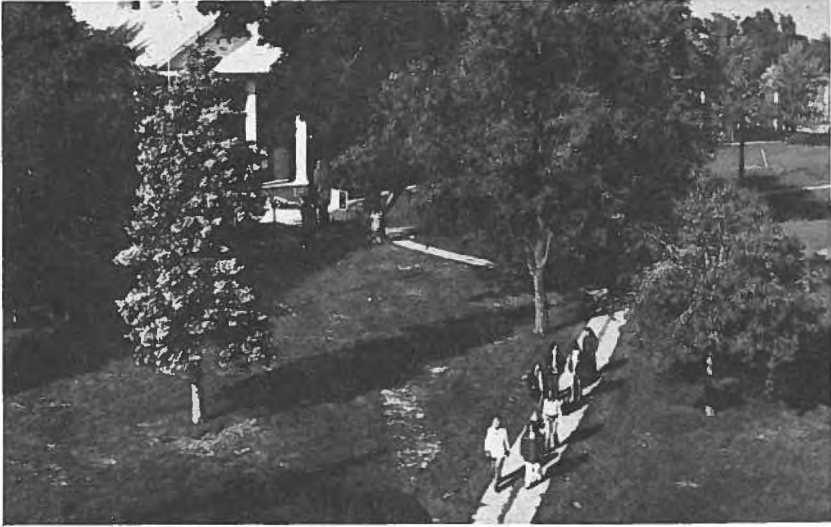
McCloud Hall, erected in 1964, has dormitory accommodation for 136 women on three floors. The second floor houses the matron's apartment, guest rooms and parlor. The ground floor contains laundry facilities, piano practice rooms, typing room and a recreation room.



McGehee Hall

McGehee Hall, centrally located on the campus, houses six lecture rooms, and the secretarial management and business machines laboratory on the top floor. In the basement are the biology, chemistry and physics and physical science laboratories. The main floor is occupied by the student center.

Middlebrook Hall, erected in 1949, has dormitory accommodations for ninety-two college



students. A parlor, where students may meet their friends and relatives, is located on the first floor. In the basement are the kitchen, dining hall, and laundry.

Thomas Hall, completed in 1972, provides housing for ninety-six college men. It provides access by the handicapped through the ramps and an elevator by which students may reach living room, the parlor, or supervisor's apartment.

Thompson Hall houses the development staff, the Alumni Office, and the Word Processing Center.





Student Life



NRA officials are disallowed!

9. No hayrack rides
10. No being nasty to RA! (2nd semester)
11. Todd Kepple stand-up comic routines every night at 7:00
12. Scott Lambert maturity classes by appointment only! See Brent Maguire for sign-up.
13. No gluing of roommate to beds.
14. State law requires testing of food by RA before consumption! I CARE

A large portion of the college experience of students at York involves extra-curricular activities. We believe these aid in the social and spiritual development of York College students. College faculty and staff members, who are associated with many of these activities, exert a great influence in guiding and counseling students and sometimes serve in the place of parents.

This section of the catalog provides a brief overview of student activities and conduct regulations. More details concerning conduct regulations are provided in the Student Handbook which is supplied to each student annually.

Activities

Many student activities are sponsored to facilitate the development of leadership skill, personality, and special talents.

Clubs

Delta Psi Omega is a national junior college honor society. The Xi York College Chapter of Delta Psi Omega recognizes students who make major contributions to the college dramatic productions. Invitations are extended in the spring semester of each year.

Dramatis Personae is the campus honorary dramatics club. Students are invited to join after they have demonstrated an active interest in the college productions.

Phi Beta Lambda is a club organized by the business department for those students interested in pursuing a business career.

Phi Theta Kappa is a national junior college honor society. The Xi Rho Chapter was established at York in January 1966. Membership is by invitation to students who are in the top ten per cent of the student body academically.

Prometheans is a club organized by the English Department to encourage students interested in



creative writing. The club sponsors seminars, writing contests and short trips to various cultural activities in the surrounding area. Membership is by invitation to students who exhibit writing talent.

Psychology/Sociology Club is an organization to stimulate interest in the Behavioral Sciences, and to provide enrichment for the individual student and the departments of Psychology and Sociology. The Club sponsors seminars, field trips, and service projects for the community and college. Membership is open to students with a major or minor in the field of Psychology or Sociology.

Social Clubs have been organized for both women and men to provide for students a wholesome social life with opportunities to develop leadership abilities and cooperative attitudes. Club activities include regular meetings, sports, informal parties, banquets and outings. It is the college policy that each student receive an invitation to membership in a social club.

Dramatics

Theatre Field trips are made each year by theatre students to outstanding productions. These trips may include a visit to see a professional theatre group or a trip to see a major university production. A full program of dramatic productions is available for student participation.

Flight Training

Arrangements have been made with the Don Mar Aviation, Inc., of York, Nebraska, whereby York College students may acquire certified flight training while doing their college work. Flight training can lead to employment in the flight field as well as a pilot's license. The program is approved by both the Federal Aviation Administration and the Veterans Administration. For details concerning flight training contact: Mr. Don Bair, Don Mar Aviation, York, Nebraska 68467.

Music Activities

The A Cappella Chorus is a popular music organization on the York College campus. It presents a number of concerts locally and makes two extensive tours each year.



Community Concerts are given in Lincoln, which is within pleasant commuting distance from York, by internationally known artists. There are five concerts in the series each year. Students may acquire season passes at reduced rates. Several students and faculty members attend the concert series.



East Hill Minstrels, a vocal and instrumental group chosen by audition from the chorus, presents programs both locally and away from York.



The Pep Band provides the music to accompany the fans as they cheer for the college soccer and basketball teams.

Small Music Groups are formed each year, according to the talent available, which participate in programs for the local public and away from the city.

Religious Meetings

Evening Devotionals are held in the dormitories regularly. Joint devotionals, enjoyed by the students from all the dormitories, are held in McCloud, Middlebrook, or Thomas parlors.

Sex Discrimination

The policy of York College is non-discrimination on the basis of sex in its educational programs, activities or employment policies as required by Title IX of the 1972 Educational Amendments. Inquiry regarding compliance with Title IX may be directed to the Title IX Coordinator, Dr. Mabrey Miller who is also the Academic Dean (telephone number 402-362-4441), or to the Director of the Office for Civil Rights, Department of Health, Education, and Welfare, Washington, D.C.

Grievance procedure is the following: Students who feel there is a problem with sex discrimination are to present their complaint in writing to the Dean of Students. The student dean is charged with dealing with the complaint. This may involve an interview with the person complaining to get more information. If, within a reasonable time, the complainant feels that correctional measures have not been made, the complaint may be brought in writing to the Title IX Coordinator, Dr. Mabrey L. Miller, Academic Dean. The Coordinator will use his judgement concerning whether to push immediately for correction of the problem or to select a committee to begin due process and the hearing of the grievance.

Sports

Intercollegiate Athletics add much to the school spirit. York College participates in intercollegiate baseball, basketball, soccer, tennis and volleyball in both the Nebraska Junior College Conference and the Prairie Junior College Conference.

Intramural Sports give each student an opportunity to participate in some wholesome type of athletic activity. A well-balanced program of intramural sports with a wide variety of activities is in operation.

Recreational Activities are available in the Freeman Physical Education Center and in the York Community Center. Special periods are set aside for students to use these facilities. A season pass to the Community Center is offered to students at a reduced rate.





Student Association

The Student Association is composed of all students and exists to provide a closer cooperation between the students and the administration and faculty. The Executive Council of the Student Association is elected annually by the student body.

The Student Association provides an Inter Club Council, a subdivision of the Association, composed of the presidents of all social clubs and chaired by the Student Association Vice President. It serves as a coordinating agency for student activities.



Student Publications

The Crusader, the York College yearbook, is issued each spring. The editor and business manager are chosen each spring for the next academic year, and the remainder of the staff is chosen in the fall.

The Spokesman, the campus newspaper, is a semi-monthly publication produced by members of the college journalism class. The activity fee provides students a copy of each issue.



Regulations

One of the aims of York College is to maintain and promote Christian standards of life. In all matters pertaining to personal conduct, students are expected to behave as responsible citizens in a Christian community. A student's application for admission to the institution implies acceptance of the objectives and regulations of the college. Any person who enrolls in the college is expected to support the spirit of the college and its policies. The college endeavors to have its discipline firm, reasonable and sympathetic. It reserves the right to dismiss a student whenever in its judgment the general welfare of the college seems to require such action.

Automobiles

The student who brings a car is to abide by the school's rules for automobiles. Students must

supply evidence of holding liability insurance, register their cars with the Dean of Students, and display the official parking sticker.

Bible Classes

The faculty of the college believes that no one is well educated who is not acquainted with God's dealings with men from the beginning and who does not have a knowledge of God's requirements of men in this age. Every student carrying twelve or more hours and each dormitory resident is required to take one course in Bible each semester.



Buildings and Other Property

Any student responsible for the marring or destruction of college property will also be responsible for the expense involved in restoring the defaced or destroyed property. No animal pets will be allowed in school housing.



Chapel Attendance

Daily chapel attendance is required of all students and faculty members. Chapel exercises consist of a short devotional period followed by a program designed to stimulate intellectual, religious and aesthetic development.

Church Attendance

All boarding students are encouraged to attend church services regularly. The place and frequency of attendance is according to the conscience of the individual student.

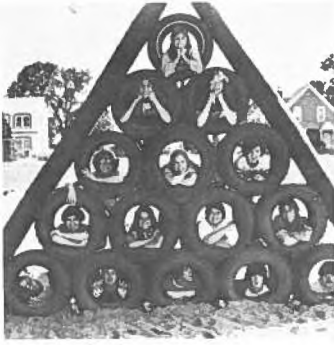
Firearms

Students will not be allowed to keep firearms, fireworks, or explosives of any kind in campus housing.

Housing

Unmarried students are required to live in campus housing unless it is convenient to live with relatives. At the beginning of the school year, each boarding student pays a \$25.00 damage deposit which is returned at the end of





his/her tenure at York minus any costs for repairs to his/her room and minus his/her pro rata share of general student-caused damage to the dormitory halls and parlors.

Moral Conduct

Bad Checks. A student who gives the college a bad check must make satisfactory adjustment within five days after official notification by the Business Office, or be dropped from the college.

Drinking. The use of alcoholic beverages is prohibited for any student of York College. Their use will result in immediate suspension or dismissal.

Drugs. The use of illegal drugs is prohibited and may result in immediate dismissal from college.

Profanity and vulgarity, as well as dishonesty, gambling, and indecent literature and pictures are forbidden on the part of any students of York College.

Tobacco. Those who are directly responsible for the environment at York College believe that the use of tobacco in any form is injurious to health. The use of tobacco of any kind by boarding students is forbidden anywhere. Non-boarding students who use tobacco are asked to do so only in their cars or off campus.



Admissions and Finances



York College desires to admit students who are qualified to contribute to the college environment and can benefit from the opportunities offered. Persons of any race, religion, color, sex, national or ethnic origin, or economic status who are serious in purpose and in sympathy with the ideals and purposes of the college are encouraged to apply for admission to the college.

Admission Requirements

To gain acceptance at York College, you must satisfy the following requirements:

1. Complete and return the application form.
2. Send a \$10 nonrefundable application fee.
3. Provide the college with a high school transcript, plus transcripts from each school or college previously attended.
4. Return the completed health history form.
5. Provide the college with test scores for the ACT tests.
6. Submit two copies of a photograph of yourself.
7. Supply three references.

Graduates of accredited high schools, or non-graduates with fifteen acceptable units, may meet the academic requirements for admission by presenting an official transcript. There should be no less than three units of English, and no less than nine units of additional academic subjects: English, foreign language, mathematics, natural science, and social sciences. The remainder of the units may be elective.

International Students. Students who are not United States citizens must satisfy the following requirements:

1. Complete pre-application forms.
2. Complete and return the application form.
3. Provide the college with a high school transcript, plus transcripts from each

- school or college previously attended.
4. Have a copy of the "Test of English as a Foreign Language," or TOEFL, grades sent to York College (the minimum requirement is a grade of 400 or above).
 5. Return the completed health form.
 6. Submit two personal photographs.
 7. Submit a \$1500 deposit on account at York College. This money, minus the \$10 application fee, is fully refundable in the event a student does not attend.
 8. Once on campus the student must obtain health insurance or demonstrate proof of already having insurance.

Also, during vacation periods when the dormitories are closed, students must arrange for their own housing and food in some off-campus location.



Admission, Registration, and Enrollment

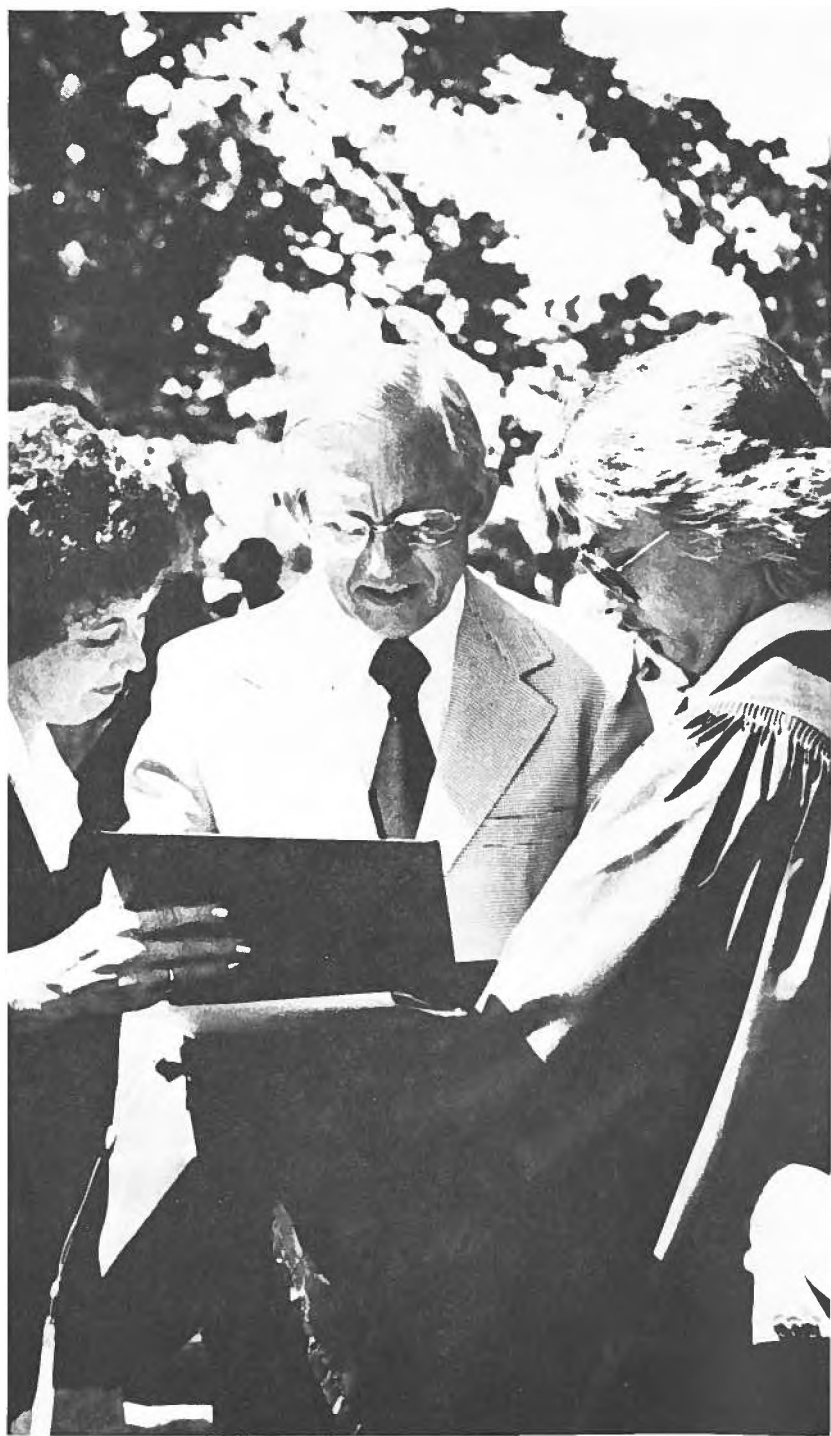
Admission, registration and enrollment are required before a person becomes an official student of the college. Admission involves the completion of all details required to declare a person eligible to register for classes. Registration is the formal selection and approval of a slate of classes to be studied. Enrollment is the formal financial arrangements with the Business Office concerning the course of study for which one is registered.

Admission may be denied or enrollment terminated if, in the opinion of the administration, the conduct of the individual is not in harmony with the philosophy of the college.

Advanced Placement

Advanced placement credit is given in any course taught at York College.





Advanced placement credit is given on the basis of the College Entrance Examination Board College Level Examination Program (CLEP). Credit is given when the score is equal to that made by people having taken the course and achieved a grade of "C" or higher. In that subject examination designed for two semesters of work, one semester of credit is given if the score is between the 35th and 49th percentile, and two semesters of credit is given if the score is at the 50th percentile or above. Credit given in a subject shall not exceed the number of hours taught at York. Credit shall not be given for a course in which a student is enrolled. Credit is given on the basis of the CLEP general examination if it is taken before the student enrolls in York College.

Advanced placement credit may be acquired in a modern foreign language by completing a more advanced course in that language with a grade of "C" or higher.

Advanced placement credit may be acquired in a skills course such as shorthand or typewriting by successfully passing a locally prepared test in that area.

Application for advanced placement credit must be made in writing to the Academic Dean. The application should state the basis of eligibility and the willingness to pay the fee of \$5.00 per credit hour required in order to receive credit.

Expenses

Charges

Example of Charges

The following is an example of all charges, except books and special fees, for a student carrying a full course load of twelve to seventeen semester hours and living in the dormitory:

| | |
|-----------------------------------|----------|
| Tuition, General & S.A. Fee | \$835.00 |
| Meals and Room | 660.00 |
| Total cost of one semester | 1495.00 |
| Total cost for one year | 2990.00 |

Meals and Rooms

| | |
|---|----------|
| Meals and Room in any dormitory per semester | \$660.00 |
|---|----------|





All dormitory students must pay full board and take all meals in the cafeteria. There will be no refund because of absences from the campus.

Special Fees

Advanced Placement Credit or CLEP

| | |
|---|-----------------|
| Test Credit | per hour \$5.00 |
| Application fee (non-refundable, paid with application for admission only) | 10.00 |
| CLEP Test (per test) | 20.00 |
| Graduation | 20.00 |
| Late Enrollment at Business Office..... | 10.00 |
| Parking Permit..... | 15.00 |
| Physical Education 181 | 20.00 |
| Pre-Registration (non-refundable, applied to charges at enrollment) | 25.00 |
| Transcripts (after the first free one) | 2.00 |

Tuition

Full-Time Students:

| | |
|---|----------|
| 12-17 semester hours, including general and S.A. fee of \$54.00 | \$835.00 |
| Hours over 17, per semester hour | 50.00 |

Part-Time Students:

| | |
|--|-------|
| 1 to 3 hours or any one course, per semester hour | 30.00 |
| 4 to 11 hours, per semester hour | 50.00 |
| General and S.A. Fee (required of students taking 4 to 11 hours) per hour..... | 5.00 |

Special Tuition:

| | |
|--|-------|
| Additional tuition per hour for private music lessons..... | 50.00 |
|--|-------|

Audit Students:

| | |
|--|------|
| (permission of Dean required) per semester hour..... | 5.00 |
|--|------|

Family Discount

A discount of 10 per cent on tuition will be allowed for two or more full-time students in the same immediate family. Either or both students who come from the same immediate family will receive the reduction on his or her expenses provided he/she is not the recipient of a scholarship. This discount does not apply during the same semester in which a marriage occurs.

Payment Plans

Plan I: Cash at Enrollment. All semester charges after any approved loans, grants, and scholarships have been honored will be due and payable on the day of registration each semester. Students should be prepared to make full payment for cash balance of basic expenses (room, board, tuition, and fees). Checks should be made payable to York College. The Federally Insured Student Loan, which is initiated at your local bank, can be a source of cash for enrollment. Master Charge and Bank Americard or Visa are also accepted. Not only is cash at enrollment the policy of the college, but is the best form for payment for the student because it eliminates finance charges.

Plan II: For students who anticipate being unable to make full payment at registration, the college can arrange a budget plan. This plan requires that any cash due, over and above approved loans, grants, and scholarships, may be paid in four equal payments. The first payment of 25% is required on the day of enrollment. The remaining three payments are due October 1, November 1, and December 1 (Fall semester) and February 15, March 15, and April 15 (Spring semester). FINANCE CHARGES will be made on unpaid balances at the rate of 1% per month or an ANNUAL PERCENTAGE RATE OF 12%.

International Students. Students who are not United States citizens must deposit \$1500 before an I-20 form will be sent to them. If for some reason the applicant does not enroll, a \$10 application fee will be deducted and the remainder will be refunded. In addition, the student must be prepared for self maintenance during the 20 weeks per year that the school is not in session. This covers the summer months and all scheduled school vacations. The necessary money for these 20 weeks cannot be taken from money deposited with the college.

Second-year international students, or international students who are already in the United States, must use Plan I above.





Transcript Requests

Transcripts will be supplied upon the written request of the student, provided educational costs are paid. Federal law requires that transcript requests be in writing and not by phone. The first transcript is sent without charge; subsequent copies are sent upon payment of a fee of two dollars each. Transcripts will not be sent if the student or spouse has an unsatisfactory financial arrangement with the college.

Veterans' Expenses

York College is completely qualified to participate in veterans assistance programs. Arrangements can be made for assistance through the veterans program or the dependent children program of the federal government.

Withdrawals and Refunds

In order to withdraw from college, a student must complete withdrawal arrangements with the Registrar, Business Manager and the Dormitory Supervisor.

Fees and special tuition will not be refunded, nor will dormitory or apartment rent since they are engaged for the entire semester and after the semester starts, it is too late to rent to someone else. If a student has been given a grant, scholarship, or loan, any refund will be credited to the fund that made the award. Board (meal charges) will be refunded on a pro-rata basis. Tuition will be refunded according to the following schedule:

| Week of the Semester | % of Refund |
|----------------------|-------------|
| 1st week | 100% |
| 2nd week | 80% |
| 3rd week | 60% |
| 4th week | 40% |
| 5th week | 20% |
| 6th week | none |

Financial Aids

Purpose. The York College program of financial aid exists to help any student who has academic potential and limited financial resources. The direct objective of aid is to provide opportunities for those who would not be able to complete their college education without financial assistance.

Persons of any race, color, sex, national or ethnic origin who are serious in purpose and in sympathy with the ideals and purposes of the college are encouraged to apply for financial aids from York College. Those students proving financial need will be awarded aids in an equitable and fair manner.

Aid may be in the form of grants, loans, scholarships and paid student employment. Applications should be made directly to the York College Financial Aids Officer except for special scholarships as described in the scholarship section.

Grants

Basic Educational Opportunity Grants. A new federal aid which is especially helpful is the Basic Educational Opportunity Grant. The BEOG program will pay up to half of a student's costs per year based on need. You may apply for a Basic Grant either by filling out a regular Basic Grant Application Form or by filling out the ACT Family Financial Statement. This application is processed and the estimated family contribution is determined. Students then receive three copies of a computer print-out which they present to a college of their choice. The college determines how much is available to students and informs them. Applications for the grant program can be obtained from a high school counselor, the local Post Office, or upon request from York College.

Supplemental Educational Opportunity Grants. Students enrolled in a full-time program and proving financial need as determined by the ACT Family Financial Statement may qualify for the SEOG. The grant cannot exceed one-half of the yearly expenses and must be matched by a scholarship, loan, and/or work. Students applying for the SEOG should do so early in the year.



Loans

Federally Insured Student Loan. The Federally Insured Student Loan (FISL) is for students from families in the middle and upper income groups. An application may be acquired from the York College Admissions Office or your bank. York College certifies your academic status and the student negotiates the loan with a bank or lending agency. The loan is guaranteed by the Federal Government. The student may borrow up to \$2500 each year. In some cases, the government will pay the interest on this loan while the student is in college. Repayment is over a ten year period beginning nine months after the student graduates or withdraws from college.



National Direct Student Loan. A student may borrow up to \$1250 per year on the National Direct Student Loan (NDSL). The total loan for the first two years may not exceed \$2500. Need must be proved as determined by the ACT Family Financial Statement. There is no interest on this loan while the student is in college and for nine months after college. The first payment is due nine months after graduation or termination of college work. Three per cent interest begins nine months after termination. Repayment can be spread over a ten-year period with the minimum payment being \$30 per month.

York College Student Loan Program. These loan funds (YCSL) make available limited amounts to a limited number of worthy students at a reasonable rate of interest. Applications should be addressed to the Admissions Office or the Director of Financial Aids. These loan funds have been provided in honor of the following individuals: J.O. Bare, Frank Bass, Wayne Bonham, Joe Cariker, Roscoe Fobair, Alma Gouge and Henrietta Karol.

Scholarships

York College desires to provide a quality Christian education to each person who wishes to obtain one. Consequently, the college has a liberal scholarship fund. Scholarships are given in many areas. The basic factor in determining the award is the need and qualification of the applicant.

To receive any of the scholarships offered, the recipient must have submitted admission application papers and subsequently enroll as a regular student who is carrying at least 12 hours of college work and is not on academic probation. Any student whose semester grade point average drops below 1.50, or athlete who fails to pass 10 semester hours of classwork, will not have his/her scholarship honored until a semester above 1.50 has been achieved.

The Scholarship Committee reserves the right to cancel any scholarship at any time for disciplinary reasons. The deadline for receipt of applications is August 25. All scholarships except the academic must be applied for on a yearly basis.

Academic. Several different scholarships are offered for academic achievement. Academic scholarships are awarded and maintained by grade point averages. At York College a 4.00 grading system is used with 4.00 being the highest possible grade point average. Scholarships offered are as follows:

- 3.0 scholarship \$400 per year
—must maintain 3.0 GPA
- 3.5 scholarship \$450 per year
—must maintain 3.5 GPA
- 3.8 scholarship \$500 per year
—must maintain 3.8 GPA

ACT. Scholarships are also offered for outstanding scores on the ACT test, which is a requirement for all entering freshmen. The test must be taken prior to enrollment to receive a scholarship. Students who are above the 80th percentile rank in their composite scores on the national norms may receive a scholarship of \$400 per year. Students with a 90th percentile rank or above may receive \$500 per year. Students with these scholarships must maintain a 3.00 GPA for the \$400 scholarship and a 3.8 GPA for the \$500 scholarship.

Alumni. The Alumni of York College have donated \$10,000 to an endowment fund from which the interest is used to fund a scholarship of \$600 per year for an outstanding young person nominated by an alumnus. The basis of the scholarship is leadership ability and Christian character.





Athletic. Athletic scholarships are offered in all intercollegiate sports. These include soccer, basketball, volley ball, baseball, and tennis. Scholarships are also available for team managers in each of the above sports. To apply for one of these scholarships, request a "Financial Aid Application" and an "Athletic Questionnaire" from the Admissions Office. All such applications will be handled by the Athletic Department individually upon receipt.

Athletic eligibility during the first semester at YC will be based upon the National Junior College Athletic Association rules. In each succeeding semester, a student must have passed 10 semester hours and acquired a GPA of 1.50 or higher in all the twelve or more hours carried.

Bible. The Warren E. Brown and Orman Jeffery scholarships are designated as aid for ministerial students.

Warren E. Brown. An award of \$50 is to be given annually to a worthy preacher student in memory of Warren E. Brown. The selection is to be made by the Bible department.

Departmental. Scholarships are offered in each of the departments at York for outstanding ability in that area. For further information on these scholarships, contact Admissions Office at York College.

International Student. York College grants \$400 to each of two students accepted from any one country from outside continental North America who have financial need. The scholarship will be awarded on a prorated basis of \$100 per semester. This scholarship will be continued in each succeeding semester for four semesters upon application provided the student is not on academic probation and is in good standing with the college.

Orman Jeffery. The late Orman Jeffery, pioneer York County farmer, established a perpetual scholarship fund at York College. The income therefrom, \$200 annually, is awarded to a ministerial student.

Leadership. Scholarships are available to young people who have shown outstanding Christian leadership. These must be applied for through the Admissions Office at York College. Confidential references must accompany the application from the local minister, a businessman, and the high school counselor. The leadership scholarship will be awarded for outstanding leadership and not merely participation. Awards may be as much as \$600 per year.

Performance. Scholarships are available in the performing arts. These scholarships are awarded at the discretion of the director of the respective department and may be in varying amounts up to \$400 per year. Performing art scholarships are available in Music, Drama, and Speech. Application forms may be requested from the Financial Aid Office.

Sertoma. Each year the Sertoma Club of York contributes funds for a scholarship. The recipient is selected by the college Scholarship Committee.

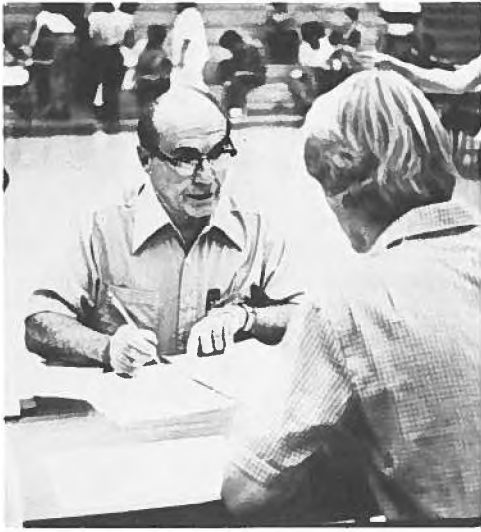
Student Employment

Off Campus Work. Student employment is available in the city of York. The Student Work Supervisor assists in bringing together off-campus employers and prospective student workers.

On Campus Work. About 120 students work part-time on the York College campus. The college pays the federal sub-minimum wage. Students are more likely to find employment on campus if they qualify for the federally financed Work-Study Program. Consequently, each student is requested to submit an ACT Family Financial Statement for campus employment in order to be placed on the College Work-Study Program which is partially funded by the United States Government.

Students can work up to fifteen hours a week without interfering with their studies although some work more. Work assignments are usually made after students arrive on campus.





Academic Information



This section of the catalog lists the requirements for graduation and certain academic regulations and definitions. Other items not listed in this section which are academic in nature are the courses of instruction and the suggested curricular programs.

Some suggested programs are found in section six, the yellow pages. The number of programs listed are limited because of space. They do not cover all programs possible to begin at York College. These are suggested in order that you understand the possible planning which we can help you do. We will be happy to plan with you to develop the course of study which will best fit your individual needs. You can assist in this planning by bringing a catalog of the college to which you wish to transfer.

Requirements for Degrees

Associate in Arts Degree. The College confers the Associate in Arts degree upon the successful completion of a two-year liberal arts college transfer program. To qualify for this degree, a student must have completed a minimum of sixty-four hours of acceptable college work, only four of which may be physical education activity courses, with a grade point average of 2.00 in all work presented for graduation. Thirty hours must be completed in residence, and at least fifteen of the last thirty hours required for this degree must be registered for and carried in this college. The requirements in general education listed on the next page must be satisfied.

A transfer student is not required to complete four semesters of Bible. However, each boarding student and each day student carrying twelve or

more hours must complete a Bible course each semester. Christian Education 233, Church History, may be substituted for a Bible course by the student who has accumulated seven hours of credit in Bible. Failure to be an active participant or failure to be enrolled in a Bible course is equivalent to irregular withdrawal from college.

Associate in Science Degree. The conferring of the Associate in Science degree is dependent upon conditions identical to those of the Associate in Arts degree except in the basic course requirements of the general education program.

The General Education Program For Candidates For Degrees

The general education requirements are designed to give basic understanding, to develop certain essential and fundamental skills which all should possess, and to furnish a broad foundation of knowledge for advanced level courses. More specifically, the general education courses are designed to:

- A. Place the student in direct contact with the Bible to stimulate spiritual development.
- B. Enable each student to grasp and solve problems of human communication.
- C. Stimulate appreciation of and contribution to fields of creativity.
- D. Assist in understanding the visible world and principles of the technological age.
- E. Prepare for a role in society and an understanding of the roles of others.



Associate In Arts Requirements

Hours

- I. Understanding Religious and Spiritual Values:
 - Bible 7
(Proportionally waived for transfer students)
- II. Understanding the Human and Creative Spirit:
 1. The means of communication:
 - English 113, 123.
 - Communications 113* 9
 2. The creative spirit:
 - Literature, 3 hrs; Art 203 6
- III. Understanding the Living and Visible World:
 - Physical Science 114 or 124, Biology 114,
or other science 8

| | |
|--|----|
| IV. Understanding the Social World: | |
| 1. Our American heritage:History | 6 |
| 2. Recreation:Physical Education Activity .. | 2 |
| V. Understanding Human Behavior: | |
| Psychology 101 and 113 or 143 | |
| or Sociology 113, 123, 213 | 4 |
| VI. Major Field and Electives | 22 |
| | 64 |

*Modern language may be taken instead of Communication 113.

Associate In Science Requirements

| | |
|--|-------|
| | Hours |
| I. Understanding Religious and Spiritual Values: | |
| Bible | 7 |
| (Proportionally waived for transfer students) | |
| II. Understanding the Human and Creative Spirit: | |
| 1. The means of communication: | |
| English 113, 123 | 6 |
| 2. The creative spirit: Literature or | |
| Art 203 | 3 |
| III. Understanding the Living and Visible World: | |
| 1. Mathematics (includes 173 or higher**).. | 6 |
| 2. Laboratory Science | 11 |
| IV. Understanding the Social World: | |
| 1. Our American heritage: History | |
| or Government | 3 |
| 2. Recreation: Physical Education | |
| Activity | 2 |
| V. Major Field and Electives | 26 |
| | 64 |

**Vocational majors, such as pre-home economics, pre-medical technology, and pre-nursing, may take Math 113 and 123.

Certificate of Achievement Diploma. A Certificate of Achievement Diploma is awarded to students who have successfully completed an intermediate or terminal program. To qualify for this diploma, a student must have completed a minimum of fifty-six hours with a grade point average of at least 1.50 in the fifty-six hours presented for graduation. Twenty-five hours must be completed in residence and at least twelve of the last twenty-five hours must be carried in this college. The requirements in general education listed below must be met. A transfer student is not required to complete four semesters of Bible. However, each boarding student and each day student carrying twelve or more hours must complete a Bible course each semester. Failure to do so is equivalent to irregular withdrawal from college.



The General Education Program For Candidates For The Certificate of Achievement Diploma

The specific requirements for the Certificate of Achievement diploma are kept low so that a student may be able to select courses according to personal interest. However, it is felt that the following courses give basic understandings and develop certain essential fundamental skills which all should possess. These courses are required of students who receive the Certificate of Achievement diploma. They are as follows:

| | Hours |
|--|-------|
| I. Understanding Religious and Spiritual Values: Bible | 7 |
| (Proportionally waived for transfer students) | |
| II. Understanding the Human and Creative Spirit: | |
| 1. The means of communication: English 113, or 123 and Communications 113* | 6 |
| 2. The creative spirit: Literature or Art 203 | 3 |
| III. Understanding the Living and Visible World: Physical Science 114, 124, Biology 114, or other sciences | 4 |
| IV. Understanding the Social World: | |
| 1. Our American heritage: History or Government | 3 |
| 2. Recreation: Physical Education Activity | 2 |
| V. Understanding Human Behavior: Psychology 101 and 113 or 143 or Sociology 113, 123, 213 | 4 |
| VI. Major Field and Electives | 27 |
| | 56 |

*Modern language may be taken instead of Communications 113.



Academic Regulations

Absence and Tardiness. The college holds that regular class attendance is essential to scholarship. It provides for necessary absence, and penalizes for over-cutting. Punctuality in all classes is required.

Individual teachers set their own standards for the course. However, no student shall be absent from any class more than three weeks of a



An "I" may be given only when the student has been unable to complete a course for reasons, which, in the judgment of the instructor, have been unavoidable. Incomplete grades must be removed the first six weeks of the following semester. If an "I" is not removed within the specified time, it automatically becomes an "F". If a student shall choose to take a course a second time to remove a poor grade, only the higher grade shall be considered in determining eligibility for graduation.

Accessibility of records is discussed under "Records Accessibility."

Honor Points. In order to determine the student's scholarship level, the following points are assigned for each hour of the indicated period: A—4; B—3; C—2; D—1; F, NC, S, WF and WP—0.

Honor Roll. The Dean's Honor Roll is published each semester. It is composed of the names of those students achieving high scholarship. To be eligible for the honor roll, a student must be carrying twelve or more hours of work with an average scholarship level of 3.30 with no grade marked incomplete and no grade below "C" for the semester.

Honor Students. Those who achieve a scholastic level of 3.30 points during their entire degree program are graduated "with honors." Those with an average of 3.60 are graduated "with high honors." Those with an average of 3.85 are graduated "with very high honors."

Honors Course. A course in which a student of outstanding ability is enrolled to pursue specialized study under the guidance of an instructor.

Independent Study. A course in which a student with special talent or interest in an area of study is enrolled to pursue specialized study under the guidance of an instructor.

Part Time Student. A student carrying less than twelve semester hours of work will not be placed on academic probation or the Dean's Honor Roll. To become a full time student, a person must carry twelve or more semester hours of work.



Records Accessibility. All student records which are not specifically exempted by Section 438 of the General Education Provisions Act are available on request to all present and former students. All students records are maintained by Mabrey L. Miller, Registrar for York College. All requests for examination of student records should be made in writing and directed to the Registrar, York College, York, Nebraska, 68467. Requests are normally granted within two weeks of receipt. All examinations of student records will take place in the office of the Registrar with a representative of the college present. After examining his/her records the student or former student may request that certain records be removed based on grounds that the records in question are inaccurate, misleading, or otherwise in violation of the student's rights. Should the request by the student be refused, the student shall have the right to a formal hearing before a committee appointed by the President within sixty days of such request being submitted in writing. Any student has the right to request a copy of any material contained in his/her record. The cost of each page to be reproduced other than transcripts, shall be \$1.00 per page.



Scholarship Levels. Each student is expected to maintain a scholarship level commensurate with personal academic goals. The average is computed by dividing the total honor points earned by the total semester hours attempted, including the "F" and "WF" grades, but not the "NC", "S", or "WP" grades.

A grade point average of 2.00 is required for graduation in the degree program, and a grade point average of 1.50 is required for the recipient of the Certificate of Achievement diploma. To be eligible to participate in co-curricular activities and to avoid being placed on academic probation, students must maintain a grade point average of 1.50 each semester.



Scholastic Difficulty. A student who has carried twelve hours and has not passed ten hours or has fallen below 1.50 for a semester will be placed on academic probation and will be limited to not more than a normal load. A student who is on scholastic probation is not permitted to represent the college in any cocurricular activity, such as athletics, chorus trips, debating, dramatic productions, student publications or to hold office in any club or student organization. A student who has been below the required academic level



for two consecutive semesters, or a student entering on probation and not passing ten hours or not acquiring a grade point average of 1.50 in the first semester, is ineligible to enroll as a regular student.

Students having scholastic difficulty may enroll as special students with a limited load upon approval by the Dean of the College. Satisfactory progress for this enrollment is no less than a grade point average of 1.00 for the first two semesters and 1.50 for each succeeding semester. As it relates to federal financial aids, if a student's semester grade point falls below the required level listed above, but is admitted by the Academic Dean on probationary status, the student will be allowed one additional semester in which to raise his/her grades before aids are withdrawn.



Semester Hour. A semester hour of credit requires one fifty-five minute recitation or lecture per week for sixteen weeks. Two or three hours of laboratory work are equivalent to one hour of recitation.

Transfer of Credit. A student who has previously attended a recognized college may make application for transfer of credit to York College. Such a student must submit both the high school and college transcripts which include statements of status at the time of withdrawal. Grades of "D" are accepted, however, an equal number of hours of "B" or better are required to meet the 2.00 GPA graduation requirements. A transfer student may enroll in the courses which are justified by an evaluation of past personal records.

Veterans' Regulations. Students who are veterans are subject to all the foregoing regulations.

The Registrar keeps records of regular withdrawals from a course and contacts the teacher to determine the last date of attendance in a course not completed and not officially dropped. The Registrar will receive early notice of any veteran not attending classes by word from teachers and from the attendance check made at daily assemblies.

The Registrar shall keep records of each veteran student's progress or conduct and will immediately notify the V.A. when it falls below the minimum standards of the College. All interruptions, terminations, dismissals, or changes of status will be promptly reported to the V.A.

Courses of Instruction



Organization for Instruction

- DIVISION I—Bible and Related Subjects**
Mr. Thomas Schulz, Chair-
person, Bible, Christian Educa-
tion, Greek
- DIVISION II—Humanities**
Mr. Elmer Baker, Chair-
person, Art, Communications,
English, Journalism, Foreign Lan-
guage, Music
- DIVISION III—Natural Sciences**
Dr. Terence Kite, Chair-
person, Biology, Chemistry, Com-
puter Science, Home Economics,
Mathematics, Physical Science,
Physics
- DIVISION IV—Social Science**
Mr. Steve Small, Chairper-
son, Business, Education, Ge-
ography, Government, History,
Physical Education, Psychology,
Recreation, Sociology

Key to Numbering and Scheduling Courses

The Roman numeral following the course title indicates the semester in which the course is to be offered. The units digit of the course number indicates the credit value of the course.

Courses numbered from zero to 199 are designed primarily for freshmen; those numbered from 200 to 299 for sophomores. Freshmen are permitted to take some courses numbered in the 200s and sophomores may take courses numbered below 200.

Course numbers listed on a transcript followed by "H" indicate that the student was in an enriched or honors section of the course.

Courses are offered every year unless otherwise stated. Courses offered on "demand" are not

regularly scheduled but will be taught provided five or more students need the course to meet graduation requirements.

The college reserves the right to withdraw scheduled courses when fewer than five students register for such courses.

Special Courses

Honors Courses. An academically superior student may be challenged to pursue special study under the guidance of a teacher in the area of his specialty. The student must be recommended by a teacher to the Academic Council for approval before enrollment in this program. This study will constitute enrichment for the student but will not substitute for other courses. The student and the guiding professor will meet periodically with an appointed committee to share and evaluate the results of the study.

Independent Study. A student who has a special talent or interest in an area of study may request approval for independent study under the guidance of a teacher in that area of study. Approval and supervision will be similar to that of the Honors Courses.

Credit will be entered on the transcript using the following forms:

| | | Credit | Grade |
|------------|------------------------|--------|-------|
| Honors 112 | Honors in Chemistry | 2 | A |
| I.S. 112 | Field Study in Geology | 2 | B |





Division of Bible and Related Subjects

Thomas Schulz, M.A.

Chairperson; Assistant Professor of Bible

Herman L. Barnett, M.S.

Assistant Professor of Bible

James A. Hinkle, M.A.

Assistant Professor of Bible

Mabrey L. Miller, Ed.D.

Instructor of Bible

York College endeavors to give its students a broad liberal arts education with recognition of and training in the spiritual values of life. The college is primarily supported by members of the churches of Christ. This group of people accepts the Bible as the divine will of God revealed to mankind. York College recognizes its responsibility to teach the Bible as an inspired book to the young people placed in its care.

Bible

As a servant of the home from which the student comes, York College is dedicated to the cultivation of the full Christian personality. Recognizing the responsibility of its charge, the Administration requires each dormitory resident and each day student who takes as much as twelve hours of work to take a course in this department each semester.

Freshmen are to take Bible 113 and 123 and additional courses if desired. Sophomores may

elect from Bible courses not already completed. A sophomore who has accumulated seven hours credit in Bible may elect to take Christian Education 233, Church History, instead of a textual Bible Course.

Students planning to major in Bible should take at least ten hours of Greek.

113. Matthew through Acts I, Class 3,
Credit 3

A study of the life of Jesus as pictured by the four evangelists. Attention will be given to the customs of the time, the person, the life, and the teachings of Jesus. The course closes with an intensive look at the book of Acts with special attention to both history and the apostles' teaching.

123. Genesis through Esther II, Class 3,
Credit 3

This course is a study of the history of God's relation to mankind as contained in the first seventeen books of the Old Testament. Introduction to the literature will be followed by a careful look at God's relation to His people from Creation to the return from captivity.

212. Prison and Pastoral Epistles I, Class 2,
Credit 2

An intensive study of Ephesians, Philippians, Colossians, Philemon and the letters to Timothy and Titus. The milieu and contents of the books and life of the author will be studied.

222. Corinthians and Thessalonians I,
Class 2, Credit 2

A study of the background and content of Paul's correspondence with the Corinthians and Thessalonians.

232. General Epistles II, Class 2, Credit 2

An intensive study of the Minor Epistles; James through Jude. Special attention will be given to introductory matters, moral and spiritual values, textual implications for daily living, and the life of Peter and John.



242. The Church II, Class 2, Credit 2

This is a study of the church in prophecy, preparation and establishment. The conditions of membership, its work and worship will be emphasized.

252. Minor Prophets I, Class 2, Credit 2

A study of the Old Testament prophetic books, Hosea through Malachi, as their message relates to the history of Israel.

272. Hebrews II, Class 2, Credit 2

An intensive study of the book which is dedicated to the proposition that the New Testament is a better covenant than the Old Testament. The textual study will be supplemented by the frequent reference to the Old Testament to sustain this proposition.

282. Galatians and Romans I, Class 2,
Credit 2

A study of the background and content of Paul's correspondence with the churches in Galatia and the church in Rome. Special emphasis will be given to the distinction between the law and the gospel.

Christian Education

In addition to a knowledge of the Bible itself, there are many areas of service and knowledge in which the conscientious Christian desires proficiency. Second only to a thorough knowledge of the Bible is the ability to translate its teaching into one's own life and into the lives of others. This practical field is called Christian Education. It involves methods, wisdom and the accumulation of experience. It aids not only the gospel preacher and the teacher of religion but also the business person and Christian homemaker.

102. Song Directing II, Class 2, Credit 2

Training and practice in song directing. Study of methods for better worship through song. Consent of instructor. Offered on alternate years beginning 1972-1973.

123. Homiletics II, Class 3, Credit 3

Preparation and delivery of sermons, lectures, and assigned readings on the place and purpose of preaching in the world today. Textual, topical, and expository sermons will be prepared and delivered. Prerequisite: Com 113 or a speech course in high school.

222. Missionary Methods II, Class 2, Credit 2

A study of the problems and methods of mission work. Special attention will be given to the motivation, purpose, problems and techniques of work on the foreign field.

232. Group Dynamics I, Class 2, Credit 2

The study of the theory and practice of Bible discussion groups. Special attention will be given to methods and principles of setting up and conducting neighborhood Bible studies, soul talks, and youth meetings.

233. Church History II, Class 3, Credit 3

A history of Christianity during the nineteenth century with emphasis on its development in the United States. An introductory glance will be taken at its European antecedents.

242. Field Work in Missions II, Arranged, Credit 2

This course provides actual experience in missions. It includes a minimum of 10 hours of orientation in methods of personal evangelism, a minimum of 60 hours of actual personal contact on the field, and a written evaluation of the work.

Greek

Courses in Koine Greek, the Greek of the New Testament period, are offered for the benefit of those interested in studying the New Testament in the original language. A knowledge of the language contributes much to an understanding of the problems of Biblical translation and is invaluable as an aid in interpretation. The highly inflected nature of the Greek language makes it an exceptionally expressive vehicle of com-



munication. It was the most prominent and widely used language of the Roman Empire in the first century, which made it an ideal language for the evangelization of the Roman world. Acquaintance with the language is also helpful in evaluating the cultural and historical impact of both the ancient Greek and Roman civilizations.

Students planning to major in Bible are required to take one year of elementary Greek.

215. Elementary Greek I, Class 5, Credit 5

Vocabulary, declensions and conjugations.

225. Elementary Greek II, Class 5, Credit 5

Continuation of Greek 215 with selected readings from the Gospel of John.



Division of Humanities

Elmer E. Baker, M.S.

Chairperson; Associate Professor of English

Herman L. Barnett, M.S.

Assistant Professor of Foreign Language

James L. Brock, Jr., B.A.

Instructor of Communication and Drama

Tim Bruner, B.A.

Instructor of Journalism

Joan Hopkins, M.M.E.

Instructor of Piano

Robert W. Lawrence, M.A.

Assistant Professor of English

Deborah Rhodes, B.F.A.

Instructor of Art

H. Harvley Rhodes, Jr., M.M.E.

Associate Professor of Music

Michael W. Westerfield, M.A.

Associate Professor of English

The Division of Humanities introduces the student to a wide range of cultural achievement. Exposure to the currents and crosscurrents of man's social, religious, and intellectual experience enables students to appreciate the breadth of their cultural heritage. The Division also provides cultural experiences for students which will enrich their personal lives, regardless of their professional goals. Students are encouraged not only to appreciate the work of others in language, literature, art and music, but to be creative in those areas themselves. Courses in the humanities are designed to help students see the interrelationships in all major areas of human thought. They will also develop in the student a continuing awareness of the richness and variety of human experience.





Art

The Department of Art is designed to enrich the artistic understanding of all students, to develop proficiency in specific skills such as freehand drawing and painting, to supply the art training required by other departments, and to prepare students to pursue an art major. Courses requiring no special ability are open to all students and are recommended as electives.

123. Public School Art II, Class 4, Credit 3

Provides prospective elementary teachers with an understanding of art from the standpoint of the art elements, techniques, materials and philosophies through discussion and actual use of materials. Practical situations are provided. Required of all elementary education majors. Offered alternate years with Three-Dimensional Design 182; beginning 1978-79.

133. Freehand Drawing and Composition

I, Class 6, Credit 3

Introduction to basic freehand drawing in pencil, charcoal, pen and ink and conte crayon with special attention to line, value, shape, form and texture. Six hours studio per week.

143. Freehand Drawing and Composition

II, Class 6, Credit 3

Further studies with various media emphasizing composition and technique. Six hours studio per week. Prerequisite: 133.

153. Commercial Art

I, Class 4, Credit 3

Beginning problems in lettering techniques and practice in advertising layout and design. Four studio hours per week. Offered alternate years with Technical Drawing 152; beginning 1978-79.

163. Commercial Art

II, Class 4, Credit 3

More advanced problems in advertising layout with emphasis in mechanical paste-up art. Four studio hours per week. Prerequisite: 153. Offered alternate years with Painting 243; beginning 1978-79.

173. Basic Design I I, Class 4, Credit 3

An introduction to the elements of design—space, color, value, shape, surface, line and their interrelationships. Basic problems and applications in the development of design consciousness in natural and man-made things. Four studio hours per week. Offered alternate years with Commercial Art 153; beginning 1979-80.

182. Three-Dimensional Design II, Class 4, Credit 2

An introduction to work in three dimensions with emphasis on self-expression in the media of mat board, plaster, clay and wood, with special projects of bookmaking, macrame and frame making. Offered alternate years with Public School Art 123; beginning 1977-78.

203. Aesthetics I, II, Class 3, Credit 3

A study of music and visual art in theory and direct experience, emphasizing certain common aspects of value and forms as well as unique qualities in each art.

233. Painting I, Class 6, Credit 3

Introduction to the fundamentals of oil painting developing use of neutrals and colors in composition. Six studio hours per week. Prerequisite: 133, 143 or consent of instructor.

243. Painting II, Class 6, Credit 3

Further problems in oil painting and composition. Six studio hours per week. Prerequisite: 233. Offered alternate years with Commercial Art 163; beginning 1977-78.

Communications

The Department of Communications seeks to enable an individual to transmit ideas to one or more persons through the basic communication channels of oral, visual, and written language. The department tries to develop specialized abilities in public speaking, theatre, oral reading, and the understanding of electronic communications.





113. Basic Speech I, II, Class 3, Credit 3

A course designed to develop ability and ease in speech experiences before an audience. Emphasis is placed on understanding the communication process.

123. Homiletics I, Class 3, Credit 3

See Christian Education 123 for course description.

213. Introduction to Theater I, Class 3, Credit 3

A survey of the historical development of theater and a survey and study of different types of plays. Offered on alternate years beginning 1979-80.

223. Fundamentals of Oral Interpretation

II, Class 3, Credit 3

Study and practice in the art of interpretive reading. Instruction and practice is given in the interpretation of poetry, prose, drama and the Bible. Emphasis is placed on the interpreter communicating to the audience the author's exact meaning as nearly as possible. Offered on alternating years beginning 1975-76.

233. Introduction to Acting I, Class 3, Credit 3

Practical training in the field will be gained through pantomime, scene performance and the development of a character in a major production. Offered on alternating years beginning 1976-77.

243. Voice and Articulation II, Class 3, Credit 3

A course designed to improve the use of the normal speaking voice, articulation and pronunciation. Includes experience with transcript, the International Phonetic Alphabet, and practical application. Offered on alternate years beginning 1978-79.

Workshops

The following courses are designed for students who wish to gain experience in the production of dramatic presentations. A formal class time is not assigned.

131, 141, 231, 241. Theater Workshop: Performance Credit 1

Open for credit to students who participate in important roles with a high degree of excellency during a given semester. Students are cast in the major productions according to their ability.

151, 161, 251, 261. Theater Workshop: Technical Credit 1

A practical course in the technical aspects of dramatic production. Students are assigned tasks in the major productions during the semester in which they are enrolled.

191, 291. Forensic Workshop Credit 1

Credit may be earned for satisfactory participation in intercollegiate speech and debate competition.

English

Courses offered by the English Department are designed to encourage all students to think of the English language as a basic tool in the understanding of all subjects. Through oral and written expression and through reading and discussing various forms of literary composition, the department hopes that its students will learn to make correct judgments and to develop an understanding and an appreciation for the noblest in literature and in life. Courses in English are also designed to enable the student to do successful upper-division work.



113. English Composition I, Class 3,
Credit 3

Required of freshmen. A study of the essentials of composition. Assignments are designed to help the student read discerningly, write accurately and think logically.

123. English Composition II, Class 3,
Credit 3

Required of freshmen. Continuation of English 113. Emphasis is placed on fundamental principles of effective writing and critical evaluation of various types of literature.

213. Major British Writers I, Class 3,
Credit 3

A study of selected major British writers from the time of Chaucer to the modern age, studied in chronological sequence with some attention given to the characteristics of the various periods of English literary history.

223. Major American Writers II, Class 3,
Credit 3

A study of selected major American writers, studied in chronological sequence with some attention given to the characteristics of the periods of American literary history.



Journalism

The elective courses offered by the Department of Journalism are adaptable for three goals: to provide a basic foundation of transferrable credits and experience for the journalism major; to equip terminal students with a basis of preparation for securing a job in the field; and to supply other students majoring in related fields with a basic background in journalistic writing and editing techniques. Previous journalism experience is not required for any of the courses.

213. Introduction to Journalism I, Class 3,
Credit 3

Introduction to the theory of journalism and practice in writing for mass media. Provides a broad background in the fundamentals of gathering and writing news and feature stories. Students should be able to typewrite.



223. News Editing and Display II, Class 3,
Credit 3

Instruction and practice in making up newspapers and other types of printed media. This course will focus on copyediting, rewriting, headlining, proofreading, picture selection, newspaper page makeup and design. While the course will deal with practical media layout, emphasis will be placed on the newspaper. Students are encouraged to enroll for JUR 213 first, but there is no prerequisite.

111,121,211,221. Student Publications:Newspaper
Credit 1

One hour of credit is given to students who have major responsibilities for the publication of the campus newspaper, The Spokesman. A student must apply to the faculty sponsor before enrolling for credit.

171,181,271,281. Student Publications: Yearbook
Credit 1

One hour of credit is given to students who have major responsibilities for the publication of the campus yearbook, The Crusader. A student must apply to the faculty sponsor before enrolling.

Modern Languages

The courses in modern languages are designed to provide the student with a basic understanding of linguistic structure. This understanding will broaden outlook and enable better usage of the



native language. Satisfactory completion of these courses gives the ability to speak, write and read the language on an elementary level, and it also exposes the student to the culture of the areas where the chosen language is spoken.

German

114. Elementary German I, Class 5, Credit 4

Introduction to German life, language, and literature. Emphasis placed upon thinking in German. Fundamentals of German grammar.

124. Elementary German II, Class 5, Credit 4

Continuation of German 114.

Spanish

114. Elementary Spanish I, Class 5, Credit 4

Introduction to Spanish life, language, and literature. Emphasis placed upon thinking in Spanish. Fundamentals of Spanish grammar.

124. Elementary Spanish II, Class 5, Credit 4

A continuation of Spanish 114. It involves diction, speaking, reading, composition, and a continuation of grammar.

Honors in Modern Language

A course may be arranged under the Honors Program for students planning to do service in a foreign country provided the teaching skills are available.

Music

The Department of Music exists to prepare future teachers, to develop in all students an appreciation for values to be gained through the study of music, to provide practical experience in the performance of great music and to assist those who desire to serve the Church more effectively.

Students planning to major in piano, voice, or music education are counseled into courses designed to lay a foundation for their programs. The recommended program of courses for the music major is listed in the Suggested Programs sections of the catalog. The music minor should take a minimum of ten hours while at York including Music 113, 123, 111, 121, 111p and one additional hour of private instruction. Also, Music 152 and 162 are strongly recommended.



102. Song Directing II, Class 2, Credit 2

Training and practice in song directing. Study of methods for better worship through song. Consent of instructor. Offered on alternate years beginning 1972-1973.



113, 123. Theory I, II, Class 3,
Credit 3 each semester

Prerequisite or Parallel: Private piano and Music 111. Study and keyboard application of written four-part harmony through seventh chords. For music majors and minors only. Offered on alternate years beginning 1973-1974.



111, 121. Ear Training I, II, Cl. 1, Lab 1,
Cr. 1 each sem.

Prerequisite or Parallel: Music 113. Dictation from the keyboard, ear testing and sight singing involving intervals, scales, triads, melodies and rhythms. Offered on alternate years beginning 1971-72.

133. Music for Elementary Teachers
I, Class 3, Credit 3

Methods and materials for the elementary school teacher.



152, 162. Music Literature I, II, Cl. 2,
Cr. 2 each sem.

A general survey of music literature from 1500 to the present. The evolution of musical styles will be traced and scores will be examined. For music majors and minors only. Offered on alternate years beginning 1972-1973.

Applied Music

Private Instruction

One or two hours of credit is given for private lessons, depending upon whether the student

enrolls in one or two half-hour lessons per week.
111p or 112p; 121p or 122p; 211p or 212p; 221p or 222p; Private Piano

111v or 112v; 121v or 122v; 211v or 212v; 221v or 222v. Private Voice

Class Instruction

171, 181. A Cappella Chorus I, II, Rehearsal
 5, Cr. 1

The A Cappella Chorus offers opportunities for experience in choral singing. A wide range of choral literature is studied, both sacred and secular, and numerous programs and concerts are presented. Membership is determined by audition. Only two hours of ensemble may count toward graduation.

172. Class Voice I, Class 2, Credit 2

Group instruction for non-major beginning students. Offered on alternate years beginning 1972-1973.



Division of Natural Sciences

Terence M. Kite, Ph. D.

Chairperson; Professor of Physics

Wylen Baker, B.A.

Instructor of Mathematics

Kenneth H. Dowdy, B.A.

Instructor of Biology

Jo E. Kite, B.S.

Instructor of Home Economics

Harold Tandy, M.S.

Assistant Professor of Physical Sciences

The program in the natural sciences is designed to give the students an awareness of the natural world and the place of modern people in it. The various departments strive to develop in their students an appreciation for our scientific heritage and for the value of science as a useful tool in our society. A basic foundation is provided for those students pursuing pre-professional programs or planning careers in a science or a science-related field. The introductory courses in the natural sciences and the courses in home economics meet the needs of the students in certain terminal programs.



Biology

The Department of Biology seeks to provide a knowledge of the fundamental principles of living things, especially the relationships between people and their living environment, and a basic foundation for those who plan to major in biology or who are in a pre-professional program, such as pre-medical, pre-dental, and pre-pharmacy.

114. General Biology I, II, Class 3, Lab 3, Credit 4

An introduction to the basic biological principles of the following areas: cell structure and function, reproductive patterns, genetics and the relations between organisms and their environment. Emphasis is placed on some currently important biological issues, particularly people's effect on their environment. Laboratory work includes introduction to the use of microscope and investigations in the above areas.

214. Bacteriology II, Class 2, Lab 6, Credit 4

A study of micro-organisms in terms of their classification, morphology, manipulation; and their relation to health, sanitation and food preservation. In the lab, heavy emphasis is placed on technique. For those students majoring in Biology or a related field
Prerequisite: Biology 114 or approval of instructor.

224. Human Anatomy and Physiology

I, Cl. 3, Lab 3, Cr.4

The structure and functions of the body, with emphasis placed upon the physiology of the various systems and how they contribute to the physiology of the entire organism. For those students majoring in Biology, pre-medicine, or a related field. Prerequisite: Biology 114 or approval of instructor.

Chemistry

The course offerings in chemistry are designed to prepare students desiring to obtain a major or minor in chemistry, and to partially fulfill the requirements of programs in home economics and pre-professional programs, such as pre-medicine. The Chemistry 134-144 sequence is intended for those students with a strong chemistry background and a strong math background. The Chemistry 114-124 sequence is provided for those with a weaker background in chemistry and math and will satisfy the chemistry requirement for home economics and pre-nursing majors. The student should consult with the chemistry instructors concerning the best program to follow.

114. Elementary General Chemistry

I, Cl. 3, Lab 3, Cr. 4

An introduction to some of the fundamental concepts of chemistry, such as the experimental approach, the use of a scientific model, chemical reactions, the kinetic theory, and the structure of the atom and the periodic table; principles of chemical reactions, such as energy effects, rates, equilibrium, solubility, acid-base reactions, oxidation-reduction reactions and chemical calculations. Does not count toward a major or minor in chemistry.

124. Elementary Organic Chemistry

II, Cl. 3, Lab 3, Cr. 4

The continuing sequence of Chemistry 114 dealing with organic and physiological chemistry. The organic study shows the naming, preparation, reaction, and characteristic uses of the typical family groups of organic chemistry.



The physiological study deals with carbohydrates, liquids, proteins, enzymes, vitamins, and hormones and their function in body processes such as digestion, metabolism, heredity, urine formation, and blood formation. Does not count toward a major or minor in chemistry.

134. General Inorganic Chemistry I, Cl. 3,
Lab 3, Cr. 4

General theory of chemistry, the periodic classification of elements, valence, atomic structure and properties of the elements. Prerequisite: Math 173 or two units of high school algebra.

144. General Inorganic Chemistry II,
Cl. 3, Lab 3, Cr. 4

Continuation of Chemistry 134 with an emphasis on the interrelationships of the elements in terms of stoichiometrics, thermodynamics, kinetics, molecular and stereo-chemistry. Some attention will be given to qualitative schemes of analysis for cations and anions.

214. Organic Chemistry I, Class 3, Lab 3,
Credit 4

Fundamental principles of organic chemistry including nomenclature, classification, preparation, properties, uses and characteristic reactions of aliphatic and aromatic compounds of carbon. Laboratory work will include methods of separation, purification, and identification to illustrate various classes of compounds. Prerequisite: Chemistry 134 and 144. Offered on demand.

225. Organic Chemistry II, Class 3, Lab 6,
Credit 5

A continuation of Chemistry 214. With more emphasis upon topics such as stereo-chemistry, isomerism, and mechanism. A look will also be taken at compounds of recent interest such as polymers, silicones, and organophosphates. The laboratory will be a continuation of first semester with work based, where possible, upon instrumental techniques. Offered on demand.



Computer Science

113. Concepts of Data Processing I, Class 3, Credit 3



Basic principles of electronic data processing, giving due attention to both hardware and software. The Central Processing Unit, Input/Output operations and devices, data and data recording media, programming techniques, programming languages, and system concepts are discussed.

123. Programming and Application II, Class 2, Lab 2, Credit 3

Introduction to digital computer concepts in program planning, algorithms, flow charting, BASIC language and terminology, debugging and documentation. Sample programs and individually generated programs are included.

Home Economics

The courses offered in home economics are designed to assist in preparation to meet the responsibilities of homemakers and consumers and to begin preparation for vocations in the specialized field of home economics, such as school lunchroom supervisors, cafeteria managers, dieticians, teachers, nursery school teachers, county demonstration agents, designers, buyers and commercial home economists. Students should refer to the Suggested Program section for curriculum planning for terminal and vocational programs.

113. Food Selection and Preparation I, Class 2, Lab 3, Credit 3



A study of the relation of the food to health, the principles of selection and preparation of the various foods. Attention is given to markets, standards of products, grades, labeling and the consumers' responsibility in the economic system. Laboratory experiences are given in the application of scientific principles to cooking food. Offered on alternate years beginning 1971-1972.

123. Marriage and FamilyII, Class 3,
Credit 3

See Sociology for description.

133. Clothing Selection and Construction

I, Class 2, Lab 3, Credit 3

A study of the selection of clothing to supply the needs of the individual and the family. Practical experience is given in cutting, fitting, pressing and constructing garments, using a variety of fabrics. Dressmaking instruction will be adjusted to meet the level of development of the class. The study will also include the interpretation of commercial patterns, the maintenance of sewing machines, the choice of ready-made clothing and the recognition of good fashion design. Offered on alternate years beginning 1972-1973.

**143. Personal Development**II, Class 3,
Credit 3

An introduction to skin care, cosmetic application, hair beautification, visual poise, wardrobe planning, personality development, conversational charm and voice improvement, an introduction to being successful on the job, and body perfection which includes posture, exercises, nutrition, and relaxation. The purpose of this course is to help all of our students develop more attractive personalities and greater visual attractiveness.

213. Meal ManagementII, Class 2,
Lab 3, Credit 3

A study of nutrition, organization of work, food, costs, marketing, meal planning, meal preparation and table service for all occasions. Offered on alternate years beginning 1971-1972.

223. Health Education

II, Class 3, Credit 3

See Physical Education for description.

233. Advanced Clothing—TailoringII,
Class 2, Lab 3, Credit 3

Experimental study of new or unusual fabrics and construction of a suit or coat using tailoring techniques. Offered on alternate years beginning 1972-1973.

Mathematics



Mathematics courses are designed to supply the needs of those planning to major in mathematics and those needing mathematics as a tool subject. Students having had a very strong high school program may begin their college work with Mathematics 214. The decision to enroll in Math 214 should not be made without consultation with the instructor and possibly a qualifying examination on campus to determine readiness for calculus.

111. Electronic Calculator Programming I,II, Class 2, Credit 1

Instruction in the fundamental procedures in operating electronic desk and hand calculators. Students will learn to write programs and run them. Problems will be selected to illustrate the many operations available on typical calculators. The course will be designed to meet the individual student's needs. Minimum of 8 students.

113. Basic Modern Mathematics I, Class 3, Credit 3

A study of numbers, number systems, number operations, and number bases; set and set operations; variables and an introduction to algebraic operations. A course for liberal arts, social science and elementary education majors.

123. Intermediate Algebra II, Credit 3

An audio-tutorial oriented study of fundamental algebraic operations, polynomials, graphing, pairs of linear equations, roots and radicals, ratios and proportions, and word problems. Periodic classroom sessions are required. Designed to prepare any student for college algebra and to satisfy the math requirements for nursing, medical technology, home economics, and similar programs.

173. College Algebra I, Class 3, Credit 3

Sets, relations and functions, exponential and logarithmic functions, systems of equations and inequalities, matrices and determinants, theory of equations, sequences, permutations and combinations, the binomial theorem, introduction to the theory of probability. Prerequisite: at least one unit of high school algebra.

183. Trigonometry II, Class 3, Credit 3

The trigonometric functions and the variations, identities and equations, solutions and triangles and their application. Prerequisite: College Algebra or two units of algebra and one unit of geometry in high school.

214. Analytic Geometry and Calculus I
I, Class 4, Credit 4

Plane analytic geometry, differentiation of algebraic functions, applications of derivatives, integration and its applications. Prerequisite: Math 173 and 183, or equivalent high school background.

224. Analytic Geometry and Calculus II
II, Class 4, Credit 4

A continuation of Math 214. More analytic geometry, differentiation and integration of trigonometric, logarithmic, and exponential functions, methods of integration, vectors in the plane, indeterminate forms, improper integrals and polar coordinates.

234. Analytic Geometry and Calculus III
II, Class 4, Credit 4

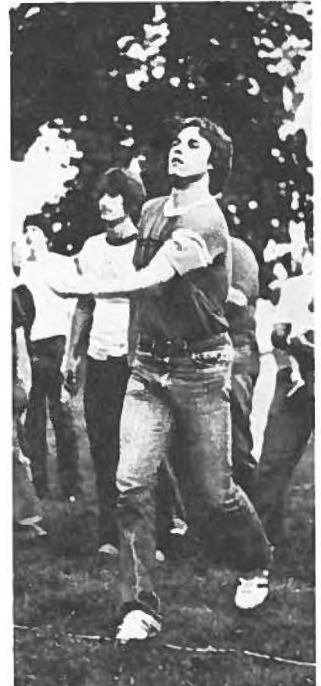
A continuation of Math 224. The theory of infinite series, vectors and solid analytic geometry, moments and moments of inertia, partial differentiation and multiple integrals. Offered on demand.

Physical Science

The aim of the courses in physical science is to teach an appreciation of scientific thought and the experimental method through the presentation of some of the basic concepts of physical science. Recommended for non-science majors.

114. Physical Science I, Class 2
Lab 4, Credit 4

Concepts and historical development of astronomy and physics. Applications to personal environment are used to introduce the philosophies and methodologies of science.



124. Physical Science II, Class 2,
Lab 4, Credit 4

Scientific principles and humanity's relationship to nature are introduced using concepts of geology, chemistry, meteorology and ecology.

Physics

Courses in physics are designed to meet personal needs as a tool subject or to serve as a basis for an area of academic emphasis in upper division work.

133. Introduction to Electronics II, Class 2,
Lab 3, Credit 3

A course in fundamental and practical electronics for students who have little or no background in electronics but would like to gain a working knowledge of electronics devices and circuit components. The course begins with Direct and Alternating current theory, shows the effect of various circuit components, and then puts the components together to show the operation of such things as voltage multipliers, voltage dividers, filters, amplifiers, oscillators, detectors, receivers, multivibrators, sawtooth generators and integrated circuits. The laboratory is used to demonstrate many of the basic principles and to teach testing procedures.

214. General Physics I, Class 3, Lab 3,
Credit 4

Physics is offered especially for students who are majoring in physics, mathematics or engineering. The course uses calculus as a basic tool. Study involves mechanics and elementary modern physics. Prerequisite: Math 214 or concurrent enrollment. Offered on demand.

224. General Physics II, Class 3, Lab 3,
Credit 4

Continuation of Physics 214. Study involves electricity, magnetism, E-M waves, and light. Prerequisite: Physics 214. Offered on demand.

Division of Social Sciences

Stephen L. Small, M.Ed.

Chairperson; Assistant Professor of Business Administration and Secretarial Management

L. Anthony Cook, M.A.

Associate Professor of History

G. Michael Cravens, B.A.

Instructor of Psychology

Beverly Dowdy, B.A.

Instructor of Economics

Woodrow W. Kirk, M.S.

Assistant Professor of Sociology

Lou R. Koeppe, M.Ed.

Assistant Professor of Geography

John E. Lindell, B.A., C.P.A.

Instructor of Business Administration

Michael R. Pruitt, M.A.T.

Assistant Professor of Physical Education

David L. Simpson, M.Ed.

Assistant Professor of Physical Education

Deena Tandy, B.A.

Instructor of Physical Education

The Division of Social Sciences covers a wide range of academic fields and interests. Students are able to study the social forces and institutions which affect civilizations, to study about the discovery of America and what has happened since, to study topics and events which relate to Nebraska and York County, to become involved in recreational activities, to study different theoretical approaches to human behavior, and to study various business principles that will personally affect the individual consumer. A student can prepare for a business career in secretarial management, business administration, or general business. A terminal training program is offered in secretarial management. The Division aids those who are planning to teach in elementary or secondary school or who are interested in recreational leadership positions. In all of these various





academic fields students are encouraged to become independent workers and to be creative in those areas which interest them.

Business

The Department of Business Administration offers courses in two fields of interest: general business administration and secretarial management. Business is at the top of popularity among college students.

Business Administration

103. Personal Finance II, Class 3, Credit 3

A practical study of personal financial problems which people encounter in managing their individual and family affairs. Topics include insurance, home ownership, use of credit, banking, personal taxes, savings, investment in securities, estate planning, budgeting, and social security.

113. Introduction to Business I, Class 3, Credit 3

An introduction to business in modern society and its interaction with consumers, government workers, and business owners. A study of the background of business, the characters of enterprise in the United States, forms of business organizations, and explanations of systems analysis in management.

133. Introduction to Quantitative Business

Concepts II, Class 3, Credit 3

An introduction to the finance, accounting, business math and computer science functions of business management.

213. Accounting I, Class 3, Credit 3

An introduction to the process of recording financial data and preparing periodic financial statements and special reports for the sole proprietorship and partnership. Open only to sophomores.

223. Accounting II, Class 3, Credit 3

A continuation of 213 considering the accounting process in the corporation; the student is introduced to accounting theory, financial statement analysis, cost, payroll and tax concepts.

233. Principles of Economics I, Class 3,
Credit 3

Macroeconomics: emphasizing the American Economy; the interplay that makes the system go; national production, employment, and income; economic activity and monetary policy; economic activity and fiscal policy with emphasis on the public sector.

243. Principles of Economics II, Class 3,
Credit 3

Microeconomics: prices and competition; non-price competition; income distribution; international trade and payments and economic development and comparative systems.

263. Business Communications II, Class 3,
Credit 3

Practice in writing and dictating business letters and reports; letters concerning claims and adjustments, goodwill, credit, collection, inquiries and special requests, orders and acknowledgments, sales and applications. Prerequisite: ability to type.

Secretarial Management

Programs of study are offered at three levels. Level One provides an option to receive a one year certificate in either Office Administration: Secretarial or Office Administration: General Office. Level Two is a two-year program: Certificate of Proficiency in Secretarial Management. Level Three is a two year program: Associate in Arts Degree in Secretarial Management.

The courses of study in secretarial management seek to prepare persons to assume positions of responsibility as stenographers or secretaries and to meet the increasing demand for people of broad background and technical skill to fill secretarial positions requiring managerial ability. Modern business courses stress the fact that many secretaries step into executive positions.

Students with previous high school training in shorthand and typing may enter the more advanced courses.

113. Beginning Typewriting I, Class 5,
Credit 3

Exercises, planned to develop a proper wrist and finger movement, which lead to complete



mastery of the keyboard by the touch method.

123. Intermediate Typewriting I, II, Class 5,
Credit 3

Prerequisite: Secretarial Management 113. Special effort is made to attain typing speed and accuracy. Practice in letter writing and use of carbon paper.

133. Beginning Shorthand I, Class 5,
Credit 3

Beginning course covering the fundamental theory and practice of shorthand.

143. Intermediate Shorthand II, Class 5,
Credit 3

Prerequisite: Grade "C" or above in Secretarial Management 133. A continuation of shorthand with emphasis on speed-building, vocabulary and accurate transcription.

151. Business Machines-Electronic Calculator

I, II, Class 2, Credit 1

Instruction and practice in the use of an electronic calculator. The student will study the basic operations that may be performed on the calculator and then apply this to basic business problems.

152. Business Machines-Ten-Key I, II,
Class 3, Credit 2

Instruction and practice in the use of the ten-key adding machine and application of it to business problems.

213. Advanced Typewriting II, Class 5,
Credit 3

Prerequisite: Grade "C" or above in Secretarial Management 123. The development of increased accuracy and speed in typing and practice in writing business letters, special business forms and introduction to composition at the typewriter.

233. Office Procedure I, Class 3, Credit 3

The use of duplicating and transcribing machines. Application of secretarial skills in an office environment. The development of the personal qualities of a successful office worker in an office situation.

251, 252. IBM Memory Typewriter I, II,
Credit 1, 2,

A student will learn how to operate an IBM

Automatic Typewriter. For one hour of credit, 25 hours of laboratory work must be completed; while for two hours of credit, 40 hours of laboratory work must be completed.

253. Secretarial Administration I, Class 2,
Lab 2, Credit 3

The purpose of this course is to acquaint the secretarial students with the various responsibilities and duties of a secretary. Areas covered will be office environment, administrative responsibilities, written communication, management of records, and the profession itself. Lab work will be assigned on an individual basis.

Education

Those who plan to teach should develop a strong two-year program in order to undergird their professional education courses, the most of which will be taken in the upper division. A recommended program of courses for elementary education and secondary education is found in the Suggested Programs section of the catalog. Each student should study the requirements in the state in which he/she plans to teach in order to adjust his/her program to his/her own best interest. This may be done by studying the requirements of the State Department of Education and the college to which he/she plans to transfer.

123. Public School Art II, Class 5, Credit 3

Provides prospective elementary teachers with an understanding of art from the standpoint of the art elements, techniques, materials and philosophies through discussion and actual use of materials. Practical situations are provided. Required of all elementary education majors. Offered alternate years with Three-Dimensional Design 182; beginning 1978-1979.

133. Music for Elementary Teachers I,
Class 3, Credit 3

Methods and materials for the elementary school teacher.



Geography

113. Introduction to Geography I, Class 3,
Credit 3

A focus on the relationship between natural environment and human activities. Geographical concepts and mapwork are stressed. Occasional local field trips may be arranged.

123. Cultural Geography II, Class 3,
Credit 3

Fundamentals of culture, diffusion, resources, and other manland perceptions and appraisals. World patterns of population distribution, ethnic and cultural diversity, settlement, production and consumption, transport and communications, and territorial organization, with some serious intent to understand spatial distribution and spatial interaction of economic phenomena. Generalizations concerning spatial aspects of such human phenomena as systems of social organization, religion, language, education, economy, law and government.



213. Geography of North America I,
Class 3, Credit 3

A topical and regional study of the United States and Canada with particular emphasis on North Central United States.

Government

123. American Government II, Class 3,
Credit 3

A survey of the organization and functions of government in the United States, with special emphasis on the political process.



History

153. Western Civilization to 1648 I, Class 3,
Credit 3

The civilizations of the ancient Near East, Greek civilizations, the Roman world, the Middle Ages, the Renaissance, the Reformation, and the transition to modern times.

163. Western Civilization since 1648 II,
Class 3, Credit 3

A continuation of History 153. The Age of Absolutism, the Enlightenment, the French Revolution, liberalism, nationalism, and the modern culture.

181, 182, 183. Regional History Credit 1, 2, 3

Studies in topics relating to Nebraska and York County. Opportunities to participate in field oral history interviews. Credit 1-3 hours depending on the nature of the project. Does not count toward the general education requirement in history.

213. History of the United States to 1877 I
Class 3, Credit 3

The discovery of America, the Colonial period, the Revolution, the growth of American nationalism, sectionalism, the Civil War and reconstruction.

223. History of the United States since 1877
II, Class 3, Credit 3

A continuation of History 213. The emergence of modern industrial America, the Progressive Era, World War I, the Twenties, the depression, World War II, and postwar America.

Physical Education, Health, and Recreation

The Department of Physical Education, Health, and Recreation is designed to meet the needs of three groups: those needing recreational activity for health and social value, those planning to teach and to coach, and those interested in recreational leadership positions associated with community organizations, summer camps, and youth work in churches.

Physical Education Activity Courses

011, 021. Volleyball I, Arranged, Credit 1

The student will receive credit upon completing the semester or the season as an active member of the intercollegiate team.





111, 211. Tennis II, Arranged, Credit 1

The student will receive credit upon completing the semester or the season as an active member of the intercollegiate team.

121, 221. Baseball II, Arranged, Credit 1

The student will receive credit upon completing the semester or the season as an active member of the intercollegiate team.

131, 231. Soccer I, Arranged, Credit 1

The student will receive credit upon completing the semester or the season as an active member of the intercollegiate team.

141, 241. Basketball I, II, Arranged, Credit 1

The student will receive credit upon completing the semester or the season as an active member of the intercollegiate team.

151. Tennis and Badminton I, II, Class 2, Credit 1

Instruction and activity in tennis and badminton.

161. Table Tennis and Volleyball I, Class 2, Credit 1

Instruction and activity in table tennis and volleyball.

171. Soccer and Conditioning II, Class 2, Credit 1

Instruction and activity in soccer and conditioning exercises.

181. Bowling and Golf I, II, Class 2, Credit 1

Instruction and activity in bowling and golf.

191. Beginning Swimming I, Class 2, Credit 1

Red Cross certified instruction in the fundamental swimming and personal safety skills.

201. Conditioning Exercises I, II, Class 2, Credit 1

Instruction and activity in conditioning exercises.

271. Intermediate Swimming II, Class 2,
Credit 1

Prerequisite: Physical Education 191 or completion of Beginner skills. Student may earn Red Cross Intermediate and Swimmer certification. Offered on alternate years beginning 1977-78.

281. Advanced Lifesaving II, Class 3,
Credit 1

Prerequisite: Physical Education 271 or completion of Intermediate skills. Student may earn Red Cross Advanced Lifesaving certification. Offered on alternate years beginning 1978-79 for women and 1979-80 for men.

**Physical Education Courses for
Major or Minor**

202. First Aid I, Class 2, Credit 2

First aid instruction and skills practicum for parents, teachers, students, coaches, and trainers.

212. Concepts of Coaching I, Class 2, Credit 2

To broaden the understanding of various roles that coaches play. Principles and problems will be discussed with opportunity given to apply knowledge to specific sports. Job opportunities will be explored for men and women.

213. Principles of Physical Education
I, Class 3, Credit 3

A study of the principles of physical education and its place in the educational program. Offered on alternate years beginning 1977-78.

223. Health Education II, Class 3, Credit 3

Consideration of personal, school and community health problems. Required of physical education majors. Offered alternate years beginning 1978-79.

251, 261. Intramural Sports I, II, Lab,
Credit 1

Supervision of activities in the gymnasium, on the playground and athletic field; methods of point distribution; scheduling; record keeping and types of honor awards.





262. Water Safety Instruction and Advanced Swimming II, Class 2, Credit 2

Prerequisite: Physical Education 281 or Advanced Lifesaving certification. Student gains theoretical and practical knowledge in the teaching of Red Cross lifesaving and water safety courses, and may earn Water Safety Instructor certification. Offered on alternate years beginning 1978-79.

Recreation

113. Introduction to Recreation II, Class 3, Credit 3

Basic understanding of the field with emphasis on the recreation movement, current trends, basic issues, and fundamental principles. All areas of recreation will be explored with career opportunities investigated. Offered on alternate years beginning 1978-79.

123. Recreational Programs II, Class 3, Credit 3

Deals with aims and objectives, organization, administration of sports and activities, program planning, scheduling and publicity. Offered on alternate years beginning 1979-80.

212. Outdoor Education: School Camping I, Class 2, Credit 2

Camp organization, schedule making, curriculum planning and techniques of camp counseling will be discussed. Resource persons will introduce curriculum ideas suited for outdoor learning. Dealing with special problems, such as first aid emergencies and camper behavior, will be emphasized. Approval of instructor required. Offered in cooperation with York Public Schools.

242. Camp Counseling II, Class 2, Credit 2

The challenges, techniques, and problems involved in camp counseling. The student will deal with practical camping situations. Resource persons will discuss such areas as cabin units, behavior problems, specialized camp activities, character development, and spiritual values.

262. Internship in Recreation II, Class 2,
Credit 2

Provides practical work experience in recreational programs and the opportunity to study special problems under the supervision of specialists. Prerequisite or current enrollment in REC 113 and 123 and approval of department.



Psychology

101. Orientation I, II, Class 2, Credit 1

This course is an orientation designed primarily to aid the student in making a satisfactory adjustment to college life. This course is required for all new students.



113. General Psychology I, Class 3, Credit 3

A general overview of the history, philosophical development and theoretical approaches to the study of human behavior. Considers such topics as intelligence, personality, motivation, adjustment, psychological measurement, and the application of psychology in various fields.

121, 122. Learning Skills I, II, Class 2, Lab 1,
Credit 1 or 2

Designed to develop skills in language usage: reading (variety of skills focused on comprehension and vocabulary), and study skills (textbook mastery, note-taking, underlining, concentration). Study skills are based on courses in which the student is currently enrolled. Independent programs in spelling, speed-reading, and others as needed, will be arranged. Two class sessions per week for eight or sixteen weeks, with labs arranged according to student needs.

132. Reading Improvement I, II, Class 2,
Lab 1, Credit 2

Designed to help the college student improve reading abilities in both speed and comprehension. Students will develop ability to adjust their reading rate to the difficulty of the material and to their purposes in reading, to

understand more clearly and more accurately what they read, to improve their retention, to increase over-all reading rate. Two class sessions per week for sixteen weeks, with labs arranged according to student's schedules.

143. Human Growth and Development

II, Class 3, Credit 3

The physical, mental, emotional and social development of the human individual from birth throughout life. Application of the principles of psychology to an understanding of human growth with emphasis on understanding of child and adolescent behavior.

212. The Helping Relationship

I, Class 2,
Credit 2

The study of attitudes and procedures involved in supportive human relationships. Attention is given to practical helping and counseling approaches within dormitory settings including a study of elemental counseling theory. Open only to Resident Assistants.

242. Camp Counseling

II, Class 2, Credit 2

See Recreation 242 for course description.

Sociology

113. Introduction to Sociology

I, Class 3,
Credit 3

A study of the basic methods and concepts used in the description and understanding of group behavior. Special attention is given to the way in which the individual is molded by the various social groups about him, such as communities, races, nationalities and crowds.

123. Marriage and Family

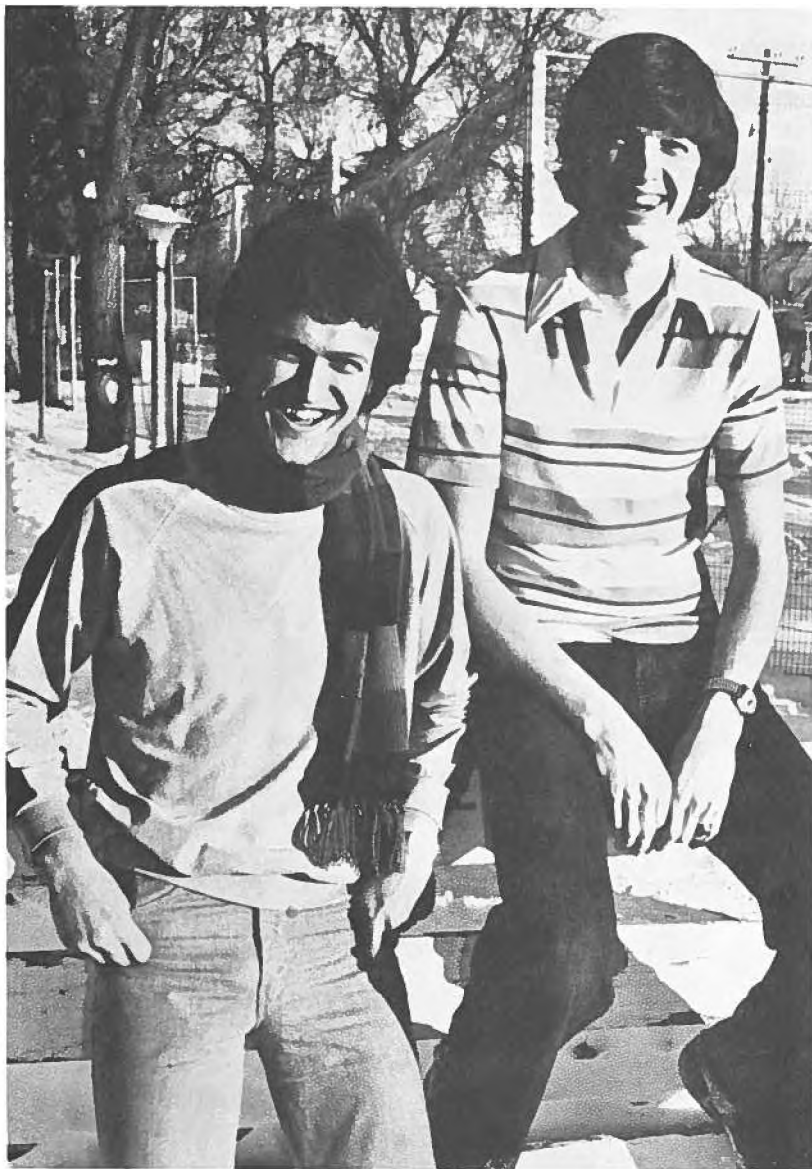
I, II, Class 3,
Credit 3

An analysis will be made of the position of the American family in our contemporary culture. Special attention will be given to problems of individual adjustment to marriage in modern living.



213. Contemporary Social Problems II,
Class 3, Credit 3

A study of some social problems and social disorganization such as mental disorders, juvenile delinquency, crime, race and ethnic relations, poverty and war and disarmament.
Prerequisite: Sociology 113 or consent.



Suggested Programs



Students who have not definitely decided upon a profession or a purpose toward which to direct their education should enroll in the general liberal arts program. The general liberal arts course is suited to the student who has not yet chosen a vocation, but who wishes to lay a broad foundation for a four-year college course. Students not continuing beyond junior college will find the liberal arts program a good general course.

Students who have definitely decided upon a cultural or occupational goal should consult with an advisor so that a curricular plan which will best meet that goal can be selected.

Some of the many possible special interest and pre-professional course patterns are suggested following the outline of the general liberal arts program. Other course patterns not suggested here are available.

General Liberal Arts

The general liberal arts program is listed first in the suggested programs because it is the basic course of the college and a majority of the students will be enrolled in it. Students may pursue this program for two years, and at the end of this time they may change their major field of interest with very little loss of time in preparation for the four-year degree.

Students interested in the area of art, Bible, biology, business administration, English, history, mathematics, music, physical education, physics, sociology or speech, should enroll in the general liberal arts program. Enrollment should be preceded by careful consultation with a faculty member who teaches in the area of the student's special interest. Counselors will help to outline programs to fit individual needs, but the following is a suggested schedule of courses.

FRESHMAN YEAR

| First Semester | | Second Semester | |
|--|-------|--|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| English 113 | 3 | English 123 | 3 |
| Science | 4 | Science | 4 |
| *Psychology 113 or Communications 113 ... | 3 | *Psychology 143 or Communications 113 ... | 3 |

| | |
|----------------------|----|
| P.E. Activity | 1 |
| Psychology 101 | 1 |
| Electives | 1 |
| | 16 |

| | |
|---------------------|----|
| P.E. Activity | 1 |
| Electives | 2 |
| | 16 |

SOPHOMORE YEAR

First Semester

| | Hours |
|---|-------|
| Bible | 2 |
| English | 3 |
| History | 3 |
| Art 203 | 3 |
| P.E. Activity | 1 |
| Electives (major field or foreign language) | 4 |
| | 16 |

Second Semester

| | Hours |
|---|-------|
| Bible | 2-3 |
| English | 3 |
| History | 3 |
| P.E. Activity | 1 |
| Electives (major field or foreign language) | 7-6 |
| | 16 |

*Sociology 113, 123, 213 may be taken in addition to or as a substitute for psychology.

Art

Students planning to major in art should complete the liberal arts program and the following fifteen hours of art: Art 133, 143, 153, 173, 233 and 243.

Bible

Students planning to major in Bible should plan their work carefully. Changes can be made in the suggested program but this should be done only after consulting the Chairman of the Bible Division.

FRESHMAN YEAR

First Semester

| | Hours |
|-------------------------------|-------|
| Bible 113 | 3 |
| English 113 | 3 |
| Communications 113 | 3 |
| P.E. Activity | 1 |
| Science | 4 |
| Christian Education 232 | 2 |
| Psychology 101 | 1 |
| | 17 |

Second Semester

| | Hours |
|--------------------------------------|-------|
| Bible 123 | 3 |
| English 123 | 3 |
| Christian Education 123 | 3 |
| P.E. Activity | 1 |
| Science | 4 |
| Christian Education 222 or 233 | 2-3 |
| | 16-17 |

SOPHOMORE YEAR

| First Semester | | Second Semester | |
|------------------------|-------|----------------------|-------|
| | Hours | | Hours |
| Bible | 2 | Bible | 2 |
| English 213 | 3 | Psychology 143 | 3 |
| History | 3 | History | 3 |
| Greek 215 | 5 | Greek 225 | 5 |
| Art 203 or Bible | 2-3 | Art 203, Bible or | |
| | 15-16 | English | 3 |
| | | | 16 |

Biology

Students planning to major in biology should take Biology 114, 214, 224, Chemistry 134, 144, and one year of mathematics. They should complete either the Associate in Arts or the Associate in Science program requirements.

Business Administration

Students planning to major in business administration should take Business Administration 103, 113, 133, 213, 223, 233, 243, 263, and Secretarial Management 151 and 152. They should complete the Associate in Arts program requirements.

Chemistry

A student planning to major in chemistry should consult carefully with the instructors in chemistry and mathematics to determine his/her eligibility to enter advanced mathematics courses. If his/her background in mathematics is not strong, he/she should enroll in Math 173 and 183 the freshman year rather than Math 214 and 224. Students not well prepared in mathematics should postpone calculus until the sophomore year and physics until the junior year.

FRESHMAN YEAR

| First Semester | | Second Semester | |
|-----------------------|-------|-----------------------|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| English 113 | 3 | English 123 | 3 |
| Chemistry 134 | 4 | Chemistry 144 | 4 |
| Mathematics 214 | 4 | Mathematics 224 | 4 |
| P.E. Activity | 1 | P.E. Activity | 1 |
| Psychology 191 | 1 | Elective | 2 |
| | 16 | | 17 |

SOPHOMORE YEAR

| First Semester | | Second Semester | |
|---------------------|-------|----------------------|-------|
| | Hours | | Hours |
| Bible | 2 | Bible | 2 |
| English | 3 | Psychology 143 or | |
| Chemistry 214 | 4 | Math 234 | 2-4 |
| Physics 214 | 4 | History or Gov | 3 |
| Electives | 3-4 | Physics 224 | 4 |
| | 16-17 | Chemistry 225 | 5 |
| | | | 17-18 |

Christian Leadership Program

This program is designed with the two year terminal student in mind. A person who probably will not complete a four year degree, but wishes two years of Christian education in order to be a better worker in the church, can profit from this approach. It is designed with the Certificate of Achievement Diploma in mind and is designed for both men and women students. Leaders are needed in the church in almost every place, and this curriculum will help in the development of Christian leadership.

The student wishing to specialize in Christian Leadership and acquire the Associate in Arts Degree should add Art 203, history (3 hours) and science (3 hours) to the program listed below.

FRESHMAN YEAR

| First Semester | | Second Semester | |
|------------------------|-------|---------------------|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| English 113 | 3 | English 123 | 3 |
| Ch. Ed. 232 | 2 | Chr. Ed. 222 or | |
| Math 113 or | | Psy 242 | 2 |
| Communications 113 ... | 3 | *Ch. Ed 102 | 2 |
| Soc. 113 | 3 | Soc. 123 | 3 |
| P.E. Activity | 1 | P.E. Activity | 1 |
| Psy. 101 | 1 | Elective | 2-3 |
| | 16 | | 16-17 |

SOPHOMORE YEAR

| First Semester | | Second Semester | |
|----------------|-------|---------------------------|-------|
| | Hours | | Hours |
| Bible | 2 | Bible | 2 |
| History | 3 | English 223 | 3 |
| Psy. 113 | 3 | Psy. 143 | 3 |
| Science | 4 | *Ch. Ed. 123 or 233 | 3 |

| | | | |
|-------------------------|----|------------------------|----|
| P.E. Activity | 1 | Bus. Ad. 103 | 3 |
| Communications 113 or | | Ch. Ed. 222 or | |
| Elective | 3 | Psy. 242 | 2 |
| | 16 | | 16 |

*Non-ministers may substitute P.E. 223 or Home Economics.

Education

Elementary Education

Two years of elementary education are offered which will prepare a student to transfer to a four-year college and complete a bachelor's degree in elementary education.

FRESHMAN YEAR

First Semester

| | Hours |
|--------------------------|-------|
| Bible 113 | 3 |
| English 113 | 3 |
| Psychology 113 | 3 |
| Phy. Sci. 114 | |
| or Bio. 114 | 4 |
| P.E. Activity | 1 |
| Elective | 2 |
| | 16 |

Second Semester

| | Hours |
|----------------------------|-------|
| Bible 123 | 3 |
| English 123 | 3 |
| Psychology 143 | 3 |
| Bio. 114 | |
| or Phy. Sci. 124 | 4 |
| P.E. Activity | 1 |
| Art 203 | 3 |
| | 17 |

SOPHOMORE YEAR

First Semester

| | Hours |
|--------------------------|-------|
| Bible | 2 |
| English 213 | 3 |
| History (U.S.) | 3 |
| Education 133 | 3 |
| Math 113 | 3 |
| P.E. Activity | 1 |
| | 15 |

Second Semester

| | Hours |
|------------------------------|-------|
| Bible | 2 |
| English 223 | 3 |
| Communications 113 | 3 |
| History (U.S.) | 3 |
| Education 123 | 3 |
| P.E. Activity | 1 |
| Elective | 2 |
| | 17 |

Secondary Education

A student desiring to teach in secondary schools should plan to pursue a liberal arts major in a chosen teaching field. Professional education courses, other than Psychology, should be postponed until the junior and senior year.

FRESHMAN YEAR

First Semester

Second Semester

| | Hours |
|----------------------|-------|
| Bible 113 | 3 |
| English 113 | 3 |
| Psychology 113 | 3 |
| History (U.S.) | 3 |
| P.E. Activity | 1 |
| Psychology 101 | 1 |
| Major Field | 3 |
| | 17 |

| | Hours |
|----------------------|-------|
| Bible 123 | 3 |
| English 123 | 3 |
| Psychology 143 | 3 |
| History (U.S.) | 3 |
| P.E. Activity | 1 |
| Major Field | 3 |
| | 16 |

SOPHOMORE YEAR

First Semester

Second Semester

| | Hours |
|---------------------|-------|
| Bible | 2 |
| English 213 | 3 |
| Science | 4 |
| Art 203 | 3 |
| Major Field | 3 |
| P.E. Activity | 1 |
| | 16 |

| | Hours |
|--------------------------|-------|
| Bible | 2 |
| English 223 | 3 |
| Science | 4 |
| Communications 113 | 3 |
| Major Field | 3 |
| P.E. Activity | 1 |
| | 16 |

Flight Training

Arrangements have been made with the Don Mar Aviation, Inc., of York, Nebraska, whereby York College students may acquire certified flight training while doing their college work. Flight training can lead to employment in the flight field as well as a pilot's license.

When the course is completed, a student enrolled at York College will be eligible for three (3) semester hours of credit in Theory of Flight, and three (3) semester hours of credit in Aircraft Operation. The credit will be put on the transcript for a fee of \$5.00 per credit hour.

The program is approved by the Federal Aviation Administration. For details concerning flight training contact: Mr. Don Blair, Don Mar Aviation, Inc. York, Nebraska 68467.

Home Economics

The following suggested program is designed to meet the needs of the student who plans to transfer to a four year college to complete a baccalaureate degree. This course pattern, leading to an Associate in Arts Degree, can serve as the basis for a vocational choice in home management, institutional management, teaching, dietetics, and a number of related fields.

FRESHMAN YEAR

First Semester

| | Hours |
|---------------------|-------|
| Bible 113 | 3 |
| English 113 | 3 |
| Chemistry 114 | 4 |
| Home Ec. 113 | 3 |
| Psy. 101 | 1 |
| P.E. Activity | 1 |
| | 15 |

Second Semester

| | Hours |
|------------------------------|-------|
| Bible 123 | 3 |
| English 123 | 3 |
| Chemistry 124 | 4 |
| Home Ec. 213 | 3 |
| Home Ec. 143 or 223 | 3 |
| P.E. Activity | 1 |
| | 17 |

SOPHOMORE YEAR

First Semester

| | Hours |
|----------------------|-------|
| Bible | 2 |
| English 213 | 3 |
| History (U.S.) | 3 |
| Home Ec. 133 | 3 |
| Art 203 | 3 |
| P.E. Activity | 1 |
| | 15 |

Second Semester

| | Hours |
|----------------------------|-------|
| Bible | 2 |
| English 223 | 3 |
| History (U.S.) | 3 |
| Home Ec. 233 | 3 |
| Soc. 123 or H.E. 123 | 3 |
| Communications 113 | 3 |
| | 17 |

Homemaking

The following suggested program is designed to meet the needs of the student who will terminate college at the end of two years. The course pattern, leading to graduation in the Certificate of Achievement program, has been selected to aid the student in becoming a good homemaker.

This program may be converted to the Associate in Arts program by deleting enough courses in the areas of government, sociology and physical education to allow the addition of Art 203 and six hours of history to accumulate a total of sixty-four hours.

FRESHMAN YEAR

First Semester

| | Hours |
|---------------------|-------|
| Bible 113 | 3 |
| English 113 | 3 |
| Home Ec. 113 | 3 |
| P.E. Activity | 1 |
| P.E. 202 | 2 |
| Psy. 101 | 1 |
| Soc. 113 | 3 |
| | 16 |

Second Semester

| | Hours |
|---------------------------------|-------|
| Bible 123 | 3 |
| *English 123 or HE 143 | 3 |
| Home Ec. 213 | 3 |
| P.E. Activity | 1 |
| Psychology 143 | 3 |
| Soc. 123 or HE 123 | 3 |
| | 16 |

SOPHOMORE YEAR

| First Semester | | Second Semester | |
|--------------------------|-------|----------------------|-------|
| | Hours | | Hours |
| Bible | 2 | Bible | 2 |
| Chemistry 114 | 4 | Chemistry 124 | 4 |
| English 213 | 3 | Government 123 | 3 |
| Home Ec. 133 | 3 | Home Ec. 223 | 3 |
| Communications 113 | 3 | Home Ec. 233 | 3 |
| | 15 | | 15 |

*English 123 may be replaced by an elective.

Mathematics

A student majoring in mathematics, planning to teach, should enroll in the liberal arts curriculum or secondary education program with mathematics as elective courses. Outstanding students may take Math 214 and 224 the first year and Physics 214 and 224 the second year. Students not eligible to enter calculus should take Math 173 and 183 the first year and 214 and 224 the second year.

A student planning a degree in scientific research should meet the Associate in Science requirements rather than the Associate in Arts requirements. Physics 214 and 224 and other major science courses should be elected in addition to mathematics through calculus.

Music

The following course outline is planned for those students who plan a four-year degree in applied music or music education.

FRESHMAN YEAR

| First Semester | | Second Semester | |
|--------------------------|-------|--------------------------|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| English 113 | 3 | English 123 | 3 |
| Music 111 | 1 | Art 203 | 3 |
| Music 113 | 3 | Music 123 | 3 |
| Music 111p (piano) | 1 | Music 121 | 1 |
| Music 111v (voice) | 1 | Music 121p or 121v | 1 |
| P.E. Activity | 1 | Communications 113 or | |
| Psychology 101 | 1 | Psychology 143 | 3 |
| Elective | 2 | | 17 |
| | 16 | | |

SOPHOMORE YEAR

First Semester

| | Hours |
|--------------------------|-------|
| Bible | 2 |
| English 213 | 3 |
| Science | 4 |
| Music 152..... | 2 |
| Music 211p or 211v | 1 |
| History | 3 |
| | 15 |

Second Semester

| | Hours |
|---|-------|
| Bible | 2 |
| Science | 4 |
| Music 162..... | 2 |
| Music 221p or 221v | 1 |
| History..... | 3 |
| Psychology 143 or Communications 113 ... | 3 |
| P.E. Activity..... | 1 |
| | 16 |

Pre-Agriculture*

The following curriculum is recommended for students transferring to the College of Agriculture at the Colorado State University. The University of Nebraska will accept this program or the general requirements for the Associate in Science Degree. The program may be varied according to the student's interest after consultation with the science faculty.

FRESHMAN YEAR

First Semester

| | Hours |
|----------------------|-------|
| Bible 113 | 3 |
| English 113 | 3 |
| Chemistry 134 | 4 |
| Mathematics 173..... | 3 |
| P.E. Activities..... | 1 |
| Psychology 101 | 1 |
| | 15 |

Second Semester

| | Hours |
|----------------------|-------|
| Bible 123 | 3 |
| English 123 | 3 |
| Chemistry 144 | 4 |
| Mathematics 183..... | 3 |
| Sociology | 3 |
| P.E. Activities..... | 1 |
| | 17 |

SOPHOMORE YEAR

First Semester

| | Hours |
|--------------------------------|-------|
| Bible | 2-3 |
| Chemistry 214 | 4 |
| English 213 or Art 203..... | 3 |
| Biology 114 | 4 |
| Business Adm. 233..... | 3 |
| | 16-17 |

Second Semester

| | Hours |
|------------------------|-------|
| Bible | 2-3 |
| Government 123 | 3 |
| Communications 113 ... | 3 |
| Business Adm. 243..... | 3 |
| Elective..... | 4 |
| | 15-16 |

*In all pre-professional curricula, before the second semester of the freshman year, the student should acquire a catalog of the professional college toward which the curriculum is aimed in order to allow the York College counselor to plan the courses here that will enhance transfer.

Pre-Dentistry

Specific requirements of the University of Nebraska College of Dentistry are 64 semester hours, four of which may be physical education and military science. These 64 hours must include two semesters in English composition, two semesters in zoology or biology, two semesters in inorganic chemistry, two semesters in physics, two semesters in organic chemistry, and four semesters of humanities and/or social science. Three years of preparation are strongly recommended. Outstanding scholarship is essential for entrance into dental college since only about 20 percent of the applicants are admitted. The University of Nebraska, the only dental college between Iowa and California, admits only sixty-four beginning students each year.

FRESHMAN YEAR

| First Semester | | Second Semester | |
|----------------------|-------|---------------------|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| Chemistry 134 | 4 | Chemistry 144 | 4 |
| English 113 | 3 | English 123 | 3 |
| Math 214 | 4 | Math 224 | 4 |
| P.E. Activity | 1 | Biology 114 | 4 |
| Psychology 101 | 1 | | 18 |
| | 16 | | |

SOPHOMORE YEAR

| First Semester | | Second Semester | |
|---------------------|-------|----------------------|-------|
| | Hours | | Hours |
| Bible | 2 | Bible | 2 |
| Biology 224 | 4 | Psychology 143 | 3 |
| Chemistry 214 | 4 | Chemistry 225 | 5 |
| English | 3 | Gov. 123 | 3 |
| Physics 214 | 4 | Physics 224 | 4 |
| | 17 | P.E. Activity | 1 |
| | | | 18 |

Pre-Engineering

A student desiring to study engineering should consult with a counselor regularly to get help in evaluating personal potential for the field. Also, program adjustments should be made with the help of a counselor to plan the best curriculum fit with the student's chosen baccalaureate program.

The University of Nebraska will accept the Associate in Science Degree transfer student.

FRESHMAN YEAR

First Semester

| | Hours |
|-----------------------|-------|
| Bible 113 | 3 |
| Chemistry 134 | 4 |
| English 113 | 3 |
| Mathematics 214 | 4 |
| P.E. Activity | 1 |
| Psychology 101 | 1 |
| | 16 |

Second Semester

| | Hours |
|-----------------------|-------|
| Bible 123 | 3 |
| Chemistry 144 | 4 |
| English 123 | 3 |
| Mathematics 224 | 4 |
| P.E. Activity | 1 |
| Elective | 2-3 |
| | 17-18 |

SOPHOMORE YEAR

First Semester

| | Hours |
|---|-------|
| Bible | 2 |
| Physics 214 | 4 |
| English | 3 |
| Communications 113 | 3 |
| Psychology, Sociology or History | 3 |
| P.E. Activity | 1 |
| | 16 |

Second Semester

| | Hours |
|-----------------------|-------|
| Bible | 2 |
| Government | 3 |
| Mathematics 234 | 4 |
| P.E. Activity | 1 |
| Physics 133 | 3 |
| Physics 224 | 4 |
| | 17 |

Pre-Journalism

York offers two three-hour courses in newspaper writing and editing and display as well as workshop courses in newspaper and yearbook journalism. The major portion of the first two years in most undergraduate journalism programs concentrates on a broad general education background. Students wishing to major in journalism can spend their first two years at York without loss of time in their journalism program. Practical experience may be gained during this time through serving on the staff of one of the student publications.

FRESHMAN YEAR

First Semester

| | Hours |
|---------------------------|-------|
| Bible | 3 |
| English 113 | 3 |
| Science | 4 |
| PE activity | 1 |
| Psychology 101 | 1 |
| Journalism 213 | 3 |
| Journalism 111 or 171 ... | 1 |
| | 16 |

Second Semester

| | Hours |
|---------------------------|-------|
| Bible 123 | 3 |
| English 123 | 3 |
| Science | 4 |
| Art 203 | 3 |
| Journalism 121 or 181 ... | 1 |
| Journalism 223 | 3 |
| | 17 |

SOPHOMORE YEAR

First Semester

| | Hours |
|---------------------------|-------|
| Bible | 2 |
| English | 3 |
| History | 3 |
| Journalism 211 or 271 ... | 1 |
| Communications 113 ... | 3 |
| PE activity | 1 |
| Psychology 113 | 3 |
| | 16 |

Second Semester

| | Hours |
|---------------------------|-------|
| Bible | 2 |
| English | 3 |
| History | 3 |
| PE activity | 1 |
| Journalism 221 or 281 ... | 1 |
| Government 123 | 3 |
| Sociology 213 | 3 |
| | 16 |

Pre-Law

Standard law schools require that students have at least two years of college training before entering upon professional study. The course listed below meets that need in that it supplies the necessary background in history, government, English and speech, so essential to the practitioner of law.

Law schools do not specify particular courses as being mandatory in the pre-professional training. Therefore, minor adaptations in the suggested program are permissible. Entrance into the University of Nebraska College is not dependent on presenting specific courses but on grade point average and scores on the entrance test.

FRESHMAN YEAR

First Semester

| | Hours |
|------------------------|-------|
| Bible 113 | 3 |
| English 113 | 3 |
| History | 3 |
| P.E. Activity | 1 |
| Sociology 113 | 3 |
| Communications 113 ... | 3 |
| Psychology 101 | 1 |
| | 17 |

Second Semester

| | Hours |
|----------------------|-------|
| Bible 123 | 3 |
| English 123 | 3 |
| History | 3 |
| P.E. Activity | 1 |
| Sociology 123 | 3 |
| Government 123 | 3 |
| | 16 |

SOPHOMORE YEAR

First Semester

| | Hours |
|-------------------|-------|
| Bible | 2 |
| English 213 | 3 |

Second Semester

| | Hours |
|-------------------|-------|
| Bible | 2 |
| English 223 | 3 |

| | |
|---------------------|----|
| History | 3 |
| Science | 4 |
| Art 203 | 3 |
| P.E. Activity | 1 |
| | 16 |

| | |
|----------------------|----|
| History | 3 |
| Science | 4 |
| Psychology 143 | 3 |
| P.E. Activity | 1 |
| | 16 |

Pre-Medical Technology*

A student planning to enter medical technology must complete three years of college, a minimum of 90 semester hours, before admission to the program. These three years should encompass four semesters each of biology and chemistry and one semester of mathematics. Such students should enroll in the general liberal arts program, and in addition, complete Biology 114, 214, and 224; Chemistry 134, 144, 214, and 225 plus three hours of mathematics. Some of the science courses can be planned for the junior year.

Pre-Medicine*

Ninety semester hours or three years of college work are required as prerequisite to the four years in a medical college for the Doctor of Medicine degree. Most students admitted to the University of Nebraska College of Medicine have a baccalaureate degree and a cumulative grade point average of 3.50 and MCAT scores in the 550-600 range. Recommendations of the University of Nebraska include one year of inorganic chemistry, one year of organic chemistry, one year of physics, twelve hours of biology, twelve hours of English, and mathematics through introductory calculus. A foreign language is considered a desirable elective. Other electives should be selected from the humanities, the behavioral and social sciences.

Pre-Nursing*

The suggested two year course listed below was designed with the cooperation of Harding College. The student completing this program with grades of "C" or better and a cumulative grade point average of 2.30 will be eligible for admission to the Harding program with junior standing and may complete the Baccalaureate degree and the R.N. program concurrently in two years which includes some summer work. The summer work will involve taking Biology 276, Home Economics 331, and Nursing 201 in the summer session prior to the junior year.

Application to the Harding program is in addition to application for admission to Harding, and must be made after January 1 and before March 1 for September enrollment. Approximately 50 students are admitted yearly.

Students planning to enter another school of nursing should select courses to comply with the entrance requirements of that school.

*In all pre-professional curricula, before the second semester of the freshman year, the student should acquire a catalog of the professional college toward which the curriculum is aimed in order to allow the York College counselor to plan the courses here that will enhance transfer.

FRESHMAN YEAR

| First Semester | | Second Semester | |
|-----------------------------------|-------|--------------------------------|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| Chemistry 114 | 4 | Chemistry 124 | 4 |
| English 113 | 3 | *English 123 | 3 |
| **Math 173 or or Com 113 | 3 | **Math 123 or Com 113 | 3 |
| Psychology 113 | 3 | Psychology 143 | 3 |
| P.E. Activity | 1 | P.E. Activity | 1 |
| | 17 | | 17 |

SOPHOMORE YEAR

| First Semester | | Second Semester | |
|---------------------|-------|----------------------|-------|
| | Hours | | Hours |
| Bible | 2 | Bible | 2 |
| Biology 224 | 4 | Biology 214 | 4 |
| English 213 | 3 | ***English 223 | 3 |
| History U.S. | 3 | History U.S. | 3 |
| Sociology 113 | 3 | Art 203 | 3 |
| P.E. Activity | 1 | P.E. Activity | 1 |
| | 16 | | 16 |

- *The only YC course not required at Harding
- **Com 113 and only 3 hrs. of math are required
- ***In junior year at Harding

Pre-Optometry

A student planning to enter optometry should plan courses to meet the requirements of a chosen professional school. The following program is recommended.

FRESHMAN YEAR

| First Semester | | Second Semester | |
|-----------------------|-------|-----------------------|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| English 113 | 3 | English 123 | 3 |
| Mathematics 173 | 3 | Mathematics 183 | 3 |
| Chemistry 134 | 4 | Chemistry 144 | 4 |
| Psychology 101 | 1 | Biology 114 | 4 |
| P.E. Activity | 1 | | 17 |
| | 15 | | |

SOPHOMORE YEAR

| First Semester | | Second Semester | |
|-------------------|-------|-------------------|-------|
| | Hours | | Hours |
| Bible | 2 | Bible | 2 |
| English 213 | 3 | Biology 214 | 4 |

| | | | |
|---------------------|-------|-----------------------|----|
| Physics 214 | 4 | Physics 224 | 4 |
| Chem. 214 | | Government | 3 |
| or History | 3-4 | Mathematics 224 | 4 |
| Math 214 | 4 | P.E. Activity | 1 |
| P.E. Activity | 1 | | 18 |
| | 17-18 | | |

Pre-Pharmacy

Two full years of college work with specific requirements are necessary for admission to a college of pharmacy. Each program should be planned to comply with the entrance requirements of the chosen college of pharmacy. A high level of scholarship and the following program will prepare a student for many pharmacy programs.

FRESHMAN YEAR

First Semester

| | Hours |
|-----------------------|-------|
| Bible 113 | 3 |
| Biology 114 | 4 |
| Chemistry 134 | 4 |
| English 113 | 3 |
| Mathematics 173 | 3 |
| Psychology 101 | 1 |
| | 18 |

Second Semester

| | Hours |
|-----------------------|-------|
| Bible 123 | 3 |
| Biology 214 | 4 |
| Chemistry 144 | 4 |
| English 123 | 3 |
| Mathematics 183 | 3 |
| P.E. Activity | 1 |
| | 18 |

SOPHOMORE YEAR

First Semester

| | Hours |
|-----------------------|-------|
| Bible | 2 |
| Chemistry 214 | 4 |
| English 213 | 3 |
| Mathematics 214 | 4 |
| Physics 214 | 4 |
| P.E. Activity | 1 |
| | 18 |

Second Semester

| | Hours |
|---------------------|-------|
| Bible | 2-3 |
| Chemistry 225 | 5 |
| Government | 3 |
| P.E. Activity | 1 |
| Physics 224 | 4 |
| | 15-16 |

Pre-Veterinary and Pre-Animal Husbandry

Any person wishing to enter the four-year professional course leading to the degree of Doctor of Veterinary Medicine must first complete two years of pre-veterinary training. The two-year program outlined under Pre-Pharmacy will meet the entrance requirements at Colorado State University. The student should study the entrance requirements of the college of his/her choice

and consult with a counselor at York concerning the best plan to pursue.

Psychology

The following suggested program is designed to meet the needs of the student who plans to transfer to a four-year college to complete a baccalaureate degree. This course pattern, leading to an Associate in Arts Degree, can serve as the beginning for a professional career in psychology and/or counseling.

FRESHMAN YEAR

| First Semester | | Second Semester | |
|--------------------|-------|-----------------|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| English 113 | 3 | English 123 | 3 |
| Psychology 113 | 3 | Psychology 143 | 3 |
| Communications 113 | 3 | Biology 114 | 4 |
| Math 173 | 3 | Art 203 | 3 |
| Psychology 101 | 1 | | 16 |
| | 16 | | |

SOPHOMORE YEAR

| First Semester | | Second Semester | |
|----------------|-------|----------------------|-------|
| | Hours | | Hours |
| Bible | 2 | Bible | 2 |
| English 213 | 3 | English 223 | 3 |
| Biology 224 | 4 | Sociology 213 | 3 |
| Sociology 113 | 3 | History (U.S.) | 3 |
| History (U.S.) | 3 | P.E. | 1 |
| P.E. | 1 | P.E. 223 or elective | 3 |
| | 16 | Psychology 242 | 2 |
| | | | 17 |

Recreation

The following program is designed for those students interested in becoming leaders in leisure-time programs such as community organizations, youth groups, senior citizens groups, and church recreational programs. The student may terminate after two years and seek employment in recreational leadership or transfer to complete a baccalaureate program.

FRESHMAN YEAR

| First Semester | | Second Semester | |
|-----------------|-------|-----------------|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| English 113 | 3 | English 123 | 3 |
| Science | 4 | Science | 4 |
| Psy 113 or Soc. | 3 | Rec 113 | 3 |
| Rec 212 | 2 | Rec 242 | 2 |
| P.E. Activity | 1 | P.E. Activity | 1 |
| | 16 | | 16 |

SOPHOMORE YEAR

| First Semester | | Second Semester | |
|-------------------|-------|-----------------|-------|
| | Hours | | Hours |
| Bible | 2 | Bible | 2 |
| English 213 | 3 | History | 3 |
| History | 3 | Rec 123 | 3 |
| Art 203 | 3 | Rec 262 | 2 |
| Com 113 | 3 | P.E. 261 | 1 |
| P.E. 251 | 1 | Psy 143 | 3 |
| | 15 | Elective | 3 |
| | | | 17 |

Secretarial Management

Secretarial training programs are designed to allow a student to terminate training at three different levels. Level one is a one year program with two options—Office Administration: Secretarial and Office Administration: General Office. Level two is a two year program—Certificate of Proficiency in Secretarial Management. Level three is a two year program—Associate in Arts Degree in Secretarial Management. A grade point average of 2.00 is required in each program. The total semester hours of credit required for each program are as follows: Level One, 34; Level Two, 56; and Level Three, 64.

One-Year Terminal Program

Level 1

Certificate of Office Administration: Secretarial

| First Semester | | Second Semester | |
|----------------------------|-------|----------------------------|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| Secretarial Mgt. 233 | 3 | Secretarial Mgt. 213 | 3 |
| English 113 | 3 | Secretarial Mgt. 143 | 3 |
| Secretarial Mgt. 123 | 3 | Secretarial Mgt. 152 | 2 |
| Secretarial Mgt. 253 | | Bus Adm 263 | 3 |
| or 133 | 3 | Electives | 4 |
| Psychology 101 | 1 | | 18 |
| | 16 | | |

Level 1

**Certificate of Office Administration:
General Office**

| First Semester | | Second Semester | |
|----------------------|-------|----------------------|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| Secretarial Mgt. 233 | 3 | Secretarial Mgt. 213 | 3 |
| English 113 | 3 | Secretarial Mgt. 152 | 2 |
| Secretarial Mgt. 123 | 3 | Bus Adm 263 | 3 |
| Secretarial Mgt. 253 | 3 | Electives | 7 |
| Psychology 101 | 1 | | 18 |
| | 16 | | |

Two-Year Terminal Program

The Certificate of Achievement Diploma will be granted upon the completion of this program.

Level 2

**Certificate of Proficiency in
Secretarial Management**

FRESHMAN YEAR

| First Semester | | Second Semester | |
|----------------------|-------|----------------------|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| English 113 | 3 | Secretarial Mgt. 143 | 3 |
| Secretarial Mgt. 123 | 3 | Communications 113 | 3 |
| Secretarial Mgt. 133 | 3 | History | 3 |
| Secretarial Mgt. 253 | 3 | Elective | 3 |
| Psychology 101 | 1 | P.E. Activity | 1 |
| | 16 | | 16 |

SOPHOMORE YEAR

| First Semester | | Second Semester | |
|----------------------|-------|----------------------|-------|
| | Hours | | Hours |
| Bible | 2 | Bible | 2 |
| Business Adm. 213 | 3 | Secretarial Mgt. 152 | 2 |
| Secretarial Mgt. 151 | 1 | Psychology 143 | 3 |
| Secretarial Mgt. 233 | 3 | Secretarial Mgt. 213 | 3 |
| Science | 4 | Elective | 2-3 |
| English 213 | 3 | P.E. Activity | 1 |
| | 16 | Bus Adm 263 | 3 |
| | | | 16-17 |

Two-Year Degree Program

Students are encouraged to take the Associate in Arts degree program. Students taking this plan will lose no time when transferring to a four-year college, whereas, those who follow the terminal program will not be able to complete a four-year degree without loss of time. The following program will be somewhat lighter for students who have had previous work in shorthand and typing. The student should consult an advisor concerning adaptations to fit personal needs.

Level 3

Associate in Arts Degree in Secretarial Management

FRESHMAN YEAR

| First Semester | | Second Semester | |
|----------------------------|-------|----------------------------|-------|
| | Hours | | Hours |
| Bible 113 | 3 | Bible 123 | 3 |
| History | 3 | History | 3 |
| English 113 | 3 | English 123 | 3 |
| Secretarial Mgt. 123 | 3 | Secretarial Mgt. 143 | 3 |
| Secretarial Mgt. 133 | 3 | Science | 4 |
| Psychology 101 | 1 | P.E. Activity | 1 |
| | 16 | | 17 |

SOPHOMORE YEAR

| First Semester | | Second Semester | |
|----------------------------|-------|----------------------------|-------|
| | Hours | | Hours |
| Bible | 2 | Bible | 2 |
| English 213 | 3 | Science | 4 |
| Secretarial Mgt. 233 | 3 | Communications 113 | 3 |
| Art 203 | 3 | Bus Adm 263 | 3 |
| Psychology 113 | 3 | Secretarial Mgt. 213 | 3 |
| Secretarial Mgt. 253 | 3 | P.E. Activity | 1 |
| | 17 | | 16 |

Sociology

Students planning to major in sociology should take Sociology 113, 123, 213, and Psychology 113 and 143. They should complete the Associate in Arts program requirements.

Speech

Students planning to major in speech should take Communications 113 and three courses from Communications 123, 213, 223,

233, 243, and Communications Workshops that fit the individual interest. They should complete the Associate in Arts program requirements.



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| | Men | Women | Total |
|---------------|------------|------------|------------|
| Sophomore | 47 | 60 | 107 |
| Freshmen | 98 | 98 | 196 |
| Part-Time | 11 | 15 | 26 |
| Totals | 156 | 173 | 329 |

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|------------------|----|---------------------|----|
| Alaska | 1 | North Carolina..... | 1 |
| Arizona | 4 | North Dakota..... | 5 |
| Arkansas | 2 | Oklahoma..... | 13 |
| California | 9 | South Dakota..... | 14 |
| Colorado..... | 44 | Tennessee | 6 |
| Hawaii..... | 1 | Texas | 10 |
| Idaho..... | 2 | Virginia | 1 |
| Illinois..... | 11 | West Virginia | 1 |
| Indiana | 5 | Wisconsin..... | 7 |
| Iowa..... | 19 | Wyoming | 11 |
| Kansas..... | 44 | | |
| Louisiana | 1 | Countries | |
| Michigan | 1 | Canada | 2 |
| Minnesota..... | 13 | Greece | 1 |
| Missouri | 17 | Hong Kong..... | 2 |
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| Nebraska..... | 69 | Nigeria..... | 2 |
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| New Mexico | 2 | Zambia | 1 |

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| Mitzi Brady | Aurora, Colorado |
| Marla Brannon | Show Low, Arizona |
| Stan Brewer | Arlington, Texas |
| Ken Brewster | Ramona, Oklahoma |
| Sandra Bridges | Marion, Kansas |
| Monte Brill | Sedgwick, Kansas |
| Mark Broadus | Beamsville, Ontario, Canada |
| Kathie Brooks | Granite, Oklahoma |
| Marshel Brown | York, Nebraska |
| Vivian Brown | Searcy, Arkansas |
| Sherry Brunson | Sundance, Wyoming |
| Pete Bruton | Arlington, Texas |
| Luanne Bukowich | Lawrence, Kansas |
| Tom Burgess | Pine Island, Minnesota |
| Brian Burney | Kearney, Nebraska |
| Chris Burns | York, Nebraska |
| Rob Byrd | Iriquois Landing, New Jersey |
| Bill Canney | Hollis, Oklahoma |
| Kenny Carter | Flagstaff, Arizona |
| Gwen Carver | Shawnee, Kansas |
| David Cassidy | Fairmont, Nebraska |
| Rhonda Chaffin | Lawrence, Kansas |
| Charles Chung | Hong Kong |
| Maria Chung | Hong Kong |
| Pam Clark | Duluth, Minnesota |
| Virginia Clements | York, Nebraska |
| Jaime Clothier | Prairie Village, Kansas |
| Margie Cotterill | Leon, Iowa |
| Ed Crandall | Rock Springs, Wyoming |
| Beth Croxson | Mulvane, Kansas |

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|--------------------|------------------------------|
| Duane Cue | Dunlap, Iowa |
| Brad Curtis | Sturgis, South Dakota |
| Tracy Daniel | York, Nebraska |
| Darryl Darden | Livermore, California |
| Elaine Darrah | Des Moines, Iowa |
| Cynda Davis | Pierre, South Dakota |
| Tamara Davis | Cheyenne, Wyoming |
| Joseph Daws | Fairmont, Nebraska |
| Ken Dean | Wausau, Wisconsin |
| Craig Decker | Herndon, Virginia |
| Allison Dougherty | York, Nebraska |
| Donna Duff | York, Nebraska |
| Roseann Dull | Pueblo, Colorado |
| Kathleen Duncan | Oberlin, Kansas |
| Scott Eckman | York, Nebraska |
| Judy Edwards | Lakewood, Colorado |
| Julie Edwards | Minot, North Dakota |
| Alicia Elder | Choma, Zambia |
| Pam Ervin | Haysville, Kansas |
| Dona Esau | Indianola, Nebraska |
| Randy Fahey | Sidney, Nebraska |
| Geray Fieldor | Country Club Hills, Illinois |
| Dean Findley | Oklahoma City, Oklahoma |
| Barton Florea | Wauneta, Nebraska |
| Aaron Franklin | Wichita, Kansas |
| Sylvia Garcia | Rocky Ford, Colorado |
| Kenneth Gates | Colorado Springs, Colorado |
| Randy Gdowski | York, Nebraska |
| Kenny Gilfilen | Arvada, Colorado |
| Terri Gillan | Oak, Nebraska |
| Chris Glover | Papillion, Nebraska |
| John Glover | Peoria, Illinois |
| Pam Goben | Williston, North Dakota |
| Randy Goben | Williston, North Dakota |
| Rodney Goben | Livingston, Montana |
| Mark Gomez | Arlington, Texas |
| Chip Green | Hollis, Oklahoma |
| Scott Grimes | Omaha, Nebraska |
| Stephen Gutierrez | LaJunta, Colorado |
| Gordon Hall | Fairmont, Nebraska |
| Stephen Hall | York, Nebraska |
| Dixie Hancock | Riverton, Wyoming |
| Rebecca Hanneman | York, Nebraska |
| Patricia Harden | Arvada, Colorado |
| Sandy Hardy | Colby, Kansas |
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| Betty Haynie | Ellsworth AFB, South Dakota |
| Pam Heidrick | Beloit, Kansas |
| Lara Heisner | Bisbee, Arizona |
| Kim Helmick | Sabetha, Kansas |
| Patrick Hendricks | McCool Junction, Nebraska |
| Sandra Hendrickson | Velva, North Dakota |

| | |
|-----------------------|--------------------------|
| Tim Herrell | Wichita, Kansas |
| Kathy Hess | Winfield, Kansas |
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| Robert High | Mulvane, Kansas |
| Jeff Hines | Converse, Texas |
| Linda Hobbs | Raytown, Missouri |
| Terry Holbert | Nashville, Tennessee |
| Debbie Hollett | Loveland, Colorado |
| Steve Honnen | Lincoln, Nebraska |
| Janis Hoover | Walnut Creek, California |
| Donald Hopkins | Iola, Kansas |
| Deva Horchem | Ransom, Kansas |
| Mike Horsman | Howard, Kansas |
| Debbie Horton | Omaha, Nebraska |
| Rebecca Howell | Englewood, Colorado |
| Deanne Howie | Greeley, Colorado |
| Sue Huff | York, Nebraska |
| David Hunter | Peculiar, Missouri |
| Edwin Iweka | Onitsha, Nigeria |
| Barbara Jackson | Morrison, Colorado |
| Donna Jackson | Morrison, Colorado |
| Jeffrey Jackson | Memphis, Tennessee |
| Dempsey Jeffries, Jr. | Memphis, Tennessee |
| David Jenkins | Livermore, California |
| Lora Jennings | Imperial, Nebraska |
| Brenda Johnson | Woodland, California |
| Verone Johnson | Stromsburg, Nebraska |
| Carol Jones | Rocky Ford, Colorado |
| Robert Jones | Sutton, Nebraska |
| Matthew Jordan | Denver, Colorado |
| Corrie Keffeler | Sturgis, South Dakota |
| Kurt Kelly | LaJunta, Colorado |
| Todd Kepple | Baldwin, Kansas |
| Susan Killen | Shawnee Mission, Kansas |
| Karen Kneipper | Chipita Park, Colorado |
| Laurie Knowlton | Glenrock, Wyoming |
| Judy Krekel | Manhattan, Kansas |
| Leanna Krocker | Henderson, Nebraska |
| Douglas Laffoon | Independence, Missouri |
| Scott Lambert | Harlan, Iowa |
| Brenda Laycock | Carman, Manitoba, Canada |
| Lisa Lautzenheiser | Muncie, Indiana |
| Joy Lawrence | York, Nebraska |
| Tom Learned | Kansas City, Kansas |
| David Leasure | Littleton, Colorado |
| Susan Ledger | Anchor Point, Alaska |
| Bryan Lessly | Cedar Rapids, Iowa |
| Danny Lewis | Tucson, Arizona |
| Mark Lewis | Colstrip, Montana |
| Nancy Lewis | Des Moines, Iowa |
| June Lindsey | Searcy, Arkansas |
| Lana Long | Hermleigh, Texas |

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| Janice Smith | Twin Bridges, Montana |
| Terri Smith | Casper, Wyoming |
| Dolores Sole | Nelson, Nebraska |
| William Stanley | Auburn, Indiana |
| Lori Starr | Lakewood, Colorado |
| Tim Stewart | Overland Park, Kansas |
| David Stinson | Decatur, Illinois |
| Joan Stirlen | St. Louis, Missouri |
| Vi Stoltenberg | York, Nebraska |
| Mollie Strickland | Amarillo, Texas |
| Kevin Sullivan | Waco, Nebraska |
| Sharon Swalley | Cedar Rapids, Iowa |
| Jerry Taylor | Peoria, Illinois |
| Dale Thompson | Aurora, Colorado |
| Denise Thompson | Davenport, Nebraska |
| Marcia Thompson | Sioux City, Iowa |
| Kathy Toillion | Pierre, South Dakota |
| Chip Tompkins | Arlington, Texas |
| Kim Trapp | Pueblo, Colorado |
| Timothy Trompke | Kearney, Nebraska |
| Jennifer Turner | York, Nebraska |
| Jo Lee Tyson | Hollis, Oklahoma |
| Patrick Udechukwu | Nigeria |
| Lori Underwood | Alliance, Nebraska |
| David Utter | Idaho Falls, Idaho |
| Brenda Van Egdome | Montour, Iowa |
| Robert Van Gieson | Norwich, Kansas |
| Shirley Vance | Imperial, Nebraska |
| Bruce Vidal | Gallup, New Mexico |
| Terry Vogel | Dixon, Illinois |
| Tonia Wadding | Albert Lea, Minnesota |
| Kirk Waller | Emporia, Kansas |
| Rodney Waller | Memphis, Tennessee |
| Janice Ward | Cortez, Colorado |
| Tim Waters | Adel, Iowa |
| Dan Waugh | Tipton, Oklahoma |
| James Waugh | Tipton, Oklahoma |
| Gloria Welch | Casper, Wyoming |
| Walt Wheat | Monument, Colorado |
| Bess White | Dublin, California |
| Jennifer Whitney | Gallup, New Mexico |
| Pamela Wildman | Cheyenne, Wyoming |
| Cindel Willbanks | Dolores, Colorado |
| Bob Williams | Marshall, Missouri |
| Lynn Wilson | Geneva, Nebraska |
| Patti Wilson | Faith, South Dakota |
| Stephen Wisdom | Moberly, Missouri |
| Deanna Wright | Shawnee, Kansas |
| Teresa Wright | Littleton, Colorado |
| Judy Wurm | Herndon, Kansas |
| Cindy Yaeger | Luck, Wisconsin |

Alan Yates Cobden, Illinois
Glenn Ziegler Springfield, Illinois
Cherie Zube Lander, Wyoming



Calendar



First Semester 1979-80

| | |
|------------------------------------|---|
| August 22,23, Wed. & Thurs. | Faculty Conference |
| August 25, Sat., 10:00 a.m. | Dormitories Open |
| August 26, Sun., 12:00 noon | Cafeteria Opens |
| August 26, Sun., 1:30 p.m. | Freshmen orientation (required of all first time freshmen) |
| August 28, Tues., 8:00 a.m. | Registration |
| August 29, Wed., 8:00 a.m. | Classwork Begins |
| August 29, Wed., 10:05 a.m. | Opening Chapel (required of all students) |
| August 30, Thurs., 6:30 p.m. | Late ACT Test \$10 |
| September 12, Wed. | Last Day a Course May be Added |
| October 13,14, Sat. & Sun. | Seventh Annual Family Days |
| October 24, Wed., 5:00 p.m. | Mid-Semester Grades Due in Registrar's Office |
| October 25, Thurs. 1:00 p.m. | CLEP Subject Exams |
| October 26, 27, Fri. & Sat. | High School Days |
| November 22,23, Thurs. & Fri. | Thanksgiving Holidays |
| December 1, Sat. 8:30 a.m. | Pre-registration |
| December 11,12,13,14. | Semester Examinations |
| December 14, Fri. 6:00 p.m. | Cafeteria Closes |
| December 15, Sat., 10:00 a.m. | Dormitories Close |

Second Semester 1979-80

| | |
|------------------------------------|--|
| January 5, Sat., 10:00 a.m. | Dormitories Open |
| January 6, Sun., 12:00 noon | Cafeteria Opens |
| January 7, Mon. | Counseling & Registration |
| January 8, Tues., 8:00 a.m. | Classwork Begins |
| January 21, Mon. | Last Day a Course May be Added |
| February 1, Fri. | Last Day a Student May Make Petition for Degree |
| February 12, Tues., 1:00 p.m. | CLEP Subject Exams |
| Feb. 16, Sat. | All School Banquet |
| March 5, Wed. | Mid-Semester Grades Due in Registrar's Office |
| March 3-7, Mon.-Fri. | STEP Tests (required of all sophomores) |
| March 12, Wed., 5:00 p.m. | Spring Recess Begins |
| March 12, Wed., 6:00 p.m. | Cafeteria Closes |
| March 13, Thurs., 10:00 a.m. | Dormitories Close |

| | |
|----------------------------------|--------------------------|
| March 22, Sat. | Dormitories Open |
| March 23, Sun., 12:00 noon. | Cafeteria Opens |
| March 24, Mon., 8:00 a.m. | Classwork Resumes |
| April 11, 12, Fri. & Sat. | High School Days |
| April 14, 15, 16 | York College Lectureship |
| April 26, Sat., 8:30 a.m. | Pre-registration |
| May 6, 7, 8, 9. | Semester Examinations |
| May 10, Sat., 8:00 p.m. | Honors Convocation |
| May 11, Sun., 1:00 p.m. | Cafeteria Closes |
| May 11, Sun., 2:00 p.m. | Graduation |
| May 12, Mon. 10:00 a.m. | Dormitories Close |

Social Calendar 1979-80

| | |
|--|--|
| August 24, Fri., 6:00 p.m. | President's Dinner |
| August 28, Tues., 7:30 p.m. | Reception for all Students and Faculty (formals optional) |
| August 31, Fri., 6:00 p.m. | All College Picnic |
| August 31, September 1, 2, | Rivalry Days |
| October 12, Fri. | Homecoming |
| November 6, Tues. | Fall Day |
| February 16, Sat., 6:30 p.m. | Annual All School Banquet The Crowning of Mister and Miss York College (Dates for future years 2/14/81, 2/13/82, 2/12/83, 2/11/84, 2/16/85) |
| February 29, March 1, Fri. & Sat. | Student Lectureship |
| April 14, Mon., 4:00 p.m. | Spring Fete |
| May 2, Fri., 7:30 p.m. | Dean's Dinner for Faculty |

Tentative Calendar First Semester 1980-81

| | |
|-------------------------------------|---|
| August 27, 28, Wed. & Thurs. | Faculty Conference |
| August 30, Sat., 10:00 a.m. | Dormitories Open |
| August 31, Sun., 12:00 noon | Cafeteria Opens |
| August 31, Sun., 1:30 p.m. | Freshmen Orientation (required of all first time freshmen) |
| September 2, Tues., 8:00 a.m. | Registration |
| September 3, Wed., 8:00 a.m. | Classwork Begins |
| September 3, Wed., 10:05 a.m. | Opening Chapel (required of all students) |
| September 4, Thurs., 6:30 p.m. | Late ACT Test \$10 |
| September 17, Wed. | Last Day a Course May be Added |
| October 17, 18, Fri. & Sat. | Seventh Annual Family Days |
| October 29, Wed., 5:00 p.m. | Mid-Semester Grades Due In Registrar's Office |

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APPLICATION FOR ADMISSION YORK COLLEGE

Applicant should fill in this form and return it to:
Admissions Office, York College, York NE 68467

PERSONAL DATA

Name _____

Number _____ Street Route _____

Town _____ State _____ Zip _____

Home Phone _____

Code _____ number _____

High School last attended: _____

Address _____

Have you ever been dismissed or asked to withdraw from an educational institution? _____

Parents' Name _____ Freshman _____

When do you plan to enroll in York College? _____ Sophomore _____

Will you be boarding student _____ day student _____

How do you plan to finance your college education? _____

Name and town of your local newspaper _____

Date of birth _____ - _____ - _____ Sex _____

Single _____ Married _____ Divorced _____

Church preference _____

Member Yes _____ No _____

Do you use tobacco? _____

Do you use alcohol? _____

Have you been in armed service? _____

Type of discharge _____

Social Security Number _____

Date of High School graduation _____

Name of principal _____

College last attended _____

Address _____

INTENDED MAJOR FIELD OF STUDY

- | | | |
|---|--|--|
| <input type="checkbox"/> Art | <input type="checkbox"/> Greek | <input type="checkbox"/> Sociology |
| <input type="checkbox"/> Bible | <input type="checkbox"/> History | <input type="checkbox"/> Speech |
| <input type="checkbox"/> Biology | <input type="checkbox"/> Home Economics | <input type="checkbox"/> Pre Agriculture |
| <input type="checkbox"/> Business | <input type="checkbox"/> Journalism | <input type="checkbox"/> Pre Dentistry |
| <input type="checkbox"/> Chemistry | <input type="checkbox"/> Mathematics | <input type="checkbox"/> Pre Engineering |
| <input type="checkbox"/> Christian Education | <input type="checkbox"/> Ministerial | <input type="checkbox"/> Pre Law |
| <input type="checkbox"/> Communications | <input type="checkbox"/> Music | <input type="checkbox"/> Pre Med. Technology |
| <input type="checkbox"/> Computer Science | <input type="checkbox"/> Physical Education | <input type="checkbox"/> Pre Medicine |
| <input type="checkbox"/> Elementary Education | <input type="checkbox"/> Physical Science | <input type="checkbox"/> Pre Nursing |
| <input type="checkbox"/> English | <input type="checkbox"/> Physics | <input type="checkbox"/> Pre Optometry |
| <input type="checkbox"/> Foreign Languages | <input type="checkbox"/> Psychology | <input type="checkbox"/> Pre Pharmacy |
| <input type="checkbox"/> Geography | <input type="checkbox"/> Recreation | <input type="checkbox"/> Pre Veterinary |
| <input type="checkbox"/> Government | <input type="checkbox"/> Secondary Education | |

Other _____



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